



# Franklin County

*A Natural Setting for Opportunity*

## AGENDA FRANKLIN COUNTY BOARD OF SUPERVISORS TUESDAY, JULY 21, 2015

- 1:30 P.M. Call To Order, Chairman Cline Brubaker
- 1:31 Invocation, Supervisor Bobby Thompson
- 1:32 Pledge of Allegiance, Supervisor Bobby Thompson
- 1:33 Public Comment
- Carolyn Reilly / Sink Farm Purchase
  - Mike Carter / Mountain Valley Pipeline
- 1:39 CONSENT AGENDA (**REQUIRES ACTION**)
- REF: 1. Approval of Accounts Payable Listing, Appropriations, and Minutes for June 16, 2015
2. Boardview Estates New Subdivision Streets (**See Attachment #5**)
3. Authorization to Advertise for Parks & Rec Cleaning Services (**See Attachment #6**)
4. Award of Parks & Recreation Paving Project (**See Attachment #8**)
5. Comprehensive Plan Conformance Review for Public Safety Telecommunications Tower (**See Attachment #12**)
6. Authorization to Advertise for Public Hearing the Smith Farm Lease (**See Attachment #9**)
7. 2015 Annual JAKES Event (**See Attachment #13**)
- 1:43 Vincent Copenhaver, Director of Finance
- REF: 1. Monthly Finance Report
2. Virginia Defense Force Request for Personal Property Taxation Exemption (**See Attachment #1**)
- 2:00 Dr. Mark Church, Superintendent of Schools
- REF: 1. School CIP Request (**See Attachment #2**)
- 2:15 Michael Gray, Salem District Planning Manager  
Todd Daniel, VDOT, Residency Administrator
- REF: 1. House Bill #2 (**See Attachment #7**)
- W. Brent Robertson  
County Administrator  
Brent.robertson@franklincountyva.gov  
1255 Franklin Street, Suite 112  
Rocky Mount, VA 24151  
(540) 483-3030

- 2:45 W. Brent Robertson, County Administrator  
Recognitions:
- A. Digital Counties Award
  - B. State EMS Board Appointment
  - C. GFOA/Comprehensive Annual Financial Report
  - D. Other Matters

3:00 Other Matters by Supervisors

3:10 Public Hearing for Enterprise Zone Application **(See Attachment #4)**

3:15 Request for Closed Meeting in Accordance with 2.2-3711, a-1, Personnel, a-3, Acquisition of Land, & a-5, Discussion of a Prospective New Business or Industry of the Code of Virginia, as Amended.

*Certification of Closed Meeting in Accordance with 2.2-3712 (d), of the Code of Virginia, as Amended.*

**APPOINTMENTS:**

**(See Attachment #3)**

Recess for Dinner

6:00 Call To Order, Chairman Cline Brubaker

6:01 Recess for Previously Advertised Public Hearings as Follows:

**PETITION FOR SPECIAL USE** - Petition of Jay Richards and Roxanne Richards, Petitioner and Brysons Properties, LLC, Owner requesting a Special Use Permit for "Recreational facilities (private);" for a +/- 19.783 acre parcel of land, located on Hardy Road (Route 636) in the Gills Creek District of Franklin County, and further identified by Franklin County Real Estate records as Tax Map/Parcel #0040002612. (Case # SPEC-4-15-14056) **(See Attachment #10)**

**PETITION for REZONE** - Petition of Lori Dupier, Petitioners/Owners requesting a rezone from R-1, Residential District, to A-1, Agricultural District, for a total of +/- 32.067 acres located at 112 Cedar Ridge Road, in the Union Hall District of Franklin County, and further identified as the following Franklin County Tax Map/Parcel #0520007000. (Case # REZO-4-15-14310) - **Request to be withdrawn without prejudice. (See Attachment #11)**

*Adjournment Thereafter*

**RISE & SHINE GUESTS FOR JULY ARE BOB CAMICIA & BRENT**

FRANKLIN COUNTY  
Board of Supervisors



# Franklin County

*A Natural Setting for Opportunity*

## EXECUTIVE SUMMARY

<b><u>AGENDA TITLE:</u></b>  Virginia Defense Force Request	<b><u>AGENDA DATE:</u></b> July 21 <sup>st</sup> , 2015	<b><u>ITEM NUMBER:</u></b>
<b><u>SUBJECT/PROPOSAL/REQUEST:</u></b>  Request of the Board to establish a separate class of personal property for members of the Virginia Defense Force	<b><u>ACTION:</u></b>	<b><u>INFORMATION:</u></b>
<b><u>STAFF CONTACT(S):</u></b> Messrs. Robertson, Copenhaver, The Honorable Margaret Torrence	<b><u>CONSENT AGENDA:</u></b> <b><u>ACTION:</u></b>	<b><u>INFORMATION:</u></b>
	<b><u>ATTACHMENTS:</u></b> YES	
	<b><u>REVIEWED BY:</u></b> PR	

### **BACKGROUND:**

Separate classes of Personal Property are allowed by State Code but a separate personal property tax rate would have to be established for the class. The only special classification of personal property in Franklin County is heavy construction equipment which has a personal property tax rate of \$1.89 per \$100 of assessed value. The existing personal property rate for all other property is \$2.36.

### **DISCUSSION:**

Offering a separate class of personal property for the Virginia Defense Force would encourage other groups to approach the county including:

- Members of the National Guard
- Volunteer Fire and Rescue Members
- Veterans
- Members of the American Legion

Additional personal property programming expenses would also be incurred by the County if this special class of personal property is created. At the last Board meeting, LTC Smith reported that there are approximately 6 - 8 members of the Virginia Defense Force living in Franklin County.

### **RECOMMENDATION:**

Staff respectfully requests the Board deny this request by the Virginia Defense Force for a separate class of personal property.

1

**Request for Special Classification of Vehicle  
of Virginia Defense Force (VDF) Member**

To the Commissioner of the Revenue of the County City/Town of FRANKLIN,

Pursuant to the Code of Virginia § 58.1-3506.A.44, I request that

PHILIP R. SMITH, LTC, VDFID #0800641 an active uniformed member of the  
(Name/Rank/VDF #)

VDF (not in the reserves) be granted a special classification for the vehicle registered in your jurisdiction at

930 OLD CARRIAGE RD, GLADE HILL, VA 24092  
(Address)

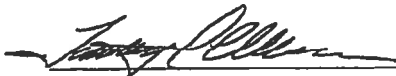
which this member regularly uses in his/her official duties:

1999, HONDA, CR-V  
(Year/Make/Model)

JHLRD1742XC052901  
(VIN)

for the tax year 2015.

Thank you in advance for your consideration.

  
BG Timothy P. Williams  
Adjutant General

----- Forwarded message -----

From: "Reynolds, C.B." <[CB.Reynolds@franklincountyva.gov](mailto:CB.Reynolds@franklincountyva.gov)>

Date: May 19, 2015 9:05 AM

Subject: RE: Request for Special Classification of Vehicle

To: "P Smith" <[philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)>

Cc:

I WOULD SUGGEST THAT YOU CALL AND GET ON THE AGENDA FOR THE JUNE MEETING OF THE BOARD TO SPEAK TO THIS ISSUE.

I HAVE DISCUSSED YOUR CONCERNS TO THE BOARD

HOPE TO SEE YOU ON THE JUNE AGENDA

C.B.

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From: P Smith [[philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)]

Sent: Thursday, May 14, 2015 3:09 PM

To: Reynolds, C.B.

Subject: Fwd: Request for Special Classification of Vehicle

Mr. Reynolds,

I have not heard back from you on the matter below. Please advise what I need to do to have this considered by the Board of Supervisors.

Thankyou,

V/r

Philip R. Smith

LTC(VA) LN VDF

Commander

4th Regiment

Virginia Defense Force

E-mail: [philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)<<mailto:philip.smith.vdf@gmail.com>>

Cell: [540-352-0441](tel:540-352-0441)

<http://www.vdf.virginia.gov/>

Classification: UNCLASSIFIED

Caveats: FOUO

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On Wed, Feb 11, 2015 at 6:05 AM, P Smith

<[philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)<<mailto:philip.smith.vdf@gmail.com>>> wrote:

Mr. Reynolds,

Pursuant to the Code of Virginia § 58.1-3506.A.44, and per the direction of the Franklin County Commissioner of the Revenue, Mrs. Margaret Torrence (see her email below) attached is a request for personal property tax classification of the vehicle I use in the fulfillment of my official duties in service to the Commonwealth of Virginia in the Virginia Defense Force. The Virginia Defense Force is part of the Virginia Department of Military Affairs (Virginia National Guard, Virginia Air National Guard and Virginia Defense Force) and serves alongside our Virginia National Guard counterparts during times of disaster to restore and protect the lives and property of the citizens of the Commonwealth. We train on a monthly basis to maintain our skills and training and use much of our personal property (such as our vehicles) in service to the Commonwealth.

The code creates a separate personal property tax classification for a motor vehicle owned or leased by a uniformed member of the Virginia Defense Force and used by the uniformed member of the Virginia Defense Force to respond to their official duties. Any locality is authorized to set a personal property tax rate for such motor vehicles less than the rate applicable to the general class of tangible personal property.

I am requesting your consideration in approving the attached application, signed by the Adjutant General of Virginia, for an exemption from personal property tax on the vehicle that I primarily use for drills. I appreciate your consideration of this request. Please feel free to contact me at 540-352-0441<<tel:540-352-0441>> if you have any questions.

V/r

Philip R. Smith

LTC LN VDF

Commander

4th Regiment

Virginia Defense Force

E-mail: [philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)<<mailto:philip.smith.vdf@gmail.com>>

Cell: 540-352-0441<<tel:540-352-0441>>

<http://www.vdf.virginia.gov/>

Classification: UNCLASSIFIED

Caveats: FOUO

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----- Forwarded message -----

From: Torrence, Margaret

<[Margaret.Torrence@franklincountyva.gov](mailto:Margaret.Torrence@franklincountyva.gov)<mailto:[Margaret.Torrence@franklincountyva.gov](mailto:Margaret.Torrence@franklincountyva.gov)>>

Date: Mon, Feb 9, 2015 at 3:26 PM

Subject: RE: Request for Special Classification of Vehicle

To: P Smith <[philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)<mailto:[philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)>>

Mr. Smith,

Thank you for your inquiry into different tax rates as it pertains to your situation. I researched the code of Virginia and the Commissioner is not authorized to set a tax rate for any class of property. To have the tax rate lowered/changed for this class of property, the Board of Supervisors would have to make that decision. You should contact your Board of Supervisor member and share your concerns with him. The supervisor for the Union Hall district is Mr. C.B. Reynolds.

If I can assist you with additional information, please contact me at your convenience.

Sincerely,

Margaret Torrence

Margaret S. Torrence, MCR

Commissioner of the Revenue

1255 Franklin Street Suite 102

Rocky Mount, VA 24151

Office [540-483-3083](tel:540-483-3083)<tel:[540-483-3083](tel:540-483-3083)>

Fax [540-483-3089](tel:540-483-3089)<tel:[540-483-3089](tel:540-483-3089)>

[[cid:image001.jpg@01CD9D8B.5F0265A0](#)]

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From: P Smith [[mailto:\[philip.smith.vdf@gmail.com\]\(mailto:philip.smith.vdf@gmail.com\)](mailto:philip.smith.vdf@gmail.com)<[mailto:\[philip.smith.vdf@gmail.com\]\(mailto:philip.smith.vdf@gmail.com\)](mailto:philip.smith.vdf@gmail.com)>]

Sent: Sunday, January 25, 2015 8:05 PM

To: Torrence, Margaret

Subject: Request for Special Classification of Vehicle

Mrs. Torrence,

Pursuant to the Code of Virginia § 58.1-3506.A.44, attached is a request for personal property tax classification of the vehicle I use in the fulfillment of my official duties in service to the Commonwealth

of Virginia in the Virginia Defense Force.

The code creates a separate personal property tax classification for a motor vehicle owned or leased by a uniformed member of the Virginia Defense Force and used by the uniformed member of the Virginia Defense Force to respond to thier official duties. Any locality is authorized to set a personal property tax rate for such motor vehicles less than the rate applicable to the general class of tangible personal property.

I am requesting your consideration in approving the attached application for an exemption from personal property tax on the vehicle that I primarily use for drills. Please feel free to contact me at 540-352-0441<tel:540-352-0441> if you have any questions.

Thank you,

V/r

Philip R. Smith

LTC LN VDF

Commander

4th Regiment

Virginia Defense Force

E-mail: [philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)<mailto:[philip.smith.vdf@gmail.com](mailto:philip.smith.vdf@gmail.com)>

Cell: 540-352-0441<tel:540-352-0441>

<http://www.vdf.virginia.gov/>

Classification: UNCLASSIFIED

Caveats: FOUO

§ 58.1-3506. Other classifications of tangible personal property for taxation.

A. The items of property set forth below are each declared to be a separate class of property and shall constitute a classification for local taxation separate from other classifications of tangible personal property provided in this chapter:

1. a. Boats or watercraft weighing five tons or more, not used solely for business purposes;
- b. Boats or watercraft weighing less than five tons, not used solely for business purposes;
2. Aircraft having a maximum passenger seating capacity of no more than 50 that are owned and operated by scheduled air carriers operating under certificates of public convenience and necessity issued by the State Corporation Commission or the Civil Aeronautics Board;
3. Aircraft having a registered empty gross weight equal to or greater than 20,000 pounds that are not owned or operated by scheduled air carriers recognized under federal law, but not including any aircraft described in subdivision 4;
4. Aircraft that are (i) considered Warbirds, manufactured and intended for military use, excluding those manufactured after 1954, and (ii) used only for (a) exhibit or display to the general public and otherwise used for educational purposes (including such flights as are necessary for testing, maintaining, or preparing such aircraft for safe operation), or (b) airshow and flight demonstrations (including such flights necessary for testing, maintaining, or preparing such aircraft for safe operation), shall constitute a new class of property. Such class of property shall not include any aircraft used for commercial purposes, including transportation and other services for a fee;
5. All other aircraft not included in subdivisions A 2, A 3, or A 4 and flight simulators;
6. Antique motor vehicles as defined in § 46.2-100 which may be used for general transportation purposes as provided in subsection C of § 46.2-730;
7. Tangible personal property used in a research and development business;
8. Heavy construction machinery not used for business purposes, including but not limited to land movers, bulldozers, front-end loaders, graders, packers, power shovels, cranes, pile drivers, forest harvesting and silvicultural activity equipment and ditch and other types of diggers;
9. Generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant from oil or natural gas to coal, wood, wood bark, wood residue, or any other alternative energy source for use in manufacturing and any cogeneration equipment purchased to achieve more efficient use of any energy source. Such generating equipment and cogeneration equipment shall include, without limitation, such

equipment purchased by firms engaged in the business of generating electricity or steam, or both;

10. Vehicles without motive power, used or designed to be used as manufactured homes as defined in § 36-85.3;

11. Computer hardware used by businesses primarily engaged in providing data processing services to other nonrelated or nonaffiliated businesses;

12. Privately owned pleasure boats and watercraft, 18 feet and over, used for recreational purposes only;

13. Privately owned vans with a seating capacity of not less than seven nor more than 15 persons, including the driver, used exclusively pursuant to a ridesharing arrangement as defined in § 46.2-1400;

14. Motor vehicles specially equipped to provide transportation for physically handicapped individuals;

15. Motor vehicles (i) owned by members of a volunteer rescue squad or volunteer fire department or (ii) leased by members of a volunteer rescue squad or volunteer fire department if the member is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is owned by each volunteer rescue squad member or volunteer fire department member, or leased by each volunteer rescue squad member or volunteer fire department member if the member is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle, may be specially classified under this section, provided the volunteer rescue squad member or volunteer fire department member regularly responds to emergency calls. The volunteer shall furnish the commissioner of revenue, or other assessing officer, with a certification by the chief or head of the volunteer organization, that the volunteer is a member of the volunteer rescue squad or fire department who regularly responds to calls or regularly performs other duties for the rescue squad or fire department, and the motor vehicle owned or leased by the volunteer rescue squad member or volunteer fire department member is identified. The certification shall be submitted by January 31 of each year to the commissioner of revenue or other assessing officer; however, the commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after the January 31 deadline. In any county that prorates the assessment of tangible personal property pursuant to § 58.1-3516, a replacement vehicle may be certified and classified pursuant to this subsection when the vehicle certified as of the immediately prior January date is transferred during the tax year;

16. Motor vehicles (i) owned by auxiliary members of a volunteer rescue squad or volunteer fire department or (ii) leased by auxiliary members of a volunteer rescue squad or volunteer fire department if the member is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is regularly used by each auxiliary volunteer fire department or rescue squad member may be specially classified under this

section. The auxiliary member shall furnish the commissioner of revenue, or other assessing officer, with a certification by the chief or head of the volunteer organization, that the volunteer is an auxiliary member of the volunteer rescue squad or fire department who regularly performs duties for the rescue squad or fire department, and the motor vehicle is identified as regularly used for such purpose; however, if a volunteer rescue squad or fire department member and an auxiliary member are members of the same household, that household shall be allowed no more than two special classifications under this subdivision or subdivision 15. The certification shall be submitted by January 31 of each year to the commissioner of revenue or other assessing officer; however, the commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after the January 31 deadline;

17. Motor vehicles owned by a nonprofit organization and used to deliver meals to homebound persons or provide transportation to senior or handicapped citizens in the community to carry out the purposes of the nonprofit organization;

18. Privately owned camping trailers as defined in § 46.2-100, and privately owned travel trailers as defined in § 46.2-1900, which are used for recreational purposes only, and privately owned trailers as defined in § 46.2-100 which are designed and used for the transportation of horses except those trailers described in subdivision A 11 of § 58.1-3505;

19. One motor vehicle owned and regularly used by a veteran who has either lost, or lost the use of, one or both legs, or an arm or a hand, or who is blind or who is permanently and totally disabled as certified by the Department of Veterans Services. In order to qualify, the veteran shall provide a written statement to the commissioner of revenue or other assessing officer from the Department of Veterans Services that the veteran has been so designated or classified by the Department of Veterans Services as to meet the requirements of this section, and that his disability is service-connected. For purposes of this section, a person is blind if he meets the provisions of § 46.2-100;

20. Motor vehicles (i) owned by persons who have been appointed to serve as auxiliary police officers pursuant to Article 3 (§ 15.2-1731 et seq.) of Chapter 17 of Title 15.2 or (ii) leased by persons who have been so appointed to serve as auxiliary police officers if the person is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is regularly used by each auxiliary police officer to respond to auxiliary police duties may be specially classified under this section. In order to qualify for such classification, any auxiliary police officer who applies for such classification shall identify the vehicle for which this classification is sought, and shall furnish the commissioner of revenue or other assessing officer with a certification from the governing body that has appointed such auxiliary police officer or from the official who has appointed such auxiliary officers. That certification shall state that the applicant is an auxiliary police officer who regularly uses a motor vehicle to respond to auxiliary police duties, and it shall state that the vehicle for which the classification is sought is the vehicle that is regularly used for that purpose. The certification shall be submitted by January 31 of each year to the commissioner of revenue or other assessing officer; however, the commissioner of revenue

or other assessing officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after the January 31 deadline;

21. Until the first to occur of June 30, 2019, or the date that a special improvements tax is no longer levied under § 15.2-4607 on property within a Multicounty Transportation Improvement District created pursuant to Chapter 46 (§15.2-4600 et seq.) of Title 15.2, tangible personal property that is used in manufacturing, testing, or operating satellites within a Multicounty Transportation Improvement District, provided that such business personal property is put into service within the District on or after July 1, 1999;

22. Motor vehicles which use clean special fuels as defined in § 46.2-749.3, which shall not include any vehicle described in subdivision 38 or 40;

23. Wild or exotic animals kept for public exhibition in an indoor or outdoor facility that is properly licensed by the federal government, the Commonwealth, or both, and that is properly zoned for such use. "Wild animals" means any animals that are found in the wild, or in a wild state, within the boundaries of the United States, its territories or possessions. "Exotic animals" means any animals that are found in the wild, or in a wild state, and are native to a foreign country;

24. Furniture, office, and maintenance equipment, exclusive of motor vehicles, that are owned and used by an organization whose real property is assessed in accordance with § 58.1-3284.1 and that is used by that organization for the purpose of maintaining or using the open or common space within a residential development;

25. Motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce;

26. All tangible personal property employed in a trade or business other than that described in subdivisions A 1 through A 19, except for subdivision A 17, of § 58.1-3503;

27. Programmable computer equipment and peripherals employed in a trade or business;

28. Privately owned pleasure boats and watercraft, motorized and under 18 feet, used for recreational purposes only;

29. Privately owned pleasure boats and watercraft, nonmotorized and under 18 feet, used for recreational purposes only;

30. Privately owned motor homes as defined in § 46.2-100 that are used for recreational purposes only;

31. Tangible personal property used in the provision of Internet services. For purposes of this subdivision, "Internet service" means a service, including an Internet Web-hosting service, that enables users to access content, information, electronic mail, and the Internet as part of a

package of services sold to customers;

32. Motor vehicles (i) owned by persons who serve as auxiliary, reserve, volunteer, or special deputy sheriffs or (ii) leased by persons who serve as auxiliary, reserve, volunteer, or special deputy sheriffs if the person is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle. For purposes of this subdivision, the term "auxiliary deputy sheriff" means auxiliary, reserve, volunteer, or special deputy sheriff. One motor vehicle that is regularly used by each auxiliary deputy sheriff to respond to auxiliary deputy sheriff duties may be specially classified under this section. In order to qualify for such classification, any auxiliary deputy sheriff who applies for such classification shall identify the vehicle for which this classification is sought, and shall furnish the commissioner of revenue or other assessing officer with a certification from the governing body that has appointed such auxiliary deputy sheriff or from the official who has appointed such auxiliary deputy sheriff. That certification shall state that the applicant is an auxiliary deputy sheriff who regularly uses a motor vehicle to respond to such auxiliary duties, and it shall state that the vehicle for which the classification is sought is the vehicle that is regularly used for that purpose. The certification shall be submitted by January 31 of each year to the commissioner of revenue or other assessing officer; however, the commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after the January 31 deadline;

33. Forest harvesting and silvicultural activity equipment;

34. Equipment used primarily for research, development, production, or provision of biotechnology for the purpose of developing or providing products or processes for specific commercial or public purposes, including, but not limited to, medical, pharmaceutical, nutritional, and other health-related purposes; agricultural purposes; or environmental purposes but not for human cloning purposes as defined in § 32.1-162.21 or for products or purposes related to human embryo stem cells. For purposes of this section, biotechnology equipment means equipment directly used in activities associated with the science of living things;

35. Boats or watercraft weighing less than five tons, used for business purposes only;

36. Boats or watercraft weighing five tons or more, used for business purposes only;

37. Tangible personal property which is owned and operated by a service provider who is not a CMRS provider and is not licensed by the FCC used to provide, for a fee, wireless broadband Internet service. For purposes of this subdivision, "wireless broadband Internet service" means a service that enables customers to access, through a wireless connection at an upload or download bit rate of more than one megabyte per second, Internet service, as defined in § 58.1-602, as part of a package of services sold to customers;

38. Low-speed vehicles as defined in § 46.2-100;

39. Motor vehicles with a seating capacity of not less than 30 persons, including the driver;

40. Motor vehicles powered solely by electricity;

41. Tangible personal property designed and used primarily for the purpose of manufacturing a product from renewable energy as defined in § 56-576;

42. Motor vehicles leased by a county, city, town, or constitutional officer if the locality or constitutional officer is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle;

43. Computer equipment and peripherals used in a data center. For purposes of this subdivision, "data center" means a facility whose primary services are the storage, management, and processing of digital data and is used to house (i) computer and network systems, including associated components such as servers, network equipment and appliances, telecommunications, and data storage systems; (ii) systems for monitoring and managing infrastructure performance; (iii) equipment used for the transformation, transmission, distribution, or management of at least one megawatt of capacity of electrical power and cooling, including substations, uninterruptible power supply systems, all electrical plant equipment, and associated air handlers; (iv) Internet-related equipment and services; (v) data communications connections; (vi) environmental controls; (vii) fire protection systems; and (viii) security systems and services;

44. Motor vehicles (i) owned by persons who serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ 44-54.4 et seq.) of Chapter 1 of Title 44 or (ii) leased by persons who serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ 44-54.4 et seq.) of Chapter 1 of Title 44 if the person is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is regularly used by a uniformed member of the Virginia Defense Force to respond to his official duties may be specially classified under this section. In order to qualify for such classification, any person who applies for such classification shall identify the vehicle for which the classification is sought and shall furnish to the commissioner of the revenue or other assessing officer a certification from the Adjutant General of the Department of Military Affairs under § 44-11. That certification shall state that (a) the applicant is a uniformed member of the Virginia Defense Force who regularly uses a motor vehicle to respond to his official duties, and (b) the vehicle for which the classification is sought is the vehicle that is regularly used for that purpose. The certification shall be submitted by January 31 of each year to the commissioner of the revenue or other assessing officer; however, the commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after the January 31 deadline; and

45. If a locality has adopted an ordinance pursuant to subsection D of § 58.1-3703, tangible personal property of a business that qualifies under such ordinance for the first two tax years in which the business is subject to tax upon its personal property pursuant to this chapter. If a locality has not adopted such ordinance, this classification shall apply to the tangible

personal property for such first two tax years of a business that otherwise meets the requirements of subsection D of § 58.1-3703.

B. The governing body of any county, city or town may levy a tax on the property enumerated in subsection A at different rates from the tax levied on other tangible personal property. The rates of tax and the rates of assessment shall (i) for purposes of subdivisions A 1, 2, 3, 4, 5, 6, 8, 11 through 20, 22 through 24, and 26 through 45, not exceed that applicable to the general class of tangible personal property, (ii) for purposes of subdivisions A 7, A 9, A 21, and A 25, not exceed that applicable to machinery and tools, and (iii) for purposes of subdivision A 10, equal that applicable to real property. If a motor vehicle is included in multiple classifications under subsection A, then the rate of tax shall be the lowest rate assigned to such classifications. If computer equipment and peripherals used in a data center could be included in classifications set forth in subdivision A 11, 26, 27, or 43, then the computer equipment and peripherals used in a data center shall be taxed at the lowest rate available under subdivision A 11, 26, 27, or 43.

C. Notwithstanding any other provision of this section, for any qualifying vehicle, as such term is defined in § 58.1-3523, (i) included in any separate class of property in subsection A and (ii) assessed for tangible personal property taxes by a county, city, or town receiving a payment from the Commonwealth under Chapter 35.1 (§ 58.1-3523 et seq.) for providing tangible personal property tax relief, the county, city, or town may levy the tangible personal property tax on such qualifying vehicle at a rate not to exceed the rates of tax and rates of assessment required under such chapter.

(Code 1950, §§ 58-829.2:1, 58-829.3, 58-829.5 to 58-829.9, 58-831.01; 1960, c. 418; 1970, c. 655; 1976, c. 567; 1978, c. 155; 1979, cc. 351, 576; 1980, c. 412; 1981, cc. 236, 445; 1982, c. 633; 1984, c. 675; 1985, c. 220; 1986, c. 195; 1988, c. 822; 1989, cc. 80, 694; 1990, cc. 677, 693; 1991, cc. 247, 330, 478; 1992, cc. 642, 680; 1993, c. 100; 1994, cc. 171, 221, 266, 631; 1995, c. 142; 1996, cc. 537, 603, 605; 1997, cc. 244, 250, 433, 457; 1999, cc. 289, 358; 2000, cc. 409, 413, 441, 442, 604; 2001, cc. 41, 447; 2002, cc. 6, 63, 148, 337; 2003, cc. 657, 670; 2004, cc. 4, 556, 591; 2004, Sp. Sess. I, c. 1; 2005, cc. 271, 325, 357; 2006, cc. 200, 231, 400; 2007, cc. 88, 322, 609; 2008, cc. 26, 94, 143; 2009, cc. 40, 44; 2010, cc. 264, 849; 2012, cc. 97, 288; 2013, cc. 39, 271, 287, 393, 652; 2014, cc. 50, 409.)


**§ 58.1-3506. Other classifications of tangible personal property for taxation.**

44. Motor vehicles (i) owned by persons who serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ [44-54.4](#) et seq.) of Chapter 1 of Title 44 or (ii) leased by persons who serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ [44-54.4](#) et seq.) of Chapter 1 of Title 44 if the person is obligated by the terms of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is regularly used by a uniformed member of the Virginia Defense Force to respond to his official duties may be specially classified under this section. In order to qualify for such classification, any person who applies for such classification shall identify the vehicle for which the classification is sought and shall furnish to the commissioner of the revenue or other assessing officer a certification from the Adjutant General of the Department of Military Affairs under § [44-11](#). That certification shall state that (a) the applicant is a uniformed member of the Virginia Defense Force who regularly uses a motor vehicle to respond to his official duties, and (b) the vehicle for which the classification is sought is the vehicle that is regularly used for that purpose. The certification shall be submitted by January 31 of each year to the commissioner of the revenue or other assessing officer; however, the commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the member, to accept a certification after the January 31 deadline; and

FRANKLIN COUNTY  
Board of Supervisors



**Franklin County**  
*A Natural Setting for Opportunity*  
**EXECUTIVE SUMMARY**

<b><u>AGENDA TITLE:</u></b>  School CIP Request	<b><u>AGENDA DATE:</u></b> July 21 <sup>st</sup> , 2015	<b><u>ITEM NUMBER:</u></b>
<b><u>SUBJECT/PROPOSAL/REQUEST:</u></b>  Request of the Board to move School Five Year CIP Savings of \$250,000 to plumbing fixture/partition upgrades	<b><u>ACTION:</u></b> YES	<b><u>INFORMATION:</u></b>
<b><u>STAFF CONTACT(S):</u></b> Messrs. Robertson, Copenhagen, Dr. Church	<b><u>CONSENT AGENDA:</u></b> <b><u>ACTION:</u></b>	<b><u>INFORMATION:</u></b>
	<b><u>ATTACHMENTS:</u></b> YES	
	<b><u>REVIEWED BY:</u></b> 	

**BACKGROUND:**

The Board of Supervisors has requested that County staff review all appropriation requests from the Franklin County Public Schools

**DISCUSSION:**

A five year school capital funding plan was adopted by the Board of Supervisors beginning in Fiscal Year 12-13. A total of \$2,705,537.66 has been spent to date on various projects including roof replacements, water system upgrades, gym floor replacement, asphalt replacement and CCTV Camera Upgrades. Completed projects have been \$484,386.93 under budget in total. The Schools would like to use \$250,000 of the savings towards plumbing fixture/partition upgrades at various schools. \$500,000 is currently budgeted in the plumbing fixture/partition project account and with the \$250,000 addition; the total budget would be \$750,000 for this project.

A schedule of completed, in progress and future school capital projects is attached for the Board's review.

**RECOMMENDATION:**

Staff respectfully requests the Board's consideration for the re-allocation of \$250,000 from School Five Year CIP savings to additional plumbing fixture/partition upgrades.

**Franklin County**  
**Status of School Five Year Capital Projects**  
**June 25, 2015**

<b><u>Completed Projects:</u></b>	<b><u>Budget</u></b>	<b><u>Actual Spent</u></b>	<b><u>(Over)/Under Budget</u></b>
Roof Replacement Boones Mill	\$543,953	\$390,137	\$153,816
Roof Replacement Dudley	\$572,610	\$376,869	\$195,741
Water System Upgrade at Callaway Sontag and Dudley	\$317,675	\$354,223	(\$36,548)
Gym Floor Replacement BFMS West, Hawkins	\$453,120	\$291,580	\$161,540
Asphalt Replacement at BFMS	\$565,710	\$555,872	\$9,838
CCTV Camera Upgrade	\$301,010	\$301,010	\$0
Total to Date	\$2,754,078	\$2,269,691	\$484,387

<b><u>Current Projects:</u></b>	<b><u>Budget</u></b>	<b><u>Notes</u></b>
Plumbing Fixture/Partition Upgrades	\$500,000	In Progress - Approx \$460,823 spent project to date
Install Central Station Smoke Detectors at All Schoc	\$320,000	In Progress - Total project cost is estimated to be \$324,000
Ventilator Replacement at Burnt Chimney	\$306,130	Summer 2015 Project, Bids and A&E are within budget
Air Conditioning for Lee Waid & Snow Creek Cafeterias	\$431,140	Summer 2015 Project, Bids and A&E are within budget
Asbestos Removal/Floor Tile Replacement	\$700,000	In Progress - Approx \$442,100 spent project to date Plan to spend \$100,000 summer of 2015
Roof Replacement at Sontag	\$536,130	Summer 2015 project - \$380,000 is total cost estimate
	<u>\$2,793,400</u>	

<b><u>Future Projects:</u></b>	<b><u>Budget</u></b>	<b><u>Preliminary Start Date</u></b>
Roof Replacement at Rocky Mount Elementary	\$728,062	Summer 2016
Grand Total	<u><u>\$6,275,540</u></u>	



## FRANKLIN COUNTY PUBLIC SCHOOLS

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### Office of Superintendent

25 Bernard Road • Rocky Mount, VA 24151-6614  
(540) 483-5138 • FAX (540) 483-5806

May 18, 2015

Mr. Richard E. Huff, II  
County Administrator  
1255 Franklin Street, Suite 112  
Rocky Mount, VA 24151

Dear Mr. Huff:

Please find attached information regarding our Five Year CIP Loan. After completion of numerous projects, we were under budget at \$484,386.93.

I would like to request that \$250,000.00 of the savings of \$484,386.93 be re-allocated for plumbing fixture/partition upgrades. We would be able to provide many additional upgrades in this area with this funding.

I thank you and the Board of Supervisors for their consideration of our request. Please let me know if you have any questions.

Sincerely,

W. Mark Church, Ph.D.  
Division Superintendent

Enclosure

cc: Jonathan Crutchfield, Director of Operations  
Darryl Spencer, Supervisor of Buildings and Grounds  
Sharon Tuttle, Assistant Director of Business & Finance



## FRANKLIN COUNTY PUBLIC SCHOOLS

### Department of Maintenance

250 School Service Road • Rocky Mount, VA 24151-6614  
(540) 483-5538 • FAX (540) 483-0195

TO: Dr. W. Mark Church, Division Superintendent

FROM: Darryl K. Spencer, Supervisor of Buildings and Grounds

DATE: May 11, 2015

SUBJECT: Five Year CIP Loan

Attached is a priority funding recommendation for the Five Year Capital Improvement Plan dated October 5, 2012. After completion of projects 1, 2, 5, 6, 7, 9, 10, 12, 13, 14, 16 and 17, we were under budget at \$484,386.93. The Completed Five Year Capital Improvement Projects list is also attached.

Project 11, Plumbing Fixture/Partition Upgrades, is left to be completed and \$500,000.00 is budgeted under this category. In order to provide more upgrades in this area, I request that \$250,000.00 of the savings of \$484,386.93 be re-allocated for this purpose.

Please let me know if you have any questions.

Attachments (2)

cc: Jon Crutchfield, Director of Operations  
Sharon Tuttle, Assistant Director of Business and Finance



# FRANKLIN COUNTY PUBLIC SCHOOLS

## Department of Maintenance

250 School Service ♦ Road Rocky Mount, VA 24151  
(540)483-5538 ♦ FAX (540)483-0195

COPIES TO:  
(1) STEVE OAKES  
(2) DARRYL SPENCER  
FLAM: hccw, 10-16-12

Date: October 5, 2012  
Memo to: Dr. W. Mark Church, Interim Superintendent  
From: Steven C. Oakes, Director of Facilities & Transportation  
Re: Five Year Capital Improvement Plan Recommendation - Revised  
Cc: Suzanne Rogers, Assistant Superintendent  
Phillip Poff, Director of Human Resources  
Lee Cheatham, Director of Business & Finance  
Darryl Spencer, Supervisor of Building & Grounds

Below please find my priority funding recommendation for the projects listed in the Five Year Capital Improvement Plan:

PROJECT	BUDGET	PREPARE PLANS, SPECS & BIDS	COMPLETE PROJECTS
1. Roof Replacement at Boones Mill	\$ 543,953	2012-2013	Summer 2013
2. Roof Replacement at Dudley	\$ 572,610	2013-2014	Summer 2014
3. Roof Replacement at Sontag	\$ 536,130	2014-2015	Summer 2015
4. Roof Replacement at Rocky Mount	\$ 728,062	2015-2016	Summer 2016
5. Upgrade Water System Callaway	\$ 69,225	2012-2013	Summer 2013
6. Upgrade Water System Sontag	\$ 127,225	2012-2013	Fall 2013
7. Upgrade Water System Dudley	\$ 121,225	2013-2014	Summer 2014
8. Asbestos Removal/Floor Tile Replacement	\$ 700,000	2012-2016	Summer 2016
9. Gym Floor Replacement BFMS West	\$ 171,120	2012-2013	Summer 2013
10. Gym Floor Replacement Hawkins	\$ 282,000	2012-2013	Summer 2013
11. Plumbing Fixture/Partition Upgrades	\$ 500,000	2012-2014	Summer 2014
12. Asphalt Replacement BFMS East Bus Loop	\$ 123,000	2012-2013	Summer 2013
13. Asphalt Replacement Main Road BFMS West to Trail	\$ 201,015	2012-2013	Summer 2013
14. CCTV Camera Upgrades	\$ 301,010	2012-2014	Summer 2014
15. Replace 6 Unit Ventilators at BC	\$ 306,130	2013-2014	Summer 2014
16. Asphalt Replacement BFMS West Teacher Lot	\$ 179,370	2012-2013	Summer 2013
17. Asphalt Replacement BFMS Behind West Cafeteria	\$ 62,325	2012-2013	Summer 2013
<b>TOTAL</b>	<b>\$5,524,400</b>		
Additional Items to Consider			
1. Install Central Station Smoke Detectors All Schools	\$ 320,000	2014-2015	Summer 2015
2. Install Air Conditioning Lee Waid Cafeteria	\$ 208,812	2013-2014	Summer 2014
3. Install Air Conditioning Snow Creek Cafeteria	\$ 222,328	2013-2014	Summer 2014
<b>TOTAL</b>	<b>\$ 751,140</b>		
<b>GRAND TOTAL</b>	<b>\$6,275,540</b>		

Updated: October 5, 2012

(Note: Revised information to delete the completed FCHS Ramsey Hall Kitchen Project.)

→ SUMMER + FALL 2013 — \$1,759,233  
→ SUMMER 2014 — 2,232,115  
φ — SUMMER 2015 — 856,130  
✓ — SUMMER 2016 — 1,428,062  
\$ 6,275,540

# Completed Five Year Capital Improvement Projects

Project	Acct #	Budget	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	Total Actual	(Over)/ Under Budget
Roof Replacement Boones Mill #1	17 57000	543,953.00	35,460.15	354,677.25		390,137.40	153,815.60
Roof Replacement Dudley #2	17 57009	572,610.00		371,028.87	5,840.22	376,869.09	195,740.91
Callaway, Sontag & Dudley Water System Upgrade #5, 6, & 7	17 57004	317,675.00	52,249.50	293,167.92	8,805.34	354,222.76	(36,547.76)
Gym Floor Replacement BFMW & Hawkins #9 & 10	17 57001	453,120.00	152,409.58	139,170.20		291,579.78	161,540.22
Asphalt Replacements BFME Bus Loop, BFMW to Trail, BFMW Teacher Lot, BFMW Behind Cafeteria #12, 13, 16 & 17	17 57003	565,710.00	119,114.77	436,757.16		555,871.93	9,838.07
CCTV Camera Upgrade # 14	17 57007	301,010.00	182,419.83	59,108.28	59,482.00	301,010.11	(0.11)
		<u>2,754,078.00</u>	<u>541,653.83</u>	<u>1,653,909.68</u>	<u>74,127.56</u>	<u>2,269,691.07</u>	<u>484,386.93</u>

**THE FOLLOWING TERMS ARE UP FOR RE-APPOINTMENT  
BY JUNE 30, 2015**

**(NOTIFICATION IS GIVEN ACCORDING TO THE BOARD'S POLICY/60 DAYS PRIOR TO EXPIRATION)**

DAN RIVER ASAP	Tom Webster	Post Office Box 81 Boones Mill, VA 24065		3-Year	6/30/2015
LIBRARY BOARD	Jim Morrison	117 Clipper Drive Moneta, VA 24121	Gills Creek	4-Year	6/30/2015
RECREATION COMMISSION	Frank Chrzanowski	13400 Booker T. Washington Hg Moneta, VA 24121	Boone	3-Year	6/30/2015
RECREATION COMMISSION	Brenda Perdue Un-Exp. Term of Greg Davis	1092 Big Oak Lane Wirtz, VA 24154	Union Hall	3-Year	6/30/2015
RECREATION COMMISSION	William Maxwell <b>(RESIGNED)</b>	3629 Dry Hill Road Ferrum, VA 24088	Blue Ridge	3-Year	6/30/2017
STEP, INC.	Joey Cornwell	Post Office Box 411 Ferrum, VA 24088		3-Year	6/30/2015

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**FRANKLIN COUNTY**  
**Board of Supervisors**



**EXECUTIVE SUMMARY**

**AGENDA TITLE:**

Public Hearing Concerning an Application for Franklin County-Rocky Mount Enterprise Zone Designation

**SUBJECT/PROPOSAL/REQUEST**

Take comments from the public regarding potential Enterprise Zone designation application; review potential Enterprise Zone designated parcels and incentives; and approve submittal of application

**STRATEGIC PLAN FOCUS AREA:**

**Goal #**

**Initiation Strategy:**

**STAFF CONTACT(S):**

Messrs. Robertson, Burnette

**AGENDA DATE:**

July 21, 2015

**ACTION:**

**CONSENT AGENDA:**

**ACTION:**

Public Hearing

**ATTACHMENTS:**

**REVIEWED BY:**

PR

**ITEM NUMBER:**

**INFORMATION:**

**INFORMATION:**

**BACKGROUND:**

The Virginia Enterprise Zone (VEZ) program is a partnership between state and local government that encourages job creation and private investment. VEZ accomplishes this by designating Enterprise Zones throughout the state and providing two grant-based incentives, the Job Creation Grant (JCG) and the Real Property Investment Grant (RPIG), to qualified investors and job creators within those zones, while the locality provides local incentives. Franklin County has never had a VEZ designated area while the Town of Rocky Mount had a Zone that expired on December 31, 2013. Since the Town received its designation twenty years ago, changes to the program eliminated the Town's ability to reapply for a Zone and requires that they fall under a County application. Therefore, an application for a Zone that encompasses parts of Franklin County and the Town of Rocky Mount was submitted in 2013 and in 2014, but was not approved. The 2015 application for a Zone is the County and Town's third attempt to procure a designation.

**DISCUSSION:**

Designation as a VEZ has been a boon for numerous communities within the state for decades. Having a Zone means that a business locating or expanding in a Zone can receive substantial state and local incentives that they cannot receive in a non-VEZ area. For larger projects, this can mean hundreds of thousands of dollars and can be the deciding factor when two communities are in close competition. A County zone, if approved, would be in place for ten years with the opportunity to apply for renewal. The total acreage such a zone could include is 3,840 which encompasses both the Town and County areas. Enterprise Zone designations are awarded after a lengthy

application process and only a select few become available each year as older zones reach the end of their twenty-year life. The designation and the application are geared towards areas of economic hardship, such as communities with high unemployment rates. Franklin County's distress score is extremely low due to the low unemployment and higher incomes found in the area. For this reason, successfully obtaining one of the available zones this year, as it was the last two years, will be difficult. However, if unsuccessful again this year, the County can continue to reapply as more Zones become available in the coming years.

The area initially selected for designation within the Zone includes generally the same parcels that were within the Town of Rocky Mount's VEZ. The area in Town is approximately 864 acres in total. The proposed County Zone stretches generally along U.S. 220 from the Franklin County Commerce Center to an area between Rocky Mount and Boones Mill. It also takes in the Route 40 West area between the Town limits at the former 84 Lumber Building and Six Mile Post Road. Properties in these sections were identified due to the fact that they already housed businesses, were zoned business/commercial, were in the Route 220 Overlay, or had above average potential to one day be attractive business property. The County portion of the acreage would be approximately 1,931 acres. Taken together, the Town and County acreage would equal about 2,795 acres, leaving approximately 1,045 acres for future designation in other areas of the community.

An applicant community must also adopt a set of local incentives for use exclusively with new and expanding businesses within the zone. After review of local incentives by communities around the state and analysis of these and new ideas, a list of targeted, cost-effective local incentives have been proposed. These include:

- Building Permit and Zoning Fee Waivers
- Rehabilitated Real Estate Tax Exemption
- Accelerated Local Permitting
- Below Fair Market Value Sale of County-Owned Industrial Park Property
- Landfill Tipping Fee Reduction
- Broadband Liaison Connection Assistance
- Water / Sewer Tap Fee Reduction
- Other incentives that may be deemed appropriate

Though not required, the Town of Rocky Mount will also provide common-sense local incentives that will closely mirror those that have been provided during its previous Enterprise Zone term.

The application for designation must be submitted by August 1, 2015. Staff has been working to complete the application and mapping for review. The required July 21, 2015 public hearing by the Franklin County Board of Supervisors will give the public the opportunity to express support and concerns related to the application, the designated parcels, and the proposed incentives. Board members will also have the chance to make changes to these proposals as the Board wishes. It is hoped that after the public hearing and any changes that result from it, the Board will be able to adopt the zone boundaries and incentives and approve submission of them in an application to the Department of Housing and Community Development for an Enterprise Zone for the County and Town of Rocky Mount.

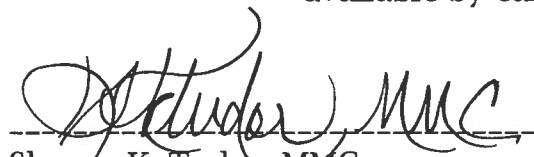
### **RECOMMENDATION:**

County staff respectfully asks the Board to listen to public comment at the public hearing and then adopt or change the proposed Zone boundaries and incentives as they desire. Finally, to approval the submission of a designation application to the Department of Housing and Community Development.

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## PUBLIC NOTICE

The Franklin County Board of Supervisors will hold a public hearing on Tuesday, July 21, 2015 at approximately 3:00 PM. in the Board Room of the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, VA 24151 to solicit input on the proposed Enterprise Zone Application to the Virginia Department of Housing and Community Development due on August 1, 2015. The proposed zone boundaries and incentives will be available for discussion. All interested citizens are urged to attend. Maps of the proposed zone and the proposed incentives are available for review between 8:30AM and 5:00PM at the Franklin County Administration Office, Suite 112, Franklin County Government Center, 1255 Franklin Street, Rocky Mount, VA 24151 and will be available at the meeting. For additional information, contact Michael Burnette, Franklin County Director of Economic Development, at the above address or by calling (540) 483-3030. If you plan to attend and have any special needs requirements, please call (540) 483-3030. TDD / TYY assistance available by calling Virginia Relay at 7-1-1.



Sharon K. Tudor, MMC  
Clerk  
Franklin County Board of Supervisors

**Franklin News Post - Friday, July 10 & Wednesday July 15, 2015 Editions**

**Resolution R1 - Addition of New Subdivision Streets**

The Board of Supervisors of Franklin County, in regular meeting on the 21<sup>st</sup> day of July 2015, adopted the following:

Boardview Estates  
Decker Dr. – Route 1433  
Augusta Way – Route 1434

**RESOLUTION**

WHEREAS, the street(s) described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Franklin County, and

WHEREAS, the Land Use Engineer for the Virginia Department of Transportation has advised this Board the street(s) meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form AM-4.3 to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board hereby guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Land Use Engineer for the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

\_\_\_\_\_  
(Name), (Title)

In the County of Franklin

By resolution of the governing body adopted July 21, 2015

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): \_\_\_\_\_

**Report of Changes in the Secondary System of State Highways**

**Project/Subdivision Boardview Estates**

**Type Change to the Secondary System of State Highways:**

**Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change:

New subdivision street

Pursuant to Code of Virginia Statute:

§33.2-705

**Street Name and/or Route Number**

◆ **Augusta Way , State Route Number 1434**

Old Route Number: 0

- From: 0.15 miles from intersection of Route 1418

To: cul de sac and cul de sac; total of .44 miles, a distance of: 0.44 miles.

Recordation Reference: PB 921 PG 1994

Right of Way width (feet) = 50

**Street Name and/or Route Number**

◆ **Decker Dr., State Route Number 1433**

Old Route Number: 0

- From: Route 1418

To: 0.15 miles from intersection of Route 1418, a distance of: 0.15 miles.

Recordation Reference: PB 921 PG 1994

Right of Way width (feet) = 50

**FRANKLIN COUNTY**  
Board of Supervisors



**EXECUTIVE SUMMARY**

<b><u>AGENDA TITLE:</u></b>	<b><u>AGENDA DATE</u></b>	<b><u>ITEM NUMBER:</u></b>
Parks and Recreation Cleaning Services	July 21, 2015	
<b><u>SUBJECT/PROPOSAL/REQUEST:</u></b>	<b><u>ACTION:</u></b>	
Permission to advertise for custodial cleaning services for the Parks and Recreation Department.	<b><u>CONSENT AGENDA:</u></b> Yes	
<b><u>STRATEGIC PLAN FOCUS AREA:</u></b>		<b><u>INFORMATION:</u></b>
County Government Services		
<b><u>GOAL #:</u></b>	<b><u>ATTACHMENTS:</u></b> Yes	
<b><u>ACTION STRATEGY:</u></b>		
<b><u>STAFF CONTACT(S):</u></b>	<b><u>REVIEWED BY:</u></b>	
Robertson, Whitlow, Chapman, Carter & Tudor		

**BACKGROUND:**

On June 19, 2013, Franklin County purchased the Essig Recreation Center located at 295 Technology Drive and has since used the facility for Aging Services and Parks and Recreation. This facility is 27,082 square feet and offers 5 offices, 1 lobby, 2 restrooms, 4 classrooms, 2 dance studios, 1 multi-use room, 1 community room, 1 gymnasium, 1 kitchen, 1 maintenance area, 1 patio and a preschool area (preschool area is leased to the YMCA).

In addition to the Essig Recreation Center, the Parks and Recreation Department has its main office at 2150 Sontag Road. This facility is approximately 2,681 square feet and offers waiting area, front office, 2 restrooms, 5 offices, kitchen and a conference room.

**DISCUSSION**

The County currently has a contract for the cleaning of the Essig Recreation Center, but the term will expire in October. The County has also outsourced the custodial work for the Parks & Recreation Offices in Sontag since 2009. Staff would like to take this opportunity to combine the cleaning contracts of the Essig Recreation Center with the Parks and Recreation Main Office and award one contract for both sites. Staff believes that combining these two contracts will not only simplify and streamline the bidding process but will also get more competitive bids from prospective contractors. The invitation to bid outlines the regularly scheduled cleanings (daily, weekly, monthly, quarterly and annually) for each of the two sites.

The proposed schedule for completion is as follows:

July 24 and July 31	Invitation to Bid is advertised in local media
August 12	Mandated meeting for potential bidders
August 25	Bids due
September 15	Board of Supervisors reviews / awards selected bid in executive summary
October 1	Tentative date for cleaning services to start

**RECOMMENDATION:**

Staff respectfully requests the Board of Supervisors grant permission to advertise for the custodial cleaning services for the Essig Recreation Center and Parks and Recreation Main Office. Funds are already budgeted and are available in line item "Contracted Maintenance Services" (7102-53003) under the Parks and Recreation Department.

**FRANKLIN COUNTY, VIRGINIA  
PARKS and RECREATION CLEANING SERVICES  
INVITATION TO BID**

The County of Franklin, Virginia is currently seeking bids from qualified custodial firms to provide cleaning services at the Essig Recreation Center located at 295 Technology Drive in Rocky Mount, Virginia 24151 and the Parks and Recreation Main Office located at 2150 Sontag Road, Rocky Mount, Virginia 24151.

**Pre-Bid Meeting:**

There will be a **mandatory** pre-bid meetings held at the Parks and Recreation Main Office on **Wednesday, August 12, 2015 at 1:00PM and at the Essig Recreation Center at 3:00PM.** All potential bidders are encouraged to attend.

Franklin County does not discriminate on the basis of race, religion, color, sex, national origin, age or disability or against faith based organizations as defined under the Virginia Public Procurement Act on the basis of such organization's religious or charitable character. Reasonable accommodations will be provided to persons with disabilities if required. Franklin County solicits participation from minority-owned businesses.

Questions and requests for information may be made to Paul Chapman, Director of Parks and Recreation for Franklin County, Virginia at 540-483-9293.

Bids shall be due no later than **4:00 P.M. prevailing time, Tuesday, August 25, 2015,** at which time said bids will be publicly opened and read. All bids must be sealed (with 3 copies enclosed) and clearly marked "Parks and Recreation Cleaning Services".

The County reserves the right to reject any/and all bids if it is deemed in the best interest of the County.

Bids shall be delivered to:

Sharon Tudor, MMC  
Franklin County Government Center  
Office of Procurement  
1255 Franklin Street, Suite 111  
Rocky Mount, VA 24151

**FRANKLIN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

**PUBLISH:**

Franklin News Post: **Friday, July 24 & July 31, 2015**

Procurement Web Page: **Now through Wednesday, August 10 @ 4:00pm**

## **I. Introduction**

The County of Franklin, Virginia is currently soliciting bids from interested firms to furnish custodial services for the Essig Recreation Center at 295 Technology Drive, Rocky Mount, Virginia 24151 and the Franklin County Parks and Recreation Main Offices at 2150 Sontag Road, Rocky Mount, Virginia 24151.

The entire area of the Essig Recreation facility is 27,082 square feet; however 4,225 square feet of the pre-school area will not be included in this contract, which will leave approximately 22,857 square feet to be cleaned. The Essig Recreation Center has activities occurring from approximately 6:00AM to 10:00PM.

The general areas to be serviced in the Essig Center include the following:

- 1 Lobby
- Patio and entrance area
- 4 offices and office areas
- Corridors
- 1 Kitchen area
- 2 bathrooms
- 8 activity rooms
- 1 gym
- 1 maintenance area

The Parks and Recreation Main Office serves as a home to most of the Parks and Recreation staff as well as a general information center for the public. Normal business hours for this office are 8:30am to 5:00pm, Monday – Friday.

The general areas to be serviced in the Parks and Recreation Main Office include the following (approximately 2,681 square feet):

- 1 entrance area/waiting area
- 1 front office area
- 2 restrooms
- 5 office areas
- 1 kitchen area

1 conference room

## **II. Scope of Work**

The contractor chosen will be required to provide all associated labor to satisfactorily perform the custodial services as specified in the detailed parameters set forth in this Invitation for Bid.

All work performed under this contract shall be under the direction of the Director of Parks and Recreation or designee

### **Essig Recreation Center**

#### **A. Daily Routine (Monday, Wednesday and Friday):**

##### **1. Restrooms**

- a) Floors shall be swept and mopped/scrubbed.
- b) Toilets and urinals shall be washed and sanitized.
- c) All wash basins shall be thoroughly cleaned.
- d) All mirrors, shelving, paper/soap dispensers and other fixtures and hard surfaces shall be cleaned and sanitized.
- e) Soap, hand towel, and toilet tissue dispensers shall be properly filled.
- f) Waste receptacles shall be emptied.

##### **2. Office Areas, Lobby, Kitchen, Corridors, Activity Rooms and Studios**

- a) Waste baskets shall be emptied with waste and trash removed to County provided dumpster.
- b) All wash basins, countertops and cooking apparatuses shall be thoroughly cleaned.
- c) Hard floors shall be swept and cleaned properly. All carpeted areas shall be vacuumed and as necessary spot cleaned (including entry mats).
- d) Interior and exterior glass surfaces at entrance, activity rooms and corridors shall be cleaned.
- e) Items in need of repair (lights, leaky faucets, clogged toilet, etc) shall be reported.
- f) Main service counters, reception areas and offices shall be properly swept, mopped and dusted.
- g) Walls shall be spot cleaned.
- h) All mirrors shall be properly cleaned.

##### **3. Gym**

- a) Floors shall be swept with a properly treated dust mop (clean moisture, spills and heel marks as needed).
- b) Glass in windows shall be cleaned.
- c) Walls shall be spot cleaned.

4. Exterior

- a) Entrance and back patio shall be cleaned and swept.
- b) Waste receptacles shall be emptied.
- c) Glass in front windows shall be cleaned.

**B. Monthly Services shall include:**

- 1. All hard floors (corridors and rooms containing vinyl tile) shall be thoroughly swept and mopped/scrubbed.
- 2. All desks, counters and other hard surfaces not listed under daily scope of work shall be properly cleaned and polished where necessary (baseboards, window seals, chairs, playground equipment, exercise equipment, etc).
- 3. All waste receptacles shall be cleaned inside and out.
- 4. All blinds, lighting fixtures, heat/air grills, etc. shall be properly cleaned/dusted.
- 5. All interior windows and other glass surfaces not addressed in other areas shall be properly cleaned.
- 6. All entrance mats/rugs shall be properly shampooed.
- 7. All seating areas in lobby area shall be cleaned with disinfectant wipes and/or spray.

**C. Quarterly services shall include:**

- 1. All vinyl floors shall be polished/buffed.

**D. Annual Services shall include:**

- 1. All carpeted areas shall be shampooed.
- 2. All vinyl floors shall be stripped, scrubbed, buffed and waxed.

**Parks and Recreation Main Office**

**A. Weekly Routine:**

1. Restrooms

- a) Floors shall be swept and mopped/scrubbed.
- b) Toilets shall be washed and sanitized.
- c) All wash basins shall be thoroughly cleaned.
- d) All mirrors, shelving, paper/soap dispensers and other fixtures and hard surfaces shall be cleaned and sanitized.
- e) Soap, hand towels and toilet tissue dispensers shall be properly filled.

## **2. Office Areas, Lobby, Kitchen and Corridors**

- a) All wash basins, countertops and cooking apparatuses shall be thoroughly cleaned.
- b) Hard floors shall be swept and cleaned properly. All carpeted areas shall be vacuumed and as necessary spot cleaned (including entry mats).
- c) Interior and exterior glass surfaces at entrance, offices and corridors shall be cleaned as needed.
- d) Items in need of repair (lights, leaky faucets, clogged toilet, etc) shall be reported.
- e) Main service counters, reception areas and offices shall be properly vacuumed/swept and mopped and dusted.

### **B. Monthly Services shall include:**

1. All hard floors shall be thoroughly swept and mopped/scrubbed.
2. All counters and other hard surfaces not listed under weekly scope of work shall be properly cleaned and polished where necessary (baseboards, window seals, chairs, etc).
3. All blinds, lighting fixtures, heat/air grills, etc. to be properly cleaned/dusted.

### **C. Annual Services shall include:**

1. All carpeted areas shall be shampooed.
2. All interior windows and other glass surfaces not addressed in other areas to be properly cleaned.

## **III. Personnel**

Franklin County reserves the right to require background checks for any personnel providing services under this contract.

## **IV. Work Hours and Conditions**

Unless otherwise approved by the Director of Parks and Recreation, cleaning services will need to occur during "closed" hours. The contractor shall be sensitive to nightly activities and work around those as necessary.

The Director of Parks and Recreation will have the authority to suspend work, fully or in part, due to the failure of the contractor to correct unsafe conditions, failure to carry out orders or requirements of the contract or for any other circumstance deemed to be in the interest of the County.

## **V. Drug Free Work Place**

The contractor acknowledges and agrees to provide services in keeping with standard policies as they relate to all other regular County employees.

The possession or use of alcohol or other drugs (except the use of drugs for legitimate medical purposes) and the impairment from the use of the same will warrant a breach of contract and result in the immediate default of the agreement.

#### **VI. Indemnification**

The contractor agrees to indemnify, defend and hold harmless the County of Franklin, its officers, agents and employees from any claims, damages and actions of any kind or nature, whether at law or in equity arising from or caused by the use of any materials, goods or equipment of any kind or nature furnished by the County.

#### **VII. Insurance**

By signing and submitting a bid under this solicitation, the Bidder certifies that if awarded the contract, it will have in place and maintain (during the contract period) insurance as required by the County: a minimum of \$1 million in general liability for each occurrence with \$2 million general aggregate under liability and \$1 million for workers compensation.

#### **VIII. Terms of Contract**

The initial term of contract shall be for one year from date indicated on the award of contract (provided upon negotiations and award) by the County.

The contract may be extended by the County for four (4) successive one year periods under the terms and agreements set forth if agreeable to both parties.

If either party breaches any provision of this agreement and if such breach is not cured within thirty (30) days after receiving written notice from the other party specifying such breach in reasonable detail, the non-breaching party shall have the right to terminate this agreement by giving written notice thereof to the party in breach, which termination shall go into effect immediately on receipt. NOTE: Should any such breach consistently reoccur, the party specifying such breach shall have the right to terminate this agreement.

#### **IX. Subcontracts**

The contractor chosen **SHALL NOT** subcontract for the services to be provided unless otherwise approved by the County.

#### **X. Method of Payment**

The contractor shall submit a monthly invoice to the Director of Parks and Recreation or designee. Payment will be made per invoice submitted on a monthly basis.

## **XI. Bid Award**

If an award of a contract is made, it will be made based on the lowest responsive and responsible Bidder and references. This amount will be based on the total for the regular scheduled cleanings (daily, weekly, monthly, quarterly, and annual cleaning) at both the Essig Recreation Center and the Parks and Recreation Main Office.

## **XII. Proposal/Agreement Overview**

This proposal is for the overall cleaning services to be provided for the Essig Recreation Center and the Parks & Recreation Main Office at the Recreational Park.

It is understood that the contractor shall provide all cleaning equipment and supplies including plastic trash can liners, deodorizers, all disinfectants, floor cleaning products, polishes, etc. The County will supply paper towels, toilet tissue, and liquid hand soap. The contractor will notify the County if supplies need to be reordered.

Franklin County reserves the right to negotiate with the low bidder but strong emphasis will be placed on work experience, references and company stability.

Subject to award of bid, the County will require the specific name or names of those workers who will be providing these services for the contractor. It shall be further demonstrated their ability to use all necessary equipment and materials in a safe manner. The ability to read instructions and understand the MSDS manuals will be critical.

This document is intended to be used as a guideline for submitting the sealed proposal. It will also be used as a general guideline for what is desired as a scope of work but it must be clearly understood that the County reserves the right to require other duties as necessary (to provide a safe, clean and attractive facility) under this contract. A more detailed list of services expected will be developed and agreed upon prior to entering into a contract.

**BID FORM  
CLEANING SERVICES  
ESSIG RECREATION CENTER AND MAIN OFFICE**

1. Name of business: \_\_\_\_\_
2. Name of Owner or Chief Executive Officer: \_\_\_\_\_
3. How long has the company been in business? : \_\_\_\_\_
4. How many persons are currently employed by the company? :  
Full-time \_\_\_\_\_ Part-time \_\_\_\_\_
5. Provide the name, contact person and telephone number of at least three current or past customers in which your company has provided services.

Firm Name	Contact Person	Telephone #
1.		
2.		
3.		

I, the undersigned being the owner or chief executive officer submit an annual price proposal of \$\_\_\_\_\_. for the daily, monthly, quarterly, and annual cleaning of the Essig Recreation Center and Parks and Recreation Main Office as described in this contract agreement. It is understood that the contractor shall provide all cleaning equipment and supplies including plastic trash can liners, deodorizers, all disinfectants, floor cleaning products, polishes, etc. The County will supply paper towels, toilet tissue, and liquid hand soap.

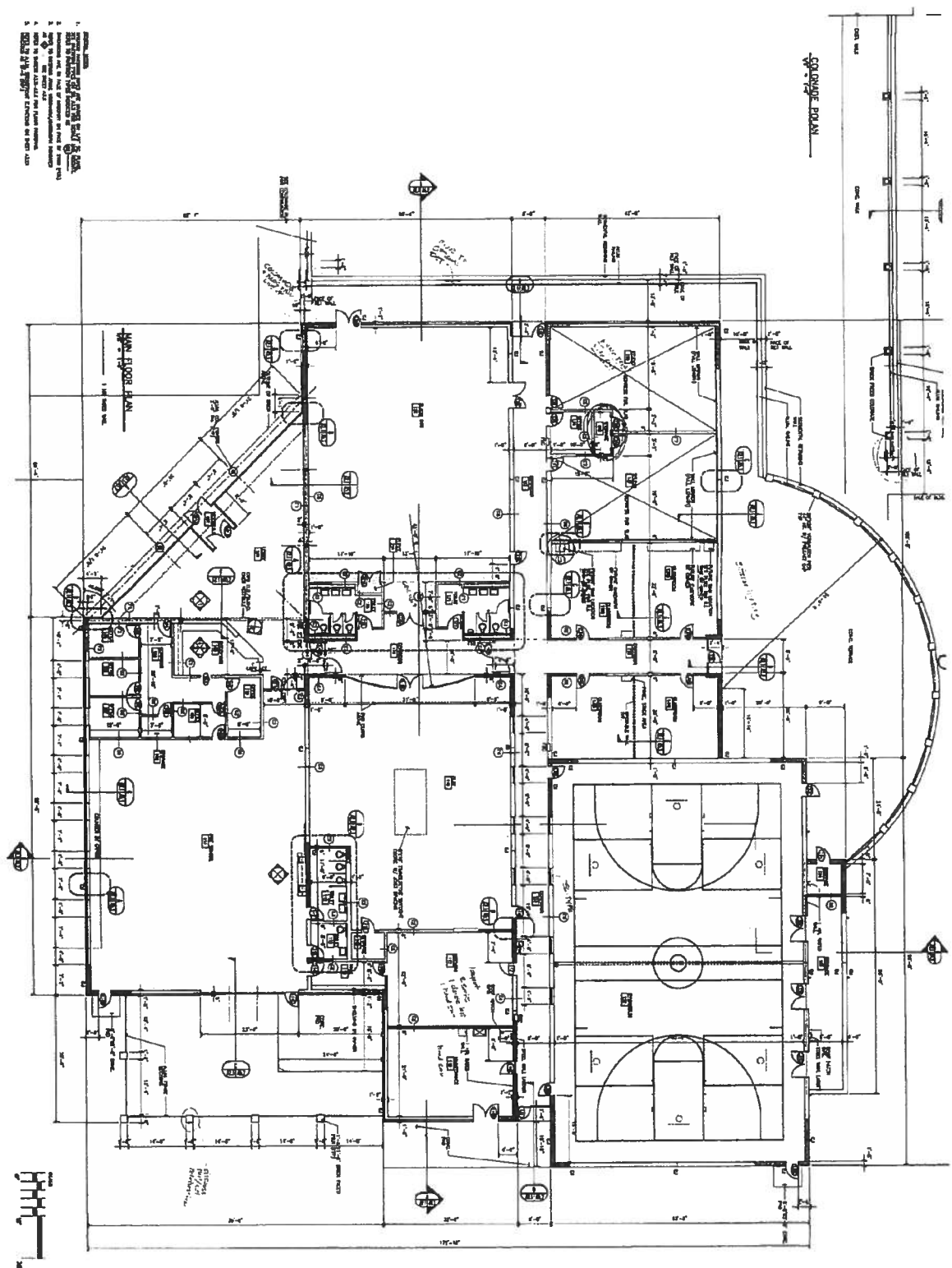
\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

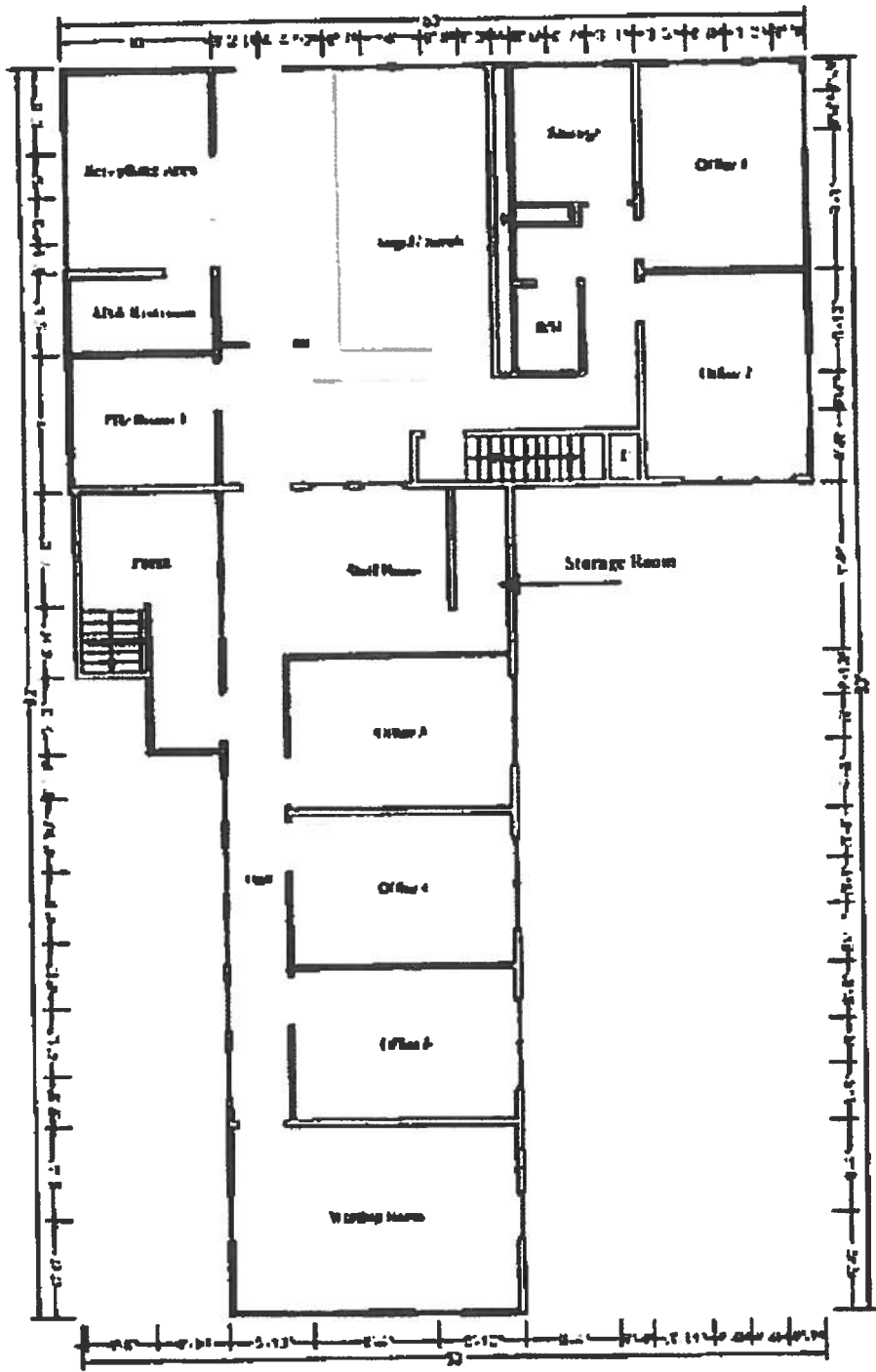
\_\_\_\_\_  
Date

\_\_\_\_\_



1. ALL DIMENSIONS ARE IN FEET AND INCHES.
2. ALL WALLS ARE 12" THICK UNLESS NOTED OTHERWISE.
3. ALL DOORS ARE 36" WIDE UNLESS NOTED OTHERWISE.
4. ALL WINDOWS ARE 48" WIDE UNLESS NOTED OTHERWISE.
5. ALL CEILING ARE 8' HIGH UNLESS NOTED OTHERWISE.

PARKS AND RECREATION MAIN OFFICE FLOOR PLANS





## **VTRANS 2040, HB2 and HB1887**

**Michael Gray, District Planning Manager  
VDOT Salem District  
July 2015**

## How They Relate

### Life Cycle of a Candidate Project

How it's planned.

How it's scored.

How it's funded.



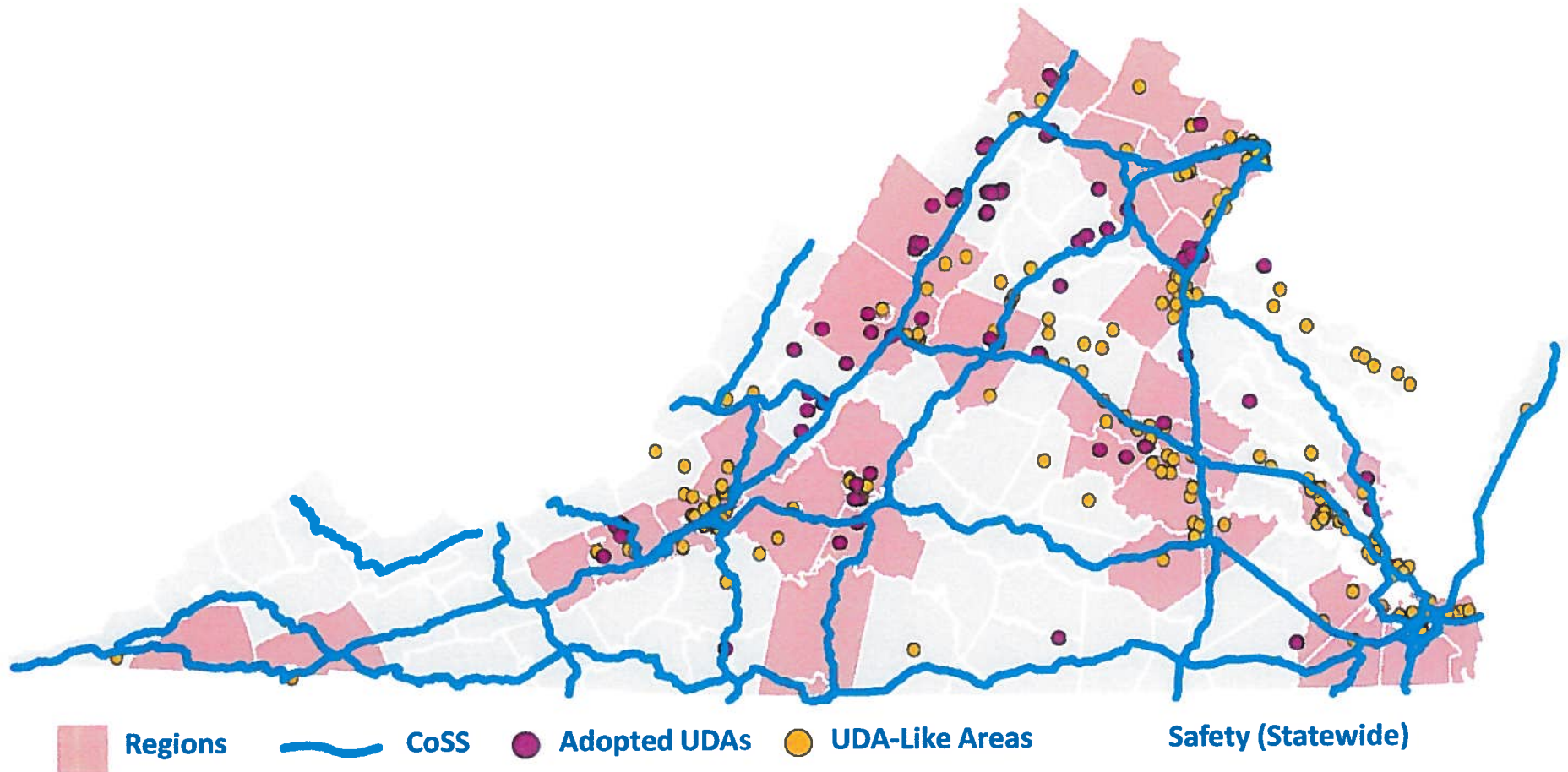
## How it's planned VTrans2040

- VTrans is the long-range, statewide multimodal policy plan -Vision and Goals for transportation in the Commonwealth
- VTrans2040 serves two functions and produces two independent, but connected documents:
  - VTrans2040- 25 year vision document
  - VTrans2040- Multimodal Transportation Plan (VMTP) includes ***Multimodal Needs Assessment***

## How it's planned VTrans2040

- ***Needs Assessment:***
  - VMTP will identify future needs for all modes travel across the Commonwealth – not project specific
  - Policy and recommendations of the plan will focus on:
    - Corridors of Statewide Significance
    - Identified regional networks
    - Local designated growth areas
    - Safety

# VMTP Needs Assessment – UNDER DEVELOPMENT



•Note: Map includes all locally designated growth areas that appear consistent with the intent of 15.2-2223.1. OIPI is asking that localities who want their growth areas to qualify for HB2 funding to add a code reference (15.2-2223.1) by October 1, 2015 to ensure that projects submitted to promote these areas meet the HB2 screening requirement. Projects promoting UDA-like designated growth areas with the proper code reference submitted after October 1 will not be considered in the first round of HB2 project screening.

## HB2 Screening Process- Key Take Away

- ***Only projects that meet a need identified in VTrans2040 will be prioritized***
- Projects must be located within one of the following areas:
  - Corridors of Statewide Significance
  - Regional Networks
  - Improvements to promote urban development areas
  - Or addresses an identified safety need
- ***Projects that do not meet the screening criteria will not be scored or prioritized under HB2***

## How it's scored. HB 2



- House Bill 2 (HB 2) is a new state law that requires the implementation of a process for prioritizing projects
  - Some types of projects and funding are exempt from HB 2
- The process of scoring includes 5 factors
  1. Congestion Mitigation
  2. Economic Development
  3. Accessibility
  4. Safety
  5. Environmental Quality
  - A Land Use factor is required for areas over 200k in population
- Score will be based on various weighting frameworks
- HB 2 Implementation Policy Guide
- HB 2 process adopted by CTB in June 2015



# HB 2 Draft Area Types & Factor Weighting Framework

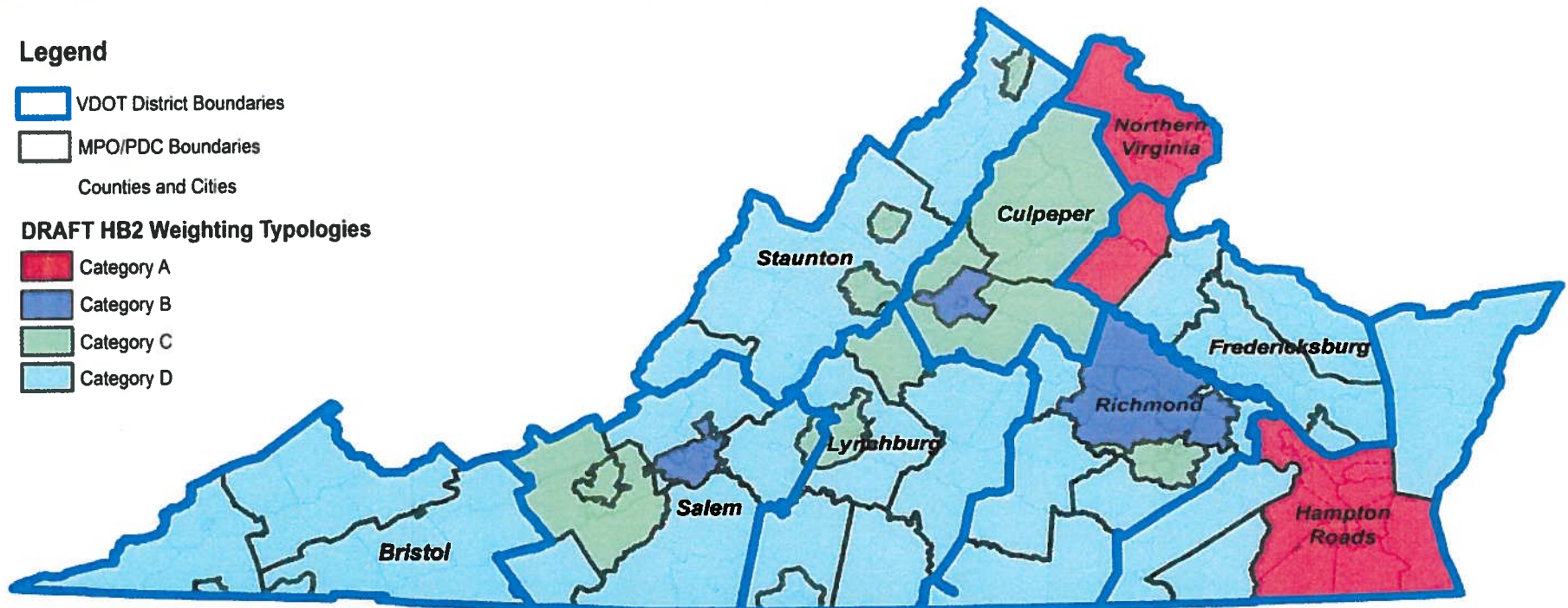
Factor	Congestion Mitigation	Economic Development	Accessibility	Safety	Environmental Quality	Land Use
Category A	45%	5%	15%	5%	10%	20%
Category B	15%	20%	25%	20%	10%	10%
Category C	15%	25%	25%	25%	10%	
Category D	10%	35%	15%	30%	10%	

## Legend

-  VDOT District Boundaries
-  MPO/PDC Boundaries
- Counties and Cities

## DRAFT HB2 Weighting Typologies

-  Category A
-  Category B
-  Category C
-  Category D



# HB 2 Eligibility to Submit Projects

Project System	Regional Entity (MPOs, PDCs)	Locality* (Counties, Cities, Towns)	Public Transit Agencies
Corridor of Statewide Significance	Yes	Yes, with a resolution of support from relevant regional entity	Yes, with resolution of support from relevant regional entity
Regional Network	Yes	Yes	Yes, with resolution of support from relevant entity
Urban Development Area	No	Yes	No
Safety	No	Yes	No



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# HB2 Schedule

Process must be used to develop  
FY17-22 Six-Year Improvement Program (SYIP)

- Overall Schedule

- June/July – Training and outreach to applicants
  - HB2 process – early July
  - HB2 web application – Training for applicants July 30 at Salem District Auditorium
- July 1<sup>st</sup> to September 30<sup>th</sup>
  - Project coordination
    - Communication and coordination with applicants (RAs/REs and District Planning Manager)
    - Project definition/scope
    - Project documentation
- August 1<sup>st</sup> to September 30<sup>th</sup> – Application submission
- October 1<sup>st</sup> to December 31<sup>st</sup> – Screening and Scoring
- January – June 2016 – CTB considers results in developing SYIP

# Applicant Roles and Responsibilities

## Scope/ Schedule/ Estimates

Local/Regional applicants will be required to provide the following information when submitting a project under HB2

- ✓ Point of contact
- ✓ Who will administer project?
- ✓ Project priority (if submitting more than one)
- ✓ Detailed project description/scope
- ✓ Project sketch (optional but strongly encouraged)
- ✓ Project status, cost estimate and duration by phase
- ✓ Measure information related to Accessibility, Economic Development, Environment, and Land Use (area types A & B)
- ✓ Amount of HB2 funding requested
- ✓ Description of any non-HB2 funding committed to project
- ✓ Applicable supporting documents (resolutions, plans, studies, etc)

# Applicant Roles and Responsibilities

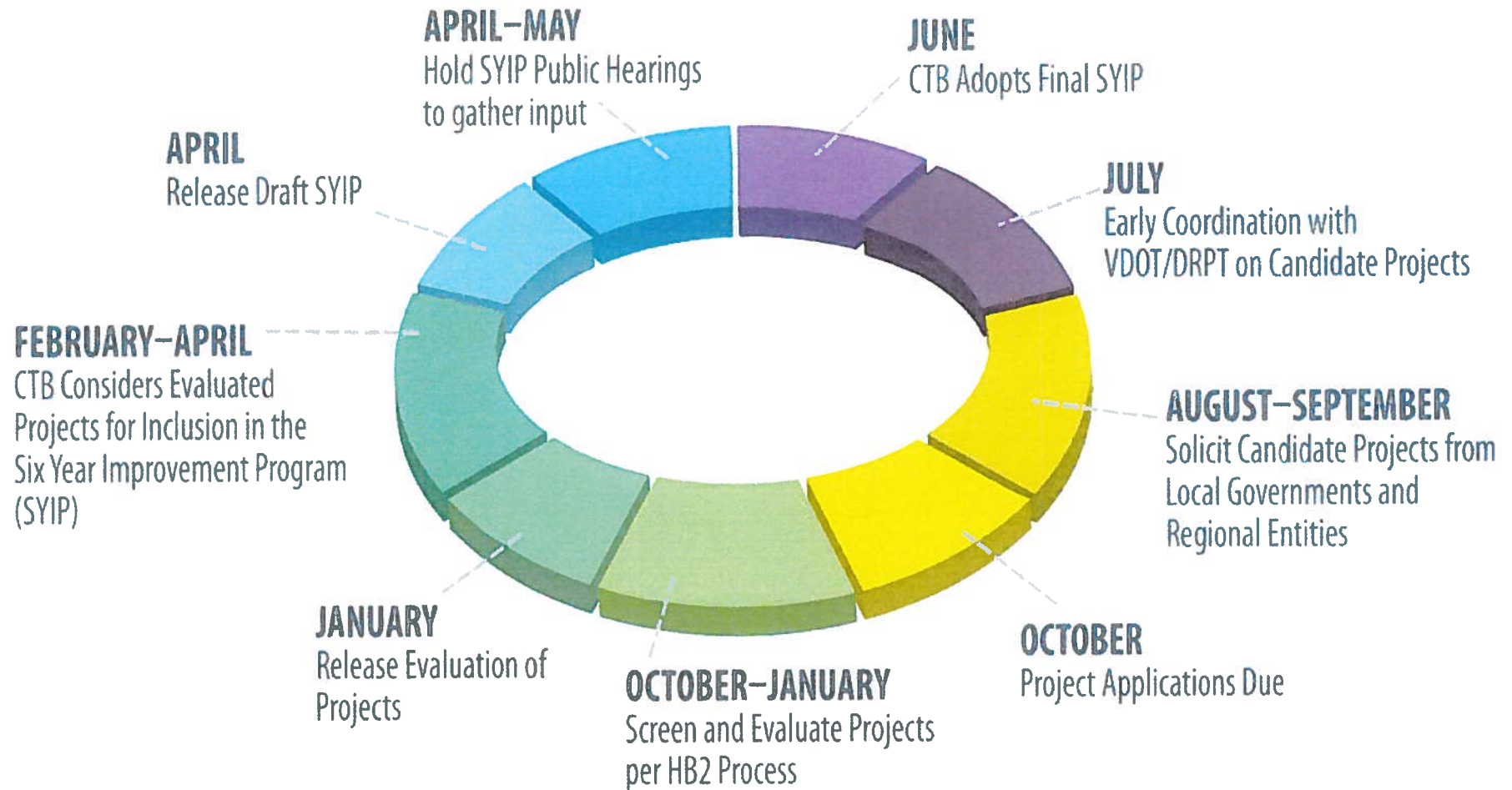
## Scope/ Schedule/ Estimates

HB2 project applications must include the following information:

- **Scope** - The scope should define the limits of the project, its physical and operational characteristics, and physical and/or operational footprint.
- **Cost Estimate** - Cost estimate should be as realistic as possible – considering known information and should account for possible risk and contingencies.
- **Schedule** – Anticipated schedule should be realistic and reflect complexity of project and identify phase durations (PE, RW, CN)

VDOT and DRPT will assist applicants in the development of project scopes, cost estimates, and schedules

# HB 2 Anticipated Yearly Cycle



- HB 1887 removes the 40-30-30 formula put in place in by the 1986 Special Session legislation
- New construction formula established, effective FY 2021:
  - State of Good Repair (SGR) – 45 percent
  - High-Priority Projects Program\* – 27.5 percent
  - Highway Construction District Grant Programs\* – 27.5 percent
- In the interim, funds not programmed to projects are to be distributed 50/50 to the High-Priority Projects Program and Highway Construction District Grant Programs

\*(to be programmed according to HB 2 in FY17)



## Funds Available for HB 2

(in millions – Subject to Revision)

## Funds Available for HB 2 and SGR

(in millions)

	HB2 Percentage	Available for HB 2	SGR Percentage	Available for SGR
<b>District Grant Programs</b>		<b>\$500.1</b>		<b>\$332.7</b>
<i>Bristol</i>	7.1%	35.3	11.7%	38.9
<i>Culpeper</i>	6.2%	31.1	6.0%	19.9
<i>Fredericksburg</i>	6.9%	34.3	12.1%	40.2
<i>Hampton Roads</i>	20.2%	100.8	14.8%	49.1
<i>Lynchburg</i>	7.1%	35.7	7.6%	25.3
<i>NOVA</i>	20.7%	103.7	10.6%	35.1
<i>Richmond</i>	14.4%	72.2	17.4%	58.0
<i>Salem</i>	9.6%	48.1★	12.1%	40.2★
<i>Staunton</i>	7.8%	39.0	7.9%	26.1
<b>High Priority Projects Program (Statewide)</b>		<b>\$500.1★</b>		
<b>Total</b>	<b>100.0%</b>	<b>\$1,000.2</b>	<b>100.0%</b>	<b>\$332.7</b>

# HB 1887 Funding Program Eligibility

		High Priority Projects Program (Statewide)	District Grant Program*
Facility Type	CoSS	Yes	Yes
	Regional Networks	Yes	Yes
	UDA's	No	Yes
Eligibility to Submit	Regional Entity	Yes	No
	Locality	Yes	Yes

*\* Localities are also eligible to submit projects addressing a safety need identified in VTrans 2040 under the District Grant Program*

# HB 1887 Funding Impacts

## Unpaved Roads –

- Current CTB formula stays the same through FY 2020
- Starting in FY 2021, unpaved road funding will be through the Highway Construction District Grant Program portion of HB 1887
- HB 1887 requires CTB to set-aside up to \$25 million annually for unpaved roads that carry more than 50 vehicles per day

## Innovation and Technology Transportation Fund –

- HB 1887 requires CTB to set-aside up to \$25 million annually from High Priority Projects Program

## Secondary Pavements –

- When the Department has not met the established targets for secondary pavements, HB 1887 allows CTB to set-aside up to 20% of funds in the State of Good Repair Program for secondary pavement improvements starting in FY 2021

## Revenue Sharing Program reduces over time (\$185M → \$50M)

- FY16 - \$185M, FY17 - \$150M, FY18 and 19 - \$100M, FY20 and 21 - \$50M

## Telecommunication Fees for County secondary roads stays the same

FRANKLIN COUNTY  
Board of Supervisors



EXECUTIVE SUMMARY

<b><u>AGENDA TITLE:</u></b> Recreational Park Paving - Award	<b><u>AGENDA DATE:</u></b> July 21, 2015	<b><u>ITEM NUMBER:</u></b>
<b><u>SUBJECT/PROPOSAL/REQUEST</u></b> Request permission to award contract for Recreational Park Loop Road paving	<b><u>ACTION:</u></b> YES	
<b><u>STAFF CONTACT(S):</u></b> Robertson, Whitlow, Smith, Chapman	<b><u>CONSENT AGENDA:</u></b> YES	
	<b><u>ACTION:</u></b>	
	<b><u>ATTACHMENTS:</u></b> YES	
	<b><u>REVIEWED BY:</u></b> BR	

**BACKGROUND:**

The Recreational Park has over .7 of a mile of paved roadways on an access loop as well as three paved parking lots. These roads and parking lots have not been paved since the park was constructed in the 1970's. While the road has held up well, given its age, it has become deteriorated over the decades. Sections of the road are crumbling and cracking and significant pot holes are beginning to form. Resurfacing is needed at this time to arrest further moisture intrusion and further weakening.

In the 2014 fiscal year, the County recognized that this project was needed and budgeted capital funding to maintain and improve the park roads and parking areas. The Board approved for staff to solicit bids for the paving of the Recreational Park on May 19, 2015. In addition to the loop road base bid, a couple of additives were included to address entryways - aprons onto Sontag Road (Rt. 619).

**DISCUSSION**

To meet procurement guidelines and assist with project administration, County Parks & Recreation and Public Works staff worked with Stone Engineering to prepare the bid advertisement, assist with the bid process, conduct pre-bid meeting, issue addenda, conduct bid opening and evaluate the bids.

Three bids were received and publicly opened and read aloud on July 7, 2015 at the Franklin County Government Center. Per the directions in the bidding documents, and an analysis of the submitted bids for awarding a contract to construct the Base and Additive Bid Items, the bids by value are:

1. Patterson Brothers Paving, Bedford, VA of \$149,055.00
2. Adams Construction, Roanoke, VA of \$151,210.42
3. JC Joyce Trucking & Paving, Patrick Springs, VA of \$203,400.00

Bids 1 and 2 were very close and also very close to Staff's estimated construction cost. Bid 3 is understandably higher, since this company likely has substantially higher trucking and material costs for asphalt since the job site is near the limit of their service area.

Stone Engineering has reviewed previous work by Patterson Brothers Paving for Franklin County Public Schools, Town of Rocky, and VDOT, and have found them to be a responsible contractor. Stone Engineering recommends awarding the bid for base and Additive items for a cost of \$149,055.00.

Funds for construction have been budgeted from existing capital funds (Rec Park Rehab #30300067 57011). If approved, County staff will provide construction oversight on this project. This budget account is also being utilized by Public Works staff to install some minor curbing and drainage work, in preparation for the paving project.

**RECOMMENDATION:**

Staff respectfully requests that the Board of Supervisors award the contract for the paving of the Recreational Park roadways associated entrances and parking area to Patterson Brothers Paving in the amount of \$149,055, whereby funding has been previously budgeted and appropriated from Capital Account ##30300067 57011.

**FRANKLIN COUNTY PARKS & RECREATION (FCP&R)**  
**2015 Maintenance Project - 619 Recreation Park**  
**BID OPENING**

Set No.	Company Name	Plan Holder	Pre-Bid Attendee	PROPOSAL (2 COPIES)	BIDDER'S QUALIFICATION	BID BOND	DEBARMENT CERTIFICATE	EEO CERTIFICATE	LICENSED CONTRACTOR	BASE BID	ADDITIVE BID	SUM OF UNIT PRICE BID	ADD1	Drug Free
#		Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	A	B	C	Y/N	Y/N
n/a	Arrington Paving	No	Yes							Did not bid				
									A + B					
									A + B + C					
5	Adams Construcion	Yes	Yes	Yes	No	Yes	No	No	Yes	\$113,330.08 (\$113,330.08)	\$18,325.84 (\$18,325.84)	\$19,554.50 (\$19,554.50)	Yes	No
									A + B	\$131,655.92 (\$132,884.58)				
									A + B + C	\$151,210.42 (\$151,210.42)				
7	Patterson Brothers	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$123,505.00 (\$117,505.00)	\$12,500.00 (\$12,500.00)	\$13,050.00 (\$13,050.00)	Yes	Yes
									A + B	\$136,005.00 (\$130,555.00)				
									A + B + C	\$149,055.00 (\$143,055.00)				
6	JC Joyce Trucking & Paving Co.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$153,400.00 (\$153,400.00)	\$29,100.00 (\$29,100.00)	\$20,900.00 (\$20,900.00)	Yes	Yes
									A + B	\$182,500.00 (\$174,300.00)				
									A + B + C	\$203,400.00 (\$203,400.00)				
4	Turner Asphalt, Inc.	Yes	No							Did not bid				
									A + B					
									A + B + C					

NOTE: Where there were arithmetic error on the bid form there are two entries above. The number in ()'s was reported at the bid opening.  
***They are colored red if there is a difference - PLEASE verify I read your bid correctly if there is red on your bid!***

**FRANKLIN COUNTY PARKS & RECREATION (FCP&R)  
2015 Maintenance Project - 619 Recreation Park  
BID OPENING**

Set No.	Company Name	Plan Holder	Pre-Bid Attendee	PROPOSAL (2 COPIES)	BIDDER'S QUALIFICATION	BID BOND	DEBARMENT CERTIFICATE	EEO CERTIFICATE	LICENSED CONTRACTOR	BASE BID	ADDITIVE BID	SUM OF UNIT PRICE BID	ADD1	Drug Free
#		Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	A	B	C	Y/N	Y/N
n/a	Arrington Paving	No	Yes											
									A + B	Did not bid				
									A + B + C					
5	Adams Construcion	Yes	Yes	Yes	No	Yes	No	No	Yes	\$113,330.08 (\$113,330.08)	\$18,325.84 (\$18,325.84)	\$19,554.50 (\$19,554.50)	Yes	No
									A + B	\$131,655.92 (\$132,884.58)				
									A + B + C	\$151,210.42 (\$151,210.42)				
7	Patterson Brothers	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$123,505.00 (\$117,505.00)	\$12,500.00 (\$12,500.00)	\$13,050.00 (\$13,050.00)	Yes	Yes
									A + B	\$136,005.00 (\$130,555.00)				
									A + B + C	\$149,055.00 (\$143,055.00)				
6	JC Joyce Trucking & Paving Co.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$153,400.00 (\$153,400.00)	\$29,100.00 (\$29,100.00)	\$20,900.00 (\$20,900.00)	Yes	Yes
									A + B	\$182,500.00 (\$174,300.00)				
									A + B + C	\$203,400.00 (\$203,400.00)				
4	Turner Asphalt, Inc.	Yes	No											
									A + B	Did not bid				
									A + B + C					

**NOTE: Where there were arithmetic error on the bid form there are two entries above. The number in ()'s was reported at the bid opening.  
They are colored red if there is a difference - PLEASE verify I read your bid correctly if there is red on your bid!**

9

**FRANKLIN COUNTY**  
**Board of Supervisors**



**EXECUTIVE SUMMARY**

**AGENDA TITLE:** Smith Farm Lease

**SUBJECT/PROPOSAL/REQUEST**

Request the Board of Supervisors approval to hold a Public Hearing regarding renewal of lease agreement.

**STRATEGIC PLAN FOCUS AREA:**

**Goal #**

**Action Strategy:**

**STAFF CONTACT(S):**

Messrs. Robertson, Thurman

**AGENDA DATE:**

July 21, 2015

**ACTION:**

**ITEM NUMBER:**

**INFORMATION:**

**CONSENT AGENDA:** Yes

**ACTION:**

**INFORMATION:**

**ATTACHMENTS:**

**REVIEWED BY:**

RR

**BACKGROUND:**

Some five years ago, the County of Franklin acquired the 307+/- acre "Smith" Farm. This acreage is identified as tax/map/parcel 0470006000 and is situated in the Union Hall Magisterial District of Franklin County. The property was originally bequeathed to Virginia Western Community College at the request of Mr. James T. Smith upon his death.

Shortly after Mr. Smith's death in 1979, Dale and his son Monty Brown began farming the acreage and through an ongoing agreement with Virginia Western Community College, continued to do so over the years.

In January of 2011 (and after acquiring the property), the Franklin County Board of Supervisors held the necessary public hearing and approved leasing the farm to Monty Dale Brown.

**DISCUSSION:**

Recently the current lease between Franklin County and Monty Dale Brown expired. Mr. Brown has expressed a sincere interest in requesting that the Board of Supervisors consider continuing a lease agreement with him for farming purposes.

It has been determined that a public hearing will be necessary as a first step in renewing this lease.

**RECOMMENDATIONS:**

Staff respectfully requests that the Board of Supervisors approve holding a public hearing at its August 18, 2015 meeting as required by law. Mr. Brown has been a good tenant with the County, and no problems/complaints have been registered during the current lease term.

# MEMORANDUM

Case # SPEC-4-15-14056



**To:** Franklin County Board of Supervisors  
**From:** Neil Holthouser, Director of Planning & Community Development  
**Date:** July 21, 2015  
**Tax #s:** 4-26.12  
**District:** Gills Creek District  
**Applicant:** Jay Richards and Roxanne Richards  
**Owners:** Brysons Properties, LLC

## REQUEST:

Petition of **Jay Richards and Roxanne Richards, Petitioners and Brysons Properties, LLC, Owner** requesting a Special Use Permit for "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities"; for a +/- 19.783 acre parcel of land, located on Hardy Road (Route 636) in the Gills Creek District of Franklin County, and further identified by Franklin County Real Estate records as Tax Map/Parcel #0040002612. The subject property is zoned A-1, Agricultural District, which allows a maximum residential density of 1.25 dwelling units per acre. The Future Land Use Map of the Franklin County Comprehensive Plan identifies this area as appropriate for Low Density Residential uses, with an anticipated residential density of one to two dwelling units per acre. The subject property is not currently developed with any residential uses, and thus has a residential density of 0 dwelling units per acre. This petition for Special Use Permit would result in the location of two (2) residential dwelling units on the property, with a resulting residential density of 0.1 dwelling units per acre.

## RECOMMENDATION:

The Planning Commission held a public hearing in consideration of this request at its June 11, 2015, meeting. By vote of 5-0 (Colby, Ralph absent), the Planning Commission approved the following:

*The Planning Commission recommends that the Board of Supervisors approve this request for Special Use Permit, with the following conditions:*

1. Substantial conformity. The property shall be developed in substantial conformity with the conceptual plan entitled "Linville Creek Cabins Site Proposal Drawing," prepared by Jay Richards, submitted with the revised application on 5/4/5015, as well as architectural plans and elevations of cabins prepared by Tar River Log Homes, LLC, dated 3/2/2-15.
2. Limitation of Use. The use of "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" shall be limited to two (2) cabins and associated facilities, including walking trails and outdoor activity areas, including walking trails.
3. Subdivision. The use of "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" shall not extend to any lot resulting from the subdivision of this parcel, including family division.
4. Buffering. The use of "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" shall require the perpetual maintenance of a wooded buffer along the northwest property line, measuring not less than fifty feet (50') in depth, as measured perpendicular to the property line.
5. Sight distance. The area of the property along Hardy Road, defined as the area northeast of a line drawn between the front corners of the property, shall be cleared and kept clear of any vegetation that would impede sight distance along Hardy Road.
6. Short-term rental prohibited. The use of short-term tourist rental of a dwelling shall be prohibited if not associated with the use of on-site marriage counseling.



## BACKGROUND:

The petitioner requests a Special Use Permit for "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" for the 19.783+/- acre property near the applicant's home on Hardy Road in Gills Creek. There are no structures on the property; however the land was farmed and timbered for a number of years and there are old roads and trails. The Richards work in ministry, and would like to conduct counseling for couples in a private, scenic setting on their property. The use is classified as "Recreational

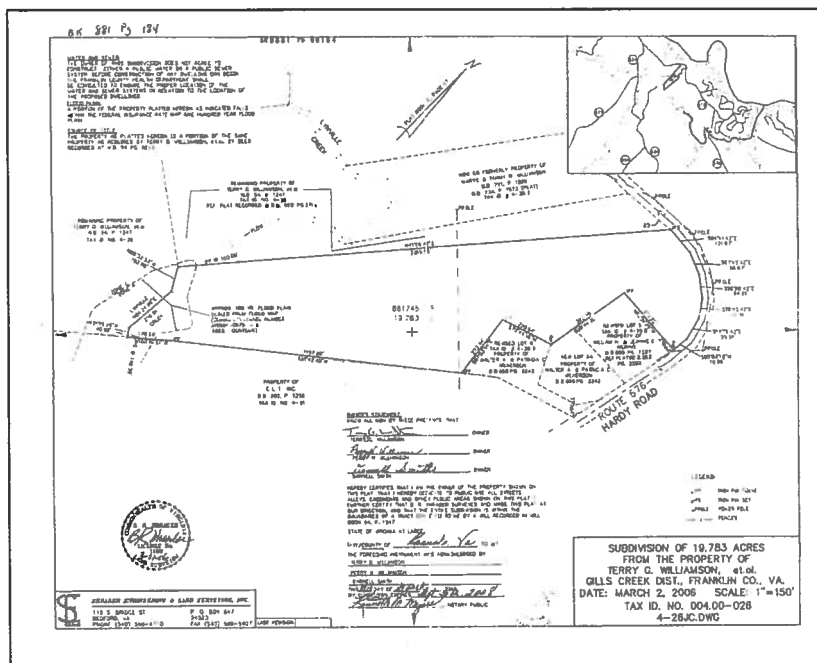


Source: Franklin County GIS

Aerial View, Hardy Rd Area

facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" as the counseling would be conducted over weekends or periods of several days, involving overnight stays, and the facility would offer outdoor amenities to be used in conjunction with the counseling services including walking trails and natural areas. In order to allow any "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities", a Special Use Permit is required to be issued

by the Board of Supervisors under Section 25-179.



The aerial view of the parcel shows the rural agricultural and low density residential nature of the area, characterized by scattered dwellings among open fields and wooded lands bordered by Smith Mountain Lake a short distance to the north and east. The property does not touch the Lake, nor is



it part of a subdivision. The property was surveyed and is recorded at PB 881 P 184. There is an area in the 100-year floodplain along the south side of the property.

The area is served by individual well and septic. Hardy Road [SR 676] is a public road; the property contains over nineteen acres and has approximately 600' of frontage. This indicates that the applicants would have the ability to subdivide the property into additional individual lots in the future, including through the family exemption process, and therefore the possibility of future increased density on this parcel is a practical consideration.



*The property is on the right along a curve on the south side of Hardy Road*

During the first Development Review Team (DRT) meeting where the application was reviewed, Staff received requests for additional information from Public Works, VDOT, and the Virginia Dept. of Health. As a result, the application was continued while the applicants met with the respective agencies to address their questions and concerns. The second DRT meeting was held subsequently in May where a substantially revised Concept Plan and application were reviewed. There were no further questions or concerns with the application from any of the representatives of the reviewing agencies.

The application was advertised, posted, and notifications sent to all adjacent property owners. As of the date the staff report was finalized, this proposal has generated several inquiries from the public and requests for copies of the application from neighboring property owners. A variety of opinions, including concerns about traffic, lighting, and noise, were generated by the public. However, staff did receive letters in support of the application and comments of a positive nature from neighboring property owners as well.

**THE REQUEST:**

The applicants have stated in the submitted documents that they purchased the tract directly behind their home where they would like to construct two (2) cabins “for the purpose of helping troubled marriages and perhaps those that just need some refreshing.” Pastor Richards states he is “a full-time pastor and counsel[s] with people frequently regarding their marriages,” and that he and Mrs. Richards “have been leading marriage retreats for quite some time.” After counseling with a couple in Mr. Richards’ office, they would like to “provide a getaway for couples and give them material to get their marriage moving in the right direction.” The Richards plan to partner with Liberty University and churches in the area. Mr. and Mrs. Richards are Franklin County natives and will place information in each cabin showcasing nearby attractions so that the couples will be encouraged to use local restaurants and amenities during their stay.

In reviewing the application, staff notes that the nearest residence to the parcel lies approximately 150’ feet south of the entrance along Hardy Road and is directly adjoining the property. There are at least two other residences within 300 feet of the property, one to the north and another across the street. There are several subdivisions within a half-mile of the property along Hardy Road, adjoining the Lake. Many of the surrounding properties, as well as the property itself, are wooded or in agricultural use, and give the appearance of a remote, private area.



*The property is accessed by an old farm road leading to the interior from Hardy Road*

The applicants have submitted a concept plan, which includes the location of two cabins, walking trails, an area where VDOT has requested that they clear trees and brush in order to increase the safety and sight distance for vehicles travelling on Hardy Road, and an old



roadbed from the existing entrance that goes through the length of the property. There are no plans for further improvements or changes to the property at this time.

### SITE STATISTICS:

*Location:* Unaddressed parcel to the rear of the applicant's home at 5467 Hardy Road, in the Gills Creek District

*Size:* +/- 19.783 acres

*Existing Land Use:* Agricultural, Silviculture

*Adjoining Zoning:* A1, Agricultural District and R-1, Residential Suburban

*Adjoining Land Uses:* Residential, Vacant Wooded

*Adj. Future Land Uses:* Low Density Residential

*Geography:* The property is moderately rolling to steeply sloped. Soils are hydric Comus/Maggoddee/Elsinboro complex, which are floodplain soils; there are also non-hydric Clifford fine sandy loams, 4 to 25 percent slope which are well-drained, somewhat rocky soils; and Hayesville loams, 8 to 46 percent slopes, which are described as "very stony." There is an area of Special Flood Hazard in the southern portion of the property along Linville Creek, along with a small area of possible jurisdictional wetland. Vegetative/ground cover is primarily wooded with mixed hardwoods and evergreens, scattered low-growing shrubs and grasses.



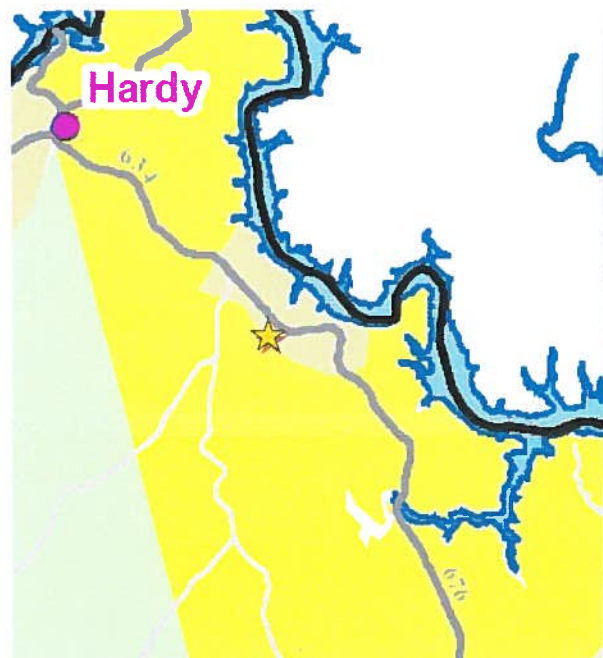
*Looking west toward the property from the Richards' driveway.  
The Richards' home is to the left in this image.*



*Looking directly south into the property from Hardy Road*

### **COMPREHENSIVE PLAN:**

Franklin County's Comprehensive Plan identifies this area as appropriate for Low Density Residential uses, intended to allow gross densities of one to two dwellings units per acre and minimum lot sizes of 20,000 - 30,000 square feet in general proximity to residential support services such as schools, playgrounds, and churches. These areas should either be located in or near existing Towns, Villages, or Rural Neighborhood Centers. It is envisioned that public water and/or sewer will someday serve these areas, meeting all local and state standards and requirements. They should be served by new public roads built by the developer to State standards and dedicated to the





State. Recreational facilities and other amenities should be provided.

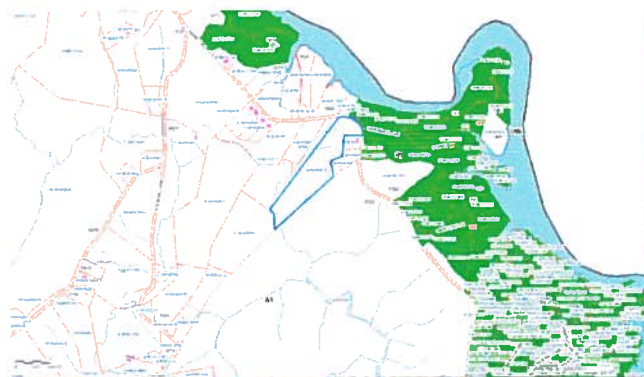
While low density residential areas are typically comprised of traditional neighborhood developments they may also include manufactured housing, free standing townhomes, patio homes and other similar building types.

## *Policies for Low Density Residential*

- 1. All roads should be built to state standards and offered by the developer for inclusion in the state system for maintenance.*
- 2. Lots in new subdivisions abutting County arterial or major collector roads should be provided access onto service or interior roads so as to prevent the stacking of driveways.*
- 3. On site centralized treatment plants to provide public sewer for each subdivision should be encouraged.*
- 4. The density of all new subdivisions to be served by wells and/or septic systems should be determined by the long term carrying capacity of the land. All new lots should have adequate reserve areas in the event of septic system failures.*
- 5. Centralized water systems should be required to provide water to all new subdivisions.*
- 6. All new subdivisions located in prime farmland areas should include adequate buffers to separate residential uses from agricultural operations.*
- 7. Encourage interconnection of residential and commercial developments in order to lessen the traffic loads on arterial roads and provide pedestrian and bicycle linkages.*
- 8. Streets within subdivisions shall be designed to provide interconnections to adjacent vacant land for future subdivision access and circulation.*

## **ZONING ORDINANCE:**

Special Uses for the A-1 District are set forth in Sec. 25-179. The requested use is referenced as "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities"; under which the Zoning Administrator has classified the proposed use specifically as *Tourist and Resort Facilities*. There are no specific standards for these uses and these terms are not listed among the Definitions in the zoning ordinance.





Sec. 25-638 of the Zoning Ordinance sets forth the County's authority to issue special use permits for certain uses. The ordinance states that, in order to issue a special use permit, the Board of Supervisors must find that *"such use will not be of substantial detriment to adjacent property, that the character of the zoning district will not be changed thereby, and that such use will be in harmony with the purpose and intent of this chapter, with the uses permitted by-right in the zoning district, with additional regulations provided in sections 25-111 through 25-137, supplemental regulations, and amendments, of this chapter, and with the public health, safety, and general welfare."*

Sec. 25-640 of the Zoning Ordinance sets forth the County's authority to impose conditions for the issuance of special use permits. The ordinance states that the Board of Supervisors *"may impose upon any such permit such conditions relating to the use for which such permit is granted as it may deem necessary in the public interest..."* Conditions associated with a special use permit must be related to the particular land use which required the permit, and must be related to some impact generated by or associated with such land use.

Sec. 25-641 of the Zoning Ordinance states that a special use permit shall expire eighteen (18) months from the date of issuance if *"no commencement of use, structure or activity has taken place."* The ordinance states that "commencement" shall consist of "extensive obligations or substantial expenditures in relation to the project," including engineering, architectural design, land clearing, and/or construction.

#### **ANALYSIS:**

The subject property, located directly adjacent to the rear of the applicant's home on Hardy Road, contains a little less than twenty acres. The parcel is not located in a platted residential subdivision, and is not subject to any subdivision covenants or restrictions. Although the entrance to the property is located in a sharp curve, the applicant is not planning a commercial-scale development and will therefore not be developing a commercial entrance to the property. The Richards have included in the Concept Plan an area to be cleared along Hardy Road to improve sight distance per VDOT's request, and have met with VDH regarding water and septic requirements. The property will remain largely in its natural, wooded state other than in the area of the two planned cabins, and the addition of some additional tree buffers to shield the property from view.

Staff believes that the subject property is generally appropriate for very small-scale, limited recreational and tourist facilities. The tract is relatively large and wooded, with varied topography and scenic vistas. The property is not part of a residential subdivision. The traffic, environmental, and immediate site impacts are expected to be minimal with the limited use of two cabins. There will be no development in sensitive wetland areas or floodplain.



Staff recommends that the granting of a Special Use Permit for this property be accompanied by conditions intended to preserve existing natural site surroundings that will ensure that the development is and continues to be an amenity to the Smith Mountain Lake area, and to mitigate any anticipated off-site impacts to the surrounding properties. These are listed in the recommendation.

### **RECOMMENDATION:**

The Planning Commission held a public hearing in consideration of this request at its June 11, 2015, meeting. By vote of 5-0 (Colby, Ralph absent), the Planning Commission approved the following:

*The Planning Commission recommends that the Board of Supervisors approve this request for Special Use Permit, with the following conditions:*

1. Substantial conformity. *The property shall be developed in substantial conformity with the conceptual plan entitled "Linville Creek Cabins Site Proposal Drawing," prepared by Jay Richards, submitted with the revised application on 5/4/5015, as well as architectural plans and elevations of cabins prepared by Tar River Log Homes, LLC, dated 3/2/2-15.*
2. Limitation of Use. *The use of "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" shall be limited to two (2) cabins and associated facilities, including walking trails and outdoor activity areas, including walking trails.*
3. Subdivision. *The use of "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" shall not extend to any lot resulting from the subdivision of this parcel, including family division.*
4. Buffering. *The use of "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" shall require the perpetual maintenance of a wooded buffer along the northwest property line, measuring not less than fifty feet (50') in depth, as measured perpendicular to the property line.*
5. Sight distance. *The area of the property along Hardy Road, defined as the area northeast of a line drawn between the front corners of the property, shall be cleared and kept clear of any vegetation that would impede sight distance along Hardy Road.*
6. Short-term rental prohibited. *The use of short-term tourist rental of a dwelling shall be prohibited if not associated with the use of on-site marriage counseling.*



**SUGGESTED MOTIONS:**

The following suggested motions are sample motions that may be used. They include language found in Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended.

- 1) (APPROVE) I find that the proposal will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare. Therefore I move to recommend approval of the petitioner's request for a Special Use Permit for "Recreational facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities", in accordance with Sec. 25-179 of the Zoning Ordinance, with the conditions as recommended in the staff memorandum.

**OR**

- 2) (DENY) I find that the proposal is of substantial detriment to adjacent property and that such use will not aid in the creation of a convenient, attractive, or harmonious community. Therefore I move to recommend to deny the request for the Special Use Permit.

**OR**

- 3) (DELAY ACTION) I find that the required information for the submitted petition is incomplete. Therefore I move to delay action until all necessary materials are submitted to the Board of Supervisors.

STATE OF VIRGINIA:

BEFORE THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY:

**RECOMMENDATION:**

A request for a special use permit for "Recreational Facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" on an approximately +/- 19.783 total acre parcel located on Hardy Road in the Gills Creek District of Franklin County, identified and recorded as Tax Map # 4, Parcel # 26.12 in the Franklin County Real Estate Tax Records.

TO THE HONORABLE SUPERVISORS OF FRANKLIN COUNTY:

**WHEREAS**, the **petitioner, Jay Richards & Roxanne Richards** has filed with the Secretary of the Planning Commission a petition requesting a special use permit for "Recreational Facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities".

**WHEREAS**, the petition was referred to the Planning Commission on June 11, 2015 and to the Board of Supervisors on July 21, 2015, which after due legal notice as required by Section 15.2-2204 and Section 15.2-2205 of the Code of Virginia of 1950, as amended, was held on March 10, 2015; and

**WHEREAS**, at that public hearing all parties in interest were afforded an opportunity to be heard; and

**WHEREAS**, the Planning Commission after due consideration, does have a recommendation for the Board of Supervisors.

For the petition of Jay Richards and Roxanne Richards, Petitioners and Brysons Properties, LLC/Owners; Case # SPEC-4-15-14056

**NOW THEREFORE**, be it resolved, that the Planning Commission does have a recommendation to the Franklin County Board of Supervisors for the above-referenced parcel(s) of land and the Petitioners/Owner(s), regarding the Special use permit for "Recreational Facilities (private)" and "Motels, Hotels, Tourist and Resort Facilities" with conditions.

The above action was a motion to approve by Mrs. Sherrie Mitchell, representative of the Snow Creek district. The motion was seconded by, Mrs. Angie McGhee, representative for the Boone District of Franklin County. The motion was a majority as written above upon the following vote:

AYES: Law, Mitchell, Doss, McGhee, Webb

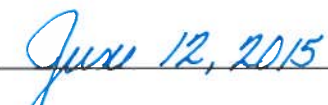
NAYES:

ABSTAIN:

ABSENT: Ralph, Colby

 Clerk

Franklin County Planning Commission

 Date

- > Special use permit is effective immediately after action by the Board of Supervisors
- > Special use permits expire in 18 months if there is no commencement of the use or related activity

**FRANKLIN COUNTY  
PETITION/APPLICATION FOR SPECIAL USE PERMIT  
(Type or Print)**

I/We, Jay Richards / Roxanne Richards as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors for a special use permit on the property as described below:

1. Petitioners Name: Jay Richards

2. Property Owner's Name: Brysons Properties Llc

Phone Number: 540. 377. 7237

Address: 5467 Hardy Road  
Hardy VA Zip: 24101

3. Exact Directions to Property from Rocky Mount: Take 122 toward SML, turn left on Hardy Road, property is on the left past Lynville Bridge.

4. Tax Map and Parcel Number: 0040002612

5. Magisterial District: Gills Creek

6. Property Information:

A. Size of Property: 19.783 acres

B. Existing Zoning: A1

C. Existing Land Use: Farm

D. Is property located within any of the following overlay zoning districts:

     Corridor District      Westlake Overlay District      Smith Mountain Lake Surface District

E. Is any land submerged under water or part of a lake? Yes ☒ No ☐ If yes, explain.

7. Proposed Special Use Permit Information:

A. Proposed Land Use: Recreational Facilities (private)

B. Size of Proposed Use: 1 acre for cabins

C. Other Details of Proposed Use: We will be building cabins for the purpose of helping married couples. We will bring them for the weekend and give them the materials need for their marriage.

## **FRANKLIN COUNTY SPECIAL USE PERMIT PROCESS**

### **STEP 1 – PRE-APPLICATION MEETING**

- Applicant meets with planning staff to discuss request, obtain forms, review process, and identify required materials to appropriately process and review the request. An application for a special use permit must be filed by the property owner or with the property owner's written consent.

### **STEP 2 – APPLICATION**

- Application: Applicant submits complete application packet to the Department of Planning and Community Development. Application and plans are available for public review.
- Posting of Property: Applicant is provided with sign(s) for posting the property when the application is received. The property must be posted by the applicant in a clearly visible location at least fourteen days before the required public hearings.
- Notification of Property Owners: Planning staff notifies adjoining property owners of the special use permit request and the date of the public hearing.
- Public Notice/Legal Advertisement: Planning staff prepares required legal advertising and publishes in local newspaper. (Notification of requests and public hearing schedule must appear in a local newspaper two times in two consecutive weeks before each public hearing.)

### **STEP 3 – STAFF REVIEW**

- Staff visits site and coordinates application with other County departments, as well as public agencies that may be affected. Staff prepares a written report for the Planning Commission and Board of Supervisors that considers the proposed district regulations, and Section 25-2 through 25-4 of the Zoning Ordinance (Purpose and Intent; Relationship to Environment; and Relationship to Comprehensive Plan).

### **STEP 4 – PLANNING COMMISSION REVIEW AND RECOMMENDATION**

- Planning Commission visits each site prior to the scheduled public hearing.
- The applicant or a designated agent must attend the public hearing.
- Public comment is received at the hearing.
- Planning Commission must make a recommendation to the Board of Supervisors within 60 days of its first meeting date. The recommendation may include conditions on the use of the property to address specific issues of concern. Any conditions that are proposed by the developer must be submitted to the Planning Office no later than 4:30 pm six (6) days prior to the Board of Supervisors Meeting.
- After action is taken by the Planning Commission, the request is scheduled for public hearing before the Board of Supervisors. Planning staff immediately prepares legal advertisements and proceeds with newspaper publication. *Please note that any request to withdraw or postpone an application must be requested in writing within two (2) days after the Planning Commission hearing in order to coordinate public notice requirements.*

### **STEP 5 – BOARD OF SUPERVISORS DECISION**

- Planning Commission recommendation is forwarded in writing to the Board of Supervisors
- Applicant or their agent must attend the public hearing
- Board of Supervisors can approve or deny the request, or refer it back to the Planning Commission for additional review
- The Board may impose conditions upon any special use permit, as provided for in Section 25-640 of the Zoning Ordinance, and may require a bond or surety to ensure that conditions are complied with.

Checklist for completed items:

- ☒ Application Form
- ☒ Letter of Application
- ☒ List of Adjoining Property Owners and Addresses
- ☒ Concept Plan
- ☒ Application Fee

I certify that this application for a special use permit and the information submitted herein is correct and accurate.

Petitioner's Name (Print): Jay Richards  
Signature of Petitioner: Jay Richards JR  
Date: 3/17/15 as amended 5/4/2015  
Mailing Address: 5467 Hardy Road  
Hardy VA 24101  
Telephone: 540.377.7737

Owner's consent, if petitioner is not property owner:

Owner's Name (Print): Bryson Properties  
Jimmy Bryant  
Signature of Owner: Bryson Properties by Jim E Bryant  
Date: 4/2/15 as amended JB

Date Received by Planning Staff: \_\_\_\_\_

Time: \_\_\_\_\_

Clerk's Initials: \_\_\_\_\_

CHECK #: \_\_\_\_\_

RECPT. #: \_\_\_\_\_

AMOUNT: \_\_\_\_\_

### ADJACENT PROPERTY OWNERS

Adjacent property owners are mailed a notice of the request. Please provide each owner's name and mailing address plus zip code for every property adjacent to the site and directly across from any public right-of-way adjoining the site. Names and addresses are available in the County Real Estate office in the Courthouse.

NAME: Wilkerson, Walter & Patricia ADDRESS: P.O. Box 194

TAX MAP NUMBER: 0040002608

NAME: Richards, Jay & Roxanne ADDRESS: 5467 Hardy Road

TAX MAP NUMBER: 0040002608A

NAME: Wilkins, William & Jeanne ADDRESS: 5513 Hardy Road

TAX MAP NUMBER: 0040002609

NAME: Williamson, Marty & Tammy ADDRESS: 5755 Hardy Road

TAX MAP NUMBER: 0040002611

NAME: Waldron, Gary & Carol ADDRESS: 85 Wisteria Lane

TAX MAP NUMBER: 0040002613

NAME: ELT Inc. ADDRESS: P.O. Box 69

TAX MAP NUMBER: 0120000400

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

TAX MAP NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

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TAX MAP NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

TAX MAP NUMBER: 0040002612

**CONCEPT PLANS  
RESIDENTIAL, BUSINESS AND INDUSTRIAL DISTRICTS  
NECESSARY CONTENTS**

***Purpose of a Concept Plan:***

A concept plan is necessary for all special use permit applications. The purpose of the concept plan is to provide applicable information on site conditions and a general understanding of the proposed use of a property. Typically, a concept plan contains information on the property such as the property address, parcel boundaries, adjacent roads, natural features (including water courses) and neighboring properties. A concept plan also includes the locations of any proposed buildings, parking, streets, community facilities, buffering or screening, boat docks, signs, and lighting, as well as the proposed densities of development.

***Concept Plan versus Site Development Plan:***

A concept plan is not the same as a site development plan, which is more detailed to ensure compliance with development regulations and obtain construction permits. A concept plan may be the first step in creating a site development plan. It is important to note that approval of a special use permit with a concept plan does not mean that a site development plan is or will be approved.

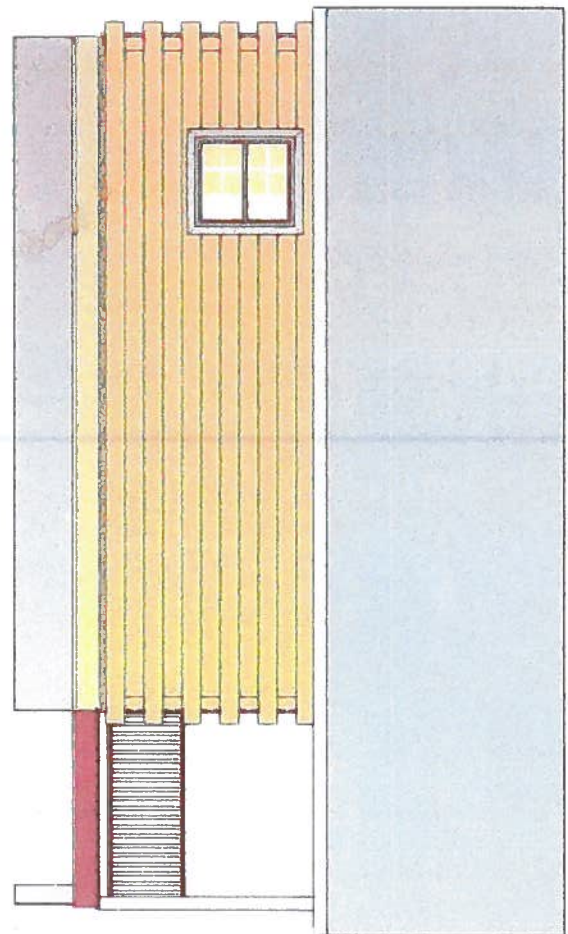
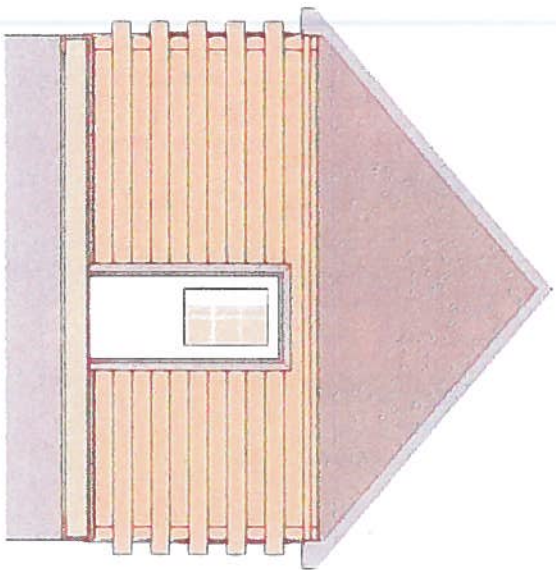
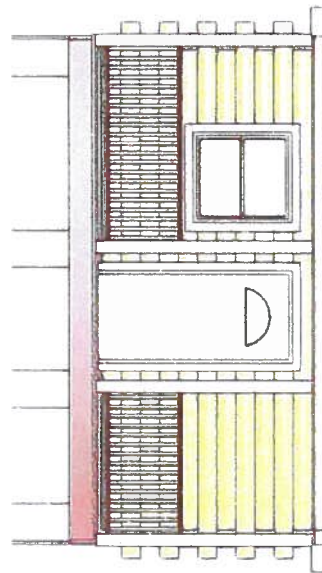
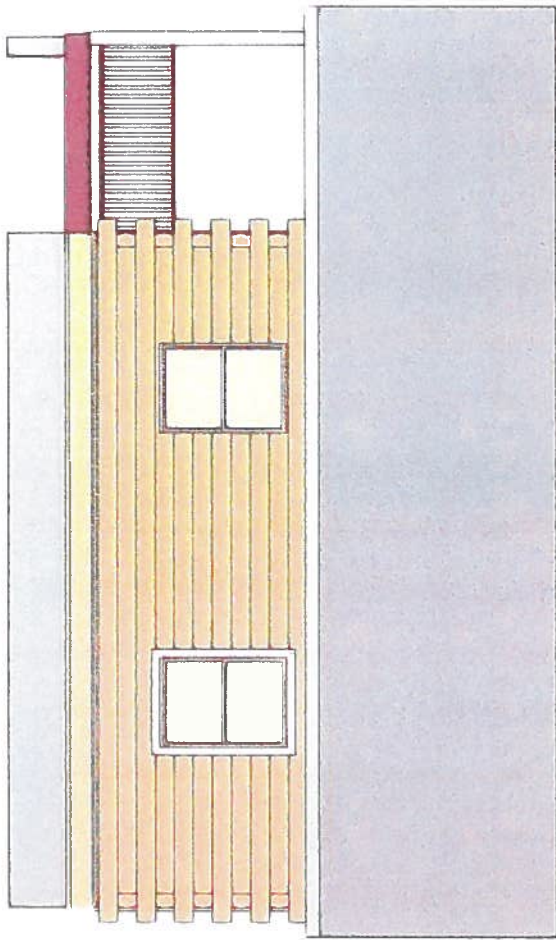
***Concept Plan Necessary Contents:***

- Project title, name of applicant, project engineer/architect/surveyor/planner
- Plan date
- North arrow and graphic scale
- Size of entire parcel and, if applicable, size of portion of parcel requested for rezoning, accompanied by meets and bounds description
- Adjacent streets, railroads, natural features, historic sites, streams or bodies of water, floodplains, and other information that may help describe site conditions
- Locations, dimensions, and heights of all existing structures and those proposed
- Location and dimensions of proposed pedestrian and vehicular access points, driveways, parking areas/spaces and other facilities
- Natural areas or historic sites to be preserved
- Location and description of existing vegetation or any landscaping, screening or buffering proposed within the lot or along the perimeter of the development
- Location of proposed signs, including type, size and height
- Lighting information, if applicable

- Building elevations or renderings of the proposed development, if available
- Accessory use information such as the location of storage yards, recreation spaces, refuse collection areas, septic drain fields, wells or water tank locations, etc
- Number, type and size of dwellings proposed, and the residential density per acre
- Number and square footage of retail and office uses proposed
- Location, size and type of recreational amenities, parking facilities, and utility information
- Other items that may be recommended by staff
- Recommended plan size 8.5" x 11" minimum or 11" x 17" maximum. The plan must be legible. The applicant must provide 35 copies of the plan for distribution to Planning Commission and Board of Supervisors.

**NOTE: IF YOU ARE PLANNING A PRESENTATION AT THE PUBLIC HEARINGS FOR THE PLANNING COMMISSION AND BOARD OF SUPERVISORS, EITHER BRING A 8 ½ X 11 SIZE PAGE OF YOUR PRESENTATION TO SHOW ON THE OVERHEAD PROJECTOR OR PUT ON A CD TO SHOW ON THE POWERPOINT SYSTEM.**

First Cabin will be similar to this drawing



18x20

PHONE:

**Tar River Log Homes, LLC**

P.O. Box 801 Sharpsburg, NC 27878  
Telephone: 1-252-557-1005 Email: sales@tarriverloghomes.com

SCALE: 1/8" = 1'-0"

DRAWN BY:

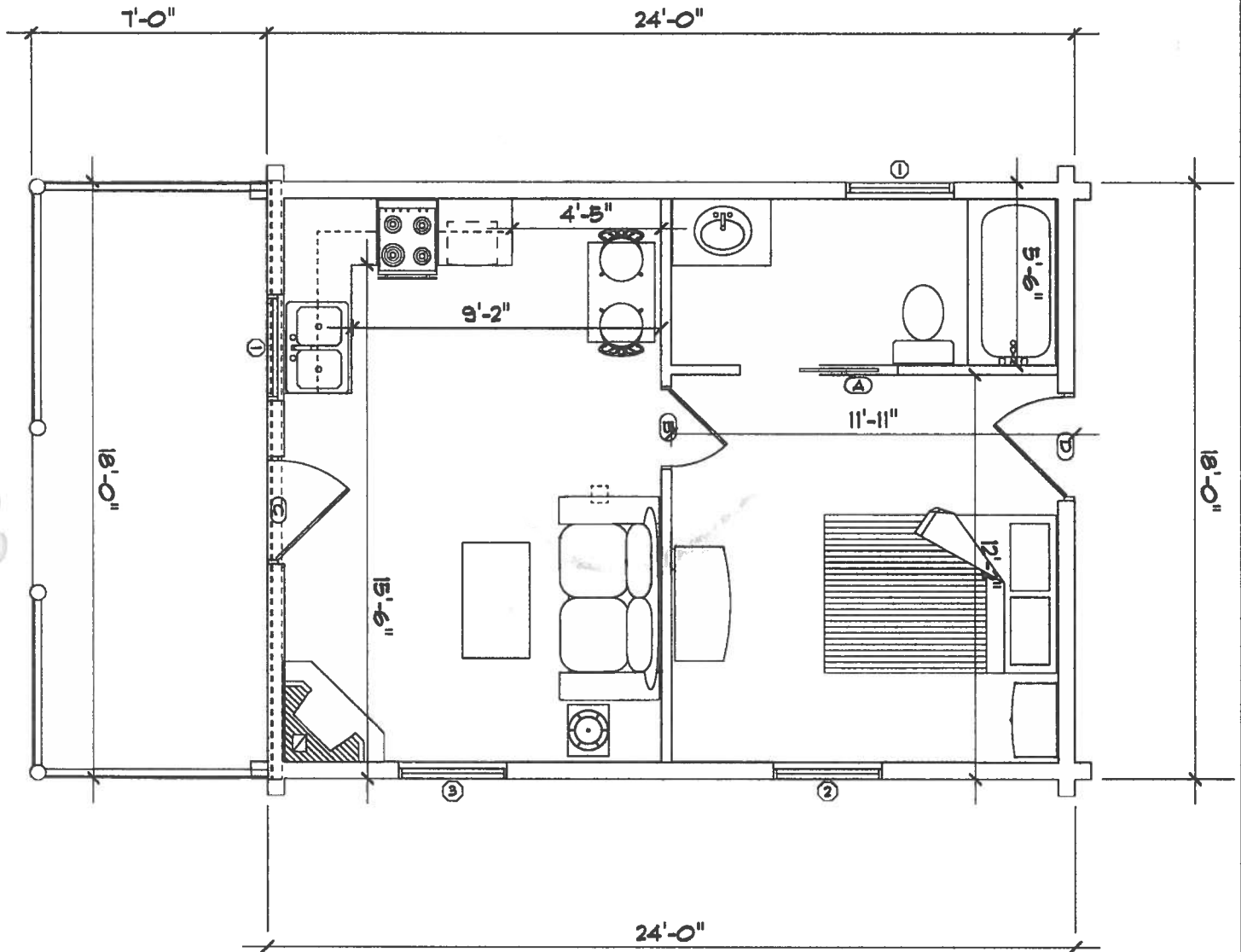
DATE: 3/2/2015



FIGURE  
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2



18x20

PHONE:

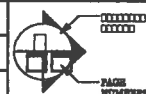
**Tar River Log Homes, LLC**

P.O. Box 801 Sharpsburg, NC 27878  
 Telephone: 1-252-557-1005 Email: sales@tarriverloghomes.com

SCALE: 0.4531" = 1'-0"

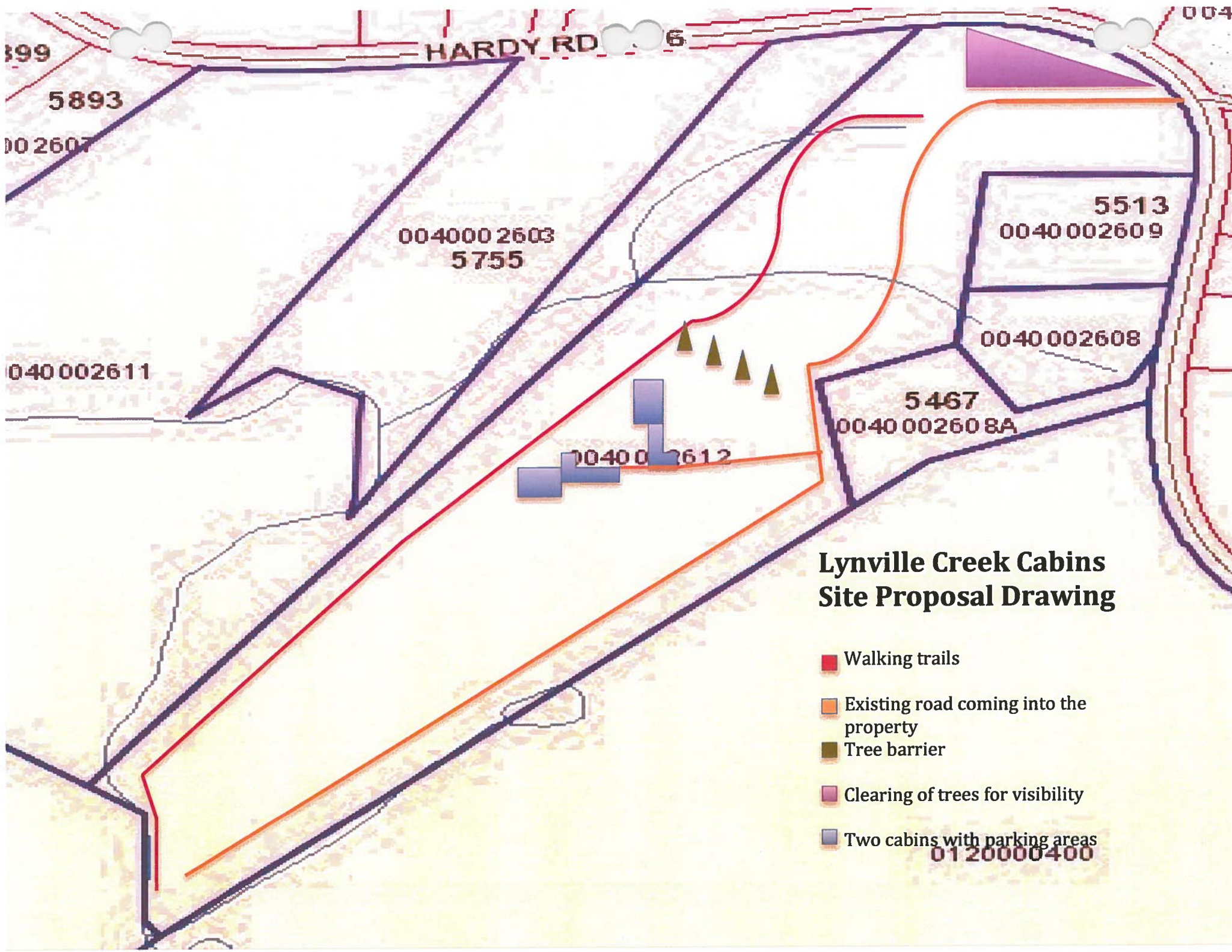
DRAWN BY:

DATE: 3/2/2015



PAGE:

1



**Lynville Creek Cabins  
Site Proposal Drawing**

- Walking trails
- Existing road coming into the property
- Tree barrier
- Clearing of trees for visibility
- Two cabins with parking areas

0120000400

# Lynville Creek Cabins Proposal

May 4, 2015

Franklin County Planning Commission  
1255 Franklin Street  
Rocky Mount, VA 24151

Dear Planning Commission,

First of all, I want to thank each of you for taking the time to view this letter and our request. I know that you get a multiple of requests considering the size of Franklin County. My wife and I are natives of this area. My wife graduated from Franklin County High School and has lived in Franklin County most of her life. We have always loved the area and we want to give back in a manner that will help build strong families. I am a full-time pastor and counsel with people frequently, regarding their marriages. With an alarming divorce rate now over fifty percent, we both share a deep desire in helping people have strong marriages.

In January, after much prayer, my wife and I purchased a 20 acre tract of land directly behind our residential address (5467 Hardy Road). Upon this tract of property, we are requesting permission to build two cabins for the primary purpose of helping troubled marriages and perhaps those that just need some refreshing. Enclosed is a diagramed map of the vision for the property. We want to start with one cabin. In a few years, we anticipate building another cabin for the same purpose. We envision creating walking trails throughout the property, picnic areas allowing couples to simply enjoy the beautiful mountainous views of Franklin County!

Why build cabins? We will provide a getaway for couples and give them material to help get their marriage moving in the right direction. We have already begun writing and researching marriage material to use as resources and have been leading marriage couples and retreats for quite some time. This is the primary reason we want to build the cabins. After counseling with a couple in my office, we will offer Lynville Creek Cabins for temporary lodging and then distribute appropriate marriage resources. We wish to partner with Liberty University, (where are both alumni) and various churches throughout the community. We will place in each cabin nearby attractions in Franklin County including Westlake Cinema, Bridgewater Plaza, award winning restaurants, and of course, beautiful Smith Mountain Lake. Not only would couples enjoy these amenities, but it would also be a small way to enhance the revenue in our county. We passionately believe if we have stronger marriages, then we have stronger families, and inevitably, a stronger Franklin County!

Thank you for your consideration. We look forward to working with you.

Sincerely,

Jay Richards  
Senior Pastor  
New Testament Baptist Church

CELL PHONE

HOME PHONE

EMAIL

5467 Hardy Road, Hardy, VA 24101

540.397.7737

540.397.7738

[jay@ntbchurch.com](mailto:jay@ntbchurch.com)

Franklin County Planning and Community Development Office  
1255 Franklin Street, Suite 103  
Rocky Mount, VA 24151

Miranda and Ryan Rodriguez  
3384 Rasmont Rd. Apt J  
Roanoke, VA 24018

5/8/15

Planning Commission and Board of Supervisors,

My husband and I have had the pleasure to know Jay and Roxanne Richards for over a year now. We have been blessed by their loving demeanor and encouraging attitude. They both are committed to honoring God's call for their life in marriage ministry. They work with couples to strengthen their marriage and keep families together. This is a ministry that is necessary, in order to have harmony and balance in every facet of our community.

Our family has been personally affected by the marriage ministry that Jay and Roxanne have devoted themselves to. They were available and willing to help us whenever Ryan and I needed them. We are forever indebted to them. My marriage has flourished with the help of this ministry. The tools provided to us by this sweet couple were invaluable. I know that we are not the only couple who has benefited from this. I have had conversations with couples who have told me that they too have grown in their marriage, due to this ministry.

I believe that with the help of our Lord, and the heart of our church, this ministry has the potential to save hundreds of marriages. I pray that you consider their request with an open heart and a love for the community you serve. I am grateful for everything Jay and Roxanne has done for my family. My marriage would not be what it is today, without them.

Many Blessings,

Miranda and Ryan Rodriguez



Douglas F C Keffer, Ph D  
5440 Peters Creek Road Suite 103  
Roanoke, VA 24019-3863  
Phone: 540.562.5068  
Fax: 540.562.5069  
Home: 540-977-9505  
Email: [dfckeffer@aol.com](mailto:dfckeffer@aol.com)  
Website: <http://www.newbeginningscounsel.com/>

May 13, 2015

Franklin County Planning and Community Development Office  
1255 Franklin Street, Suite 103  
Rocky Mount, VA 24151

Dear Committee members:

I recently spoke with Roxanne Richards, and she told me of a desire she and her husband, Jay have to build a cabin(s) on a property they have bought behind their home in Hardy, Virginia. She explained that they have a passion to be of help to couples that are struggling in their marriages. The cabin would be a place that a couple could come to have a "safe" place to reconnect with each other, and work at building a stronger marriage, instead of ending their marriage in divorce. This is a great aspiration on the part of the Richards, and I fully support this effort. I have had the same passion, being in the ministry for over forty-three years.

I have known the Richards for almost four years. They are very responsible people and it is exciting to watch the ministry at their church growing, under the leadership of Pastor Jay and the support of his wife, Roxanne. They have a passion to help couples build strong marriages under the Biblical guidelines, they themselves are growing their marriage by. This is admirable, and so necessary. Their desire to have a place where couples can retreat to, can be of a great help in building lives to have success in marriage. I do not believe that their motive is for financial gain, but rather, to have a place where they can better minister to people's needs who seek their help.

I can highly recommend the Richards for your consideration to approve such a proposal they are putting before you. If I can be of further assistance, please feel free to call me.

God bless you, and have a great day.

Sincerely,

Douglas F C Keffer, Ph D  
(Proverbs 16:3)

Individual, Marital and Family Therapy • Christian Based Counseling • Relationship Guidance • Parenting Skills  
Anxiety, Phobias, Panic Disorders • Substance Abuse Counseling • Anger Management • Grief and Loss  
Depression, Self-esteem Issues and Stress • Conferences, Seminars and Supply Preaching  
"New Beginnings Start Today!"

**Crouch, Lori**

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**From:** Patricia Wilkinson [wilkinsoncatron@gmail.com]  
**Sent:** Saturday, May 16, 2015 10:49 AM  
**To:** Crouch, Lori  
**Subject:** Case No. SPEC-4-15-14056

Dear Lori,

Thank you for informing me over the phone about Case No. SPEC-4-15-14056 for the application of Jay and Roxanne Richards for a Special Use Permit.

Since we will not be in town for the two hearings on June 11 and July 21, we wanted to let you know that we have no objection to their plans to build two cabins on their newly acquired property.

Cordially,  
Walter and Patricia Wilkinson  
Adjoining Property Owners



Dear Franklin County Planning Commission and Board of Supervisors,

We have been members at New Testament Baptist Church for only eight months, but Pastor Jay Richards has made a huge impact on our family. Our youngest son accepted Jesus Christ as his personal Savior and was baptized by the youth pastor. My husband has even wanted to come to Sunday school classes due to the fact that Pastor Jay and Roxanne are teaching a marriage class. I have always told my husband that I want to follow in my grandparent's legacy to have a strong marriage and to stay together "until death do us part". My grandparents were married for 75 years before granddad passed away. My husband jokes and says that he would have to live to be 100 years old and I would have to be 97. It can be done. Pastor Jay and Roxanne have a heart for God and believe that they have been called to begin a marriage ministry on their property to help couples struggling with their marriages. Satan is attacking our young children as well as the minds of older adults with the change in the times. However, God's Word is the same yesterday, today, and will be tomorrow. His teachings on marriage between one man and one woman and having a strong foundation built on the Word of God is what our churches need. A strong marriage will not only strengthen the relationship between husband and wife, but make them unified in raising their children. Pastor Jay and Roxanne have a passion for introducing Jesus into one's life first if they do not know Him as Lord, and then laying the foundation for a strong and secure marriage. We are grateful to have been led by the Spirit of the Lord to this church and support Pastor Jay and Roxanne in this marriage retreat. Thank you and God Bless!

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Chuck and Marlene Dooley






May 27, 2015

Dear Planning Commission and Board of Supervisors

I would like to voice my support for Pastor Jay and Roxanne Richards as they endeavor to build strong marriages through their marriage ministry at New Testament Baptist Church. For some time now, both have been spending a lot of time in prayer and making a much needed effort to help couples improve their marriage relationships. They have many hours involved in counseling and encouraging men and their wives to pray and seek God's help in strengthening their marriages. There are couples who have remained married as a result of this ministry, who were on the brink of divorce, and are now working out their differences. Consider the affect marriages have on children.....both good (remaining together) or bad (divorcing). Far too many children nationwide are suffering because of divorce and divided families.

Pastor Jay and Roxanne held a marriage retreat a few months ago. Many couples attended who were seeking help with their troubled marriages or who may have just needed their marriages refreshed somewhat. Pastor Jay and Roxanne have a special Sunday school class in our church for their marriage ministry. They have put their hearts into this ministry. There is neither self-gain nor benefit for them in building this cabin for the marriage ministry, but only confident obedience to the calling of God on their hearts to do so.

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Pastor Jay and Roxanne testify to the fact that God has made clear His intent to build a cabin on their property for the use of couples who want to go there together in hopes of enriching their relationships. In my heart, I feel that there are so many places in your county, and many other counties, which have licenses for people to go to and drink, party, and whatever else may suit their fancy, which is their right to do so.

It is beyond me to understand why there is any opposition at all for a facility for God to use to strengthen marriages, which would be far-reaching. I pray you will consider approval for Pastor Jay and Roxanne's request. They have made personal sacrifices to achieve the success of this proposed ministry on their property.

Please take into consideration the fact that strong marriages cannot only better the homes involved, but also the communities.

There is much more I could say on the subject, but I will close with thanking you in advance for your time and favorable consideration of this matter. I am praying that God will be with you at decision time!!

Elizabeth Simmons,  
Secretary  
New Testament Baptist Church



May 28, 2015

Planning Commission and Board of Supervisors,

When my husband and I married two years ago our relationship was great. But when we heard that Pastor Jay and Roxanne Richard were starting a marriage ministry we felt called to join the class. Little did we know, our marriage would no longer be great but BETTER THAN EVER!!

The marriage class was so full the first day, we could barely fit everyone in the room. It was so evident that this ministry was needed because of all the couples (some showed up alone looking for guidance) that showed up.

The greatest thing about this marriage ministry isn't just the godly guidance we get from Pastor Jay and Roxanne, but we get to hear from other couples who've been married for years. We learn from their experiences, trials and tribulations.

We are excited about this land and marriage retreat that Pastor Jay and Roxanne are starting up. They have such a passion for marriages and you can see that in their dedication to this ministry. They both care about each and every couple and it shows!

These cabins are a great idea because there is nothing in this area that is focused on this issue. THE MOST IMPORTANT ISSUE!

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My parents are divorced, my husband's parents are divorced, all of my cousins come from broken homes and marriages, a majority of my friends come from divorce, and all of my coworkers except two came from divorce, and each and every one of us as the children have paid the price.

Divorce and broken marriages not only take a toll on our families as a whole but on our communities.

A healthy, strong, loving, and Christ-centered family is the starting point for successful children and a successful community.

But we must constantly learn and teach ourselves HOW to have the marriage God intended us to have.

This marriage ministry is exactly what my family and my community needs!

Thank you for your time and consideration,

Melissa Cunningham

Dear Franklin County Planning Commission,

REGARDING: The JAY RICHARDS Property usage for building a Marriage Retreat cabin on his land.

Let's hear an "amen" to this pastor with a heart to help heal & strengthen marriages!!

Pastor Richards has vision. His focus is on building a stronger community of Christian families with keeping marriages strong & healthy.

He is an outstanding pastor at New Testament Baptist Church in Vinton, VA and my husband & I are members there. We have known Jay for many years and believe that this Marriage Retreat Cabin

**MEMORANDUM**  
Case # REZO-5-14-14310



**To:** Franklin County Board of Supervisors  
**From:** Neil Holthouser, Director of Planning & Community Development  
**Date:** July 21, 2015  
**Tax #:** 52-70  
**District:** Union Hall Magisterial District  
**Applicant:** Lori Dupier  
**Owner:** Lori Dupier

**REQUEST:**

**PETITION FOR REZONE** – Petition of **Lori Dupier, Petitioner/Owner** requesting a rezone from R-1, Residential District, to A-1, Agricultural District with Proffers, for a total of +/- 32.067 acres located at 112 Cedar Ridge Road, in the Union Hall District of Franklin County, and further identified as the following Franklin County Tax Map/Parcel #0520007000. The Future Land Use Map of the Comprehensive Plan of Franklin County identifies this area as appropriate for Low Density Residential uses, with a recommended residential density range of one to two dwelling units per acre. The subject property is not currently developed with any residential uses, and thus has a residential density of 0 dwelling units per acre. This petition for rezone would not result in any increase in residential density.

**RECOMMENDATION:**

The Planning Commission held a public hearing in consideration of this request at its June 11, 2015, meeting. By vote of 5-0 (Colby, Ralph absent), the Planning Commission recommended that the Board of Supervisors deny the petition for rezoning.

On June 15, 2015, the Planning Department received a written request from the Petitioner/Owner, Lori Dupier, requesting that the Board of Supervisors allow her to withdraw the petition, without prejudice.

Staff recommends that the Board of Supervisors grant the petitioner's request for withdrawal, without prejudice.

STATE OF VIRGINIA:

BEFORE THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY:

**RECOMMENDATION:**

A request for a rezone on an approximately +/- 32.067 total acre parcel located at 112 Cedar Ridge Road in the Union Hall District of Franklin County, identified and recorded as Tax Map # 52, Parcel # 70 in the Franklin County Real Estate Tax Records.

TO THE HONORABLE SUPERVISORS OF FRANKLIN COUNTY:

**WHEREAS**, the **petitioner, Lori Dupier** has filed with the Secretary of the Planning Commission a petition requesting a rezone from B-2 and B-2 with Proffers, Business District General to A-1, Agricultural District General.

**WHEREAS**, the petition was referred to the Planning Commission on June 11, 2015 and to the Board of Supervisors on July 21, 2015, which after due legal notice as required by Section 15.2-2204 and Section 15.2-2205 of the Code of Virginia of 1950, as amended, was held on January 13, 2015; and

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**WHEREAS**, at that public hearing all parties in interest were afforded an opportunity to be heard; and

**WHEREAS**, the Planning Commission after due consideration, does have a recommendation for the Board of Supervisors.

For the petitioner of Lori Dupier, Petitioner/Owners; Case # REZO-4-15-14310

**NOW THEREFORE**, be it resolved, that the Planning Commission does have a recommendation to the Franklin County Board of Supervisors for the above-referenced parcel(s) of land and the Petitioner/Owner(s), regarding the rezone from R-1 to A-1 with proffers.  
Proffers are listed as follows:

1. **Substantial Conformity.** The site shall be developed in substantial conformity with the concept plan entitled "Cedar Ridge Farm, 112 Cedar Ridge Road, Union Hall, VA 24176 Plat/Concept Plan," dated April 30, 2015, and submitted in support of this rezoning petition.
2. **Limitation of Use.** The following uses, and only these uses, are to be allowed on the property:
  - a. Agriculture, farming.
  - b. Assembly hall.
  - c. Conservation areas.
  - d. Garage, storage of personal vehicles
  - e. ~~Home occupations, Class A~~
  - f. ~~Home occupations, Class B.~~
  - g. Home, Single-family detached dwelling.
  - h. One (1) sign to be used for proposed Assembly hall.
  - i. Off-street parking.
  - j. Temporary Events, subject to the requirements of Sec. 25-134.
  - k. Stables, private.

~~l. Wind energy facilities; small system (See Sec 25-128(c)).~~  
m. accessory uses.

3. **Outdoor Assembly Use Area Limited.** All parking, assembly and temporary event uses and activities are to take place within the area delimited on the Concept Plan and labeled "Assembly Use Area".
4. **Parking.** Parking shall be in designated parking areas only. In no event shall parking be allowed along the public right-of-way.
5. **Buffer.** Existing evergreen buffer vegetation that extends around the existing boundary lines will be retained/maintained.
6. **Site Plan Required.** Development of the property for the use "Assembly Hall" shall require the submission and approval of a Site Plan prior to the issuance of a certificate of occupancy for the Assembly Hall.
7. **Deeded Dock Rights.** Owners' deeded boat dock rights conveyed with Lot 32, Cedar Ridge Subdivision shall not be used by assembly or event guests.

The above action was a motion to deny by Mrs. Sherrie Mitchell, representative for the Snow Creek District. The motion was seconded by, Mrs. Angie McGhee, representative for the Boone District of Franklin County. The motion was a majority as written above upon the following vote:

AYES: McGhee, Doss, Mitchell, Webb  
NAYES: Law  
ABSTAIN:  
ABSENT: Ralph, Colby

*Spri A. Crouch* Clerk  
Franklin County Planning Commission

*June 15, 2015* Date

Columbia LJ Properties

FRANKLIN COUNTY  
PETITION/APPLICATION FOR REZONING  
(Type or Print)

ldupier11@gmail.com

I/We, Lori Dupier, as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors to amend the Franklin County Zoning Maps as hereinafter described:

1. Petitioners Name: Lori Dupier - Cedar Ridge Farm - Columbia LJ Properties, Inc  
2. Property Owner's Name: Lori Dupier - Cedar Ridge Farm - Columbia LJ Properties, Inc.

Phone Number: 518-755-9375 / 518-755-9376

Address: 112 Cedar Ridge Rd  
Union Hall VA Zip: 24176

3. Exact Directions to Property from Rocky Mount: Rt 40 East approx. 13 miles to left on Kemp Ford Rd - to 2nd left onto Standiford - slight right onto Rock cliff Rd  
2nd Right onto Cedar Ridge Rd - on right  
4. Tax Map and Parcel Number: 052 000 7000

5. Magisterial District: Union Hall

6. Property Information:

A. Size of Property: 32.067

B. Existing Land Use: YES

C. Existing Zoning: R-1

D. Existing number of allowed dwelling units per acre or commercial/industrial development square feet per acre: \_\_\_\_\_

E. Is property located within any of the following overlay zoning districts:

\_\_\_ Corridor District \_\_\_ Westlake Overlay District \_\_\_ Smith Mountain Lake Surface District

F. Is any land submerged under water or part of a lake? ☒ Yes ☐ No If yes, explain.

yes, pond on south side land border

7. Proposed Development Information:

A. Proposed Land Use: Rural Residential and Assembly

B. Proposed Zoning: A-1

C. Size of Proposed Use: 32.067

D. Proposed dwelling units per acre or commercial/industrial development square feet per acre: \_\_\_\_\_

## ADJACENT PROPERTY OWNERS

Adjacent property owners are mailed a notice of the request. Please provide each owner's name and mailing address plus zip code for every property adjacent to the site and directly across from any public right-of-way adjoining the site. Names and addresses are available in the County Real Estate office in the Courthouse.

NAME: <u>Lindsey, Jerry + Helen</u>	ADDRESS: <u>225 Cedar Ridge Rd</u>
TAX MAP NUMBER: <u>0520403200</u>	<u>Union Hall VA 24176</u>
NAME: <u>Noldon, Roger + Lisa</u>	ADDRESS: <u>13128 Center Rd</u>
TAX MAP NUMBER: <u>0520201500</u>	<u>Stewartstown PA 17363</u>
NAME: <u>Byes, Wesley + Susan</u>	ADDRESS: <u>8227 Macbeth St.</u>
TAX MAP NUMBER: <u>0520201400</u>	<u>Manassas Va 20110</u>
NAME: <u>Majeski, Richard + Elizabeth</u>	ADDRESS: <u>145 Cedar Bay</u>
TAX MAP NUMBER: <u>0520201300</u>	<u>Union Hall Va 24176</u>
NAME: <u>Pittman, Dorn + Donna</u>	ADDRESS: <u>1187 Lockshire Dr.</u>
TAX MAP NUMBER: <u>0520201200</u>	<u>Burlington NC 27215</u>
NAME: <u>Sofia, Joseph + Linda</u>	ADDRESS: <u>22 Kinnaman Ave.</u>
TAX MAP NUMBER: <u>0520201100</u>	<u>Washington NJ 07882</u>

NAME: _____	ADDRESS: _____
TAX MAP NUMBER: <u>0520206800</u>	_____
NAME: <u>McHeimer, George + Tracy</u>	ADDRESS: <u>67 Hackberry Ln.</u>
TAX MAP NUMBER: <u>0520009402A</u>	<u>Glade Hill Va 24092</u>
NAME: <u>Maggied, Jeffrey</u>	ADDRESS: <u>270 Cedar Bay Rd</u>
<u>McPherson, Shannon</u>	<u>Union Hall Va 24176</u>
TAX MAP NUMBER: <u>0520206800</u>	_____
NAME: <u>Cedar Ridge Prop. Owners Assoc</u>	ADDRESS: <u>Po Box 141</u>
TAX MAP NUMBER: <u>0520403202</u>	<u>Union Hall Va 24176</u>
NAME: _____	ADDRESS: _____
TAX MAP NUMBER: _____	_____

Cedar Ridge 513

p Adjacent sites

520404400	AKERS JEANETTE J	540 CEDAR RIDGE ROAD	UNION HALL	VA	24176 R1	CEDAR RIDGE LOT 42	1.016	65000	1E+05	0	3/25/1 998	887	310	418	470	0	0	UH	AKERS WILLIAM B JR & JEANETTE J	
520404300	ROCCO GRACE R (TRUSTEE) (ROCCO TRUST)	14702 CANDEDA PL	TUSTIN	CA	92780 R1	CEDAR RIDGE LOT 41	1.005	45000	0	25000	12/15/ 2014	1056	155	418	470	DB	2014	7064	UH	CAMPO TODD R & JOANN M
520404200	REKRUT MICHAEL S	516 WILLOW THICKET COURT	CARY	NC	27519 R1	CEDAR RIDGE LOT 40	1.022	40000	0	0	3/12/2 009	955	1570	418	470	DB	2009	2057	UH	REKRUT MICHAEL S & JENNIFER L
520404100	ANTHONY MURRAY C & ARZELLE R	248 ROMANA DRIVE	RIDGEWAY	VA	24148 R1	CEDAR RIDGE LOT 39	1.018	40000	0	34900	4/16/2 001	698	228	418	470		0	0	UH	AXT KURT E & KATHLEEN L
520404000	BIGGS GREGORY J & SUSAN C	416 CEDAR RIDGE ROAD	UNION HALL	VA	24176 R1	CEDAR RIDGE LOT 38	0.856	45000	1E+05	24000	4/18/1 997	600	653	418	470		0	0	UH	BOSKO DONALD & LINDA S
520403900	ROBERTS SHIRLEY J RENARD (TRUSTEE) SHIRLEY J RENARD ROBERTS TRUST	6881 SADDLE RUN WAY	GAINESVILLE	VA	20155 R1	CEDAR RIDGE LOT 37	0.891	40000	0	25750	4/15/2 002	739	659	418	470		0	0	UH	JOHNSON SHIRLEY J
520403800	TABUSSI THOMAS L & CYNTHIA	1381 TUCKERTON AVENUE	WHITING	NJ	8759 R1	CEDAR RIDGE LOT 36	1.212	40000	0	19500	6/2/19 89	450	326	418	470		0	0	UH	C F & O DEVELOPMENT CORP
520403700	DURHAM JAMES H & DAISY B	P O BOX 40	GAINESVILLE	VA	20156 R1	CEDAR RIDGE LOT 35	1.435	32000	0	55000	5/31/2 005	851	1649	418	470		0	0	UH	BEBKO MICHAEL A & KARA L
520403600	TRANSOU THOMAS PAUL	407 CRESTWOOD DRIVE	GREENSBORO	NC	27408 R1	CEDAR RIDGE LOT 34	1	40000	0	10000	10/13/ 2000	684	1544	418	470		0	0	UH	C F & O DEVELOPMENT
520403500	SML WATER COMPANY INC	P O BOX 20487	ROANOKE	VA	24018 R1	CEDAR RIDGE WELL LOT	0.722	0	0	1000	3/6/20 07	906	1900	418	470		0	0	UH	C F & O DEVELOPMENT
520403400	BURRIS WAYNE & CYNTHIA S <TRUSTEE>	87 CLUBHOUSE TOWERS DRIVE	MONETA	VA	24121 R1	CEDAR RIDGE LOT 33	0	40000	0	17500	8/23/2 005	859	1830	418	470		0	0	UH	BURRIS J WAYNE & CYNTHIA S
520403300	MY3BORDERS LLC	7 LANDS END CIRCLE	UNION HALL	VA	24176 R1	CEDAR RIDGE LOT 32	0	40000	0	0	10/7/2 013	1040	377	418	470	DB	2013	7749	UH	LOCKER TODD R SR & MILLER RITA
520206800	MAGGIED JEFFREY B & SHANNON MCPHERSON	270 CEDAR BAY ROAD	UNION HALL	VA	24176 A1	CEDAR BAY LOT 11-R	3.624	2E+05	4E+05	6E+05	4/30/2 014	1047	1947	1047	1951	DB	2014	2157	UH	DANIEL RAYMOND E JR & ANN
520009417	MY3BORDERS LLC	7 LANDS END CIRCLE	UNION HALL	VA	24176 A1	DAVID ESTATE LOT 12	5.5	49500	0	0	10/7/2 013	1040	377	831	1288	DB	2013	7749	UH	LOCKER TODD R SR & MILLER RITA
520009416	MY3BORDERS LLC	7 LANDS END CIRCLE	UNION HALL	VA	24176 A1	DAVID ESTATE LOT 11	5.587	50100	0	0	10/7/2 013	1040	377	831	1288	DB	2013	7749	UH	LOCKER TODD R SR & MILLER RITA
520009415	MY3BORDERS LLC	7 LANDS END CIRCLE	UNION HALL	VA	24176 A1	DAVID ESTATE LOT 10	5.599	50200	0	0	10/7/2 013	1040	377	831	1288	DB	2013	7749	UH	LOCKER TODD R SR & MILLER RITA
520009404	AMC INVESTORS INC	170 VIRGINIA KEY DRIVE	UNION HALL	VA	24176 A1	DAVID ESTATE LOT 1	2.166	28200	0	89626	11/16/ 2004	835	1153	831	1288		0	0	UH	DAVID STANFORD D & VIRGINIA B &
520009402																				

N/A  
Property  
of  
Lori  
Dupier  
(Col. LJ.  
Prop.)  
Cedar Ridge  
Farm

Franklin County Development Services/Planning & Community Development  
1255 Franklin Street, Suite 103  
Rocky Mount, VA 24151

Re: property of  
Lori Dupier  
112 Cedar Ridge Rd, Union Hall VA 24176  
Tax I.D. Map: 052-00-070-00

April 30, 2015

Dear Franklin County Development Services:

I am submitting my application to rezone my property located at 112 Cedar Ridge Rd. It is presently zoned R1 and I respectfully request it to be rezoned A1 to more accurately reflect the nature of the property as well as it's future use as a class B home occupation. I wish to showcase and preserve the property with it's bucolic setting in order to host special events such as weddings, celebrations, reunions, etc., as would be fitting of a lodge or assembly hall as allowable use under A1 zoning.

Currently the property at 112 Cedar Ridge Rd reflects a rural farm atmosphere with its historic structures including a large stable barn and two tobacco barns. These structures are surrounded by hay fields and horse pastures. The adjacent properties on the east and south side boundaries are in A1 zoning. The boundary on the north side is buffered by evergreen trees.

The purpose of this rezoning application is to move toward securing the preservation of this historically significant property in Franklin County for future generations. Please contact me with any questions regarding my application or concept plan. Thank you for your consideration of my rezoning application.

Sincerely,



Lori Dupier  
Cedar Ridge Farm  
PO Box 7  
Union Hall VA 24176  
518-755-9375

(54)  
Existing Barn - (Events Inside)  
proposed addition reflecting (12x34)

Existing maple garage  
proposed bathroom inside  
Farm office - storage

Cedar Ridge Farm  
112 Cedar Ridge Rd  
Union Hall VA 24176

Plat /  
concept plan  
4/30/15

tobacco barn to  
be moved & preserved

historic architecture for  
bathrooms and prep kitchen  
(no catering done onsite)  
cooking in kitchen

proposed additional  
evergreen buffer

Cedar Ridge R-1 zoning  
Subdivision

Existing  
Homes in  
Subdivision

proposed sign,  
30x42 on  
antique metal  
pole - no light

Entrance

proposed  
outside  
ceremony site

proposed parking -  
gravel/grass

tobacco barn  
to be preserved

32.067 acres  
052 000 70 00

Existing bucolic  
viewshed  
to remain unchanged

Forest Area

A-1 zoning

Cedar Bay Rd  
Subdivision

A-1  
Zoning

o - planted trees

uw - evergreen / hardwood buffer  
m

N

Eric Buck proposed architect

NOT TO SCALE

12

**MEMORANDUM**  
**Case # CONF-5-15-1433**



**To:** Franklin County Planning Commission  
**From:** Neil Holthouser, Director of Planning & Community Development  
**Date:** July 21, 2015  
**Tax #s:** 10.3-1.8  
**District:** Snow Creek District  
**Applicant:** Franklin County Dept. of Public Safety  
**Owners:** Audrey Mitchell

**REQUEST:**

**PETITION of Franklin County Dept. of Public Safety, Petitioner and Audrey Mitchell, Owner** requesting a Comprehensive Plan Conformance Review, pursuant to Virginia Code §15.2-2232, to construct and operate a wireless telecommunications facility for the purpose of a radio communications lattice tower, located at 4495 Sontag Road, further identified as Franklin County Tax Map/Parcel #1030001800, in the Snow Creek District of Franklin County, located in a Non-Zoned area.

The Planning Commission is asked to determine whether this application is in conformance with the policies, goals and objectives of the 2025 Comprehensive Plan for Franklin County.

**CODE OF VIRGINIA 15.2-2232:**

In accordance with Virginia Code §15.2-2232, if the location of a feature classified as a public utility is not shown on the adopted future land use plan contained within the comprehensive plan, such a facility cannot be constructed, established or authorized until the general location and character of such a facility has been submitted to, and approved by, the Planning Commission as being substantially in accordance with the Comprehensive Plan.

**RECOMMENDATION:**

The Planning Commission held a public hearing in consideration of this request at its June 11, 2015, meeting. By vote of 5-0 (Colby, Ralph absent), the Planning Commission found the request to be in substantial accord with the policies and objectives of the Comprehensive Plan.

The Board of Supervisors may review the Planning Commission's findings, but is not required to do so. If the Board is inclined to support the Planning Commission's findings, then no further action is required. If the Board wishes to review the Planning Commission's findings, the Board may schedule a public hearing to consider whether the proposal is in compliance with the Comprehensive Plan.

Staff recommends that the Board take no further action, allowing the Planning Commission's findings to stand.

FRANKLIN COUNTY  
PETITION/APPLICATION FOR COMPREHENSIVE PLAN  
CONFORMANCE REVIEW  
(Type or Print)

We, The Franklin County Dept. of Public Safety, as Owner(s), Contract Purchasers, or Owner's Authorized Agent of the property described below, hereby apply to the Franklin County Board of Supervisors for a special use permit on the property as described below:

1. Petitioners Name: Franklin County Dept. of Public Safety  
2. Property Owner's Name: Audrey R. Mitchell

Phone Number: 540-483-3039

Address: 4495 Sontag Rd, Rocky Mount, VA 24151.

3. Exact Directions to Property from Rocky Mount: ( Site Address 3036 Muddy Fork Rd.)  
State Rt. 220 South to Left on State Rt, 619 Sontag Rd., to right on Tom's Knob Rd. follow to end of State maintained road, take Left on first Rd. follow to antenna site..

---

4. Tax Map and Parcel Number: Tax Map 10300, Parcel 1030001800

5. Magisterial District: Snow Creek

6. Property Information:

A. Size of Property: 89.5 Acres

B. Existing Zoning: NZ

C. Existing Land Use: Forest

D. Is property located within any of the following overlay zoning districts:

NO Corridor District NO Westlake Overlay District NO Smith Mountain Lake Surface District

E. Is any land submerged under water or part of a lake? Yes No If yes, explain.

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7. Proposed Special Use Permit Information:

A. Proposed Land Use: Public Safety Radio Communications Latice Tower

B. Size of Proposed: 120' x 100' Compound

C. Other Details of Proposed Use: The proposed tower and compound will provide ample tower space and compound space to accommodate three future additional Collocate users.

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Check list for completed items:

- ☒ Application Form
- ☒ Letter of Application
- ☒ List of Adjoining Property Owners and Addresses
- ☒ Concept Plan
- ☒ Application Fee

I certify that this application for a special use permit and the information submitted herein is correct and accurate.

Petitioner's Name (Print): Daryl Hatcher, Franklin County Director of Public Safety

Signature of Petitioner: *Daryl Hatcher*

Date: 5/5/15

Mailing Address 1488 Franklin St Rocky Mount, VA 24151

Telephone 540-483-3091

Owner's consent, if petitioner is not property owner:

Owner's Name (Print): Audrey R. Mitcehl

Signature of Owner: *x Audrey R. Mitchell*

Date: 5/5/15

Date Received by Planning Staff: \_\_\_\_\_

Time: \_\_\_\_\_

Clerk's Initials: \_\_\_\_\_

CHECK #: \_\_\_\_\_

RECPT. #: \_\_\_\_\_

AMOUNT: \_\_\_\_\_

### ADJACENT PROPERTY OWNERS

Adjacent property owners are mailed a notice of the request. Please provide each owner's name and mailing address plus zip code for every property adjacent to the site and directly across from any public right-of-way adjoining the site. Names and addresses are available in the County Real Estate office in the Courthouse.

NAME: Connie Mae Hilton  
TAX MAP NUMBER: 1030001500

ADDRESS: 170 Cowans Furance Rd..  
\_\_\_\_ \_Rocky Mount, VA. 24151

NAME: Walter E. Hilton  
TAX MAP NUMBER 1030001700

ADDRESS: 332 Blackfeather Trail.  
Ridgeway, VA. 24148

NAME: Enolar H. Callands  
TAX MAP NUMBER: 1030001701

ADDRESS 4773 Galleon Crossing  
Decatur GA. 30035

NAME: Gilmer Wade  
TAX MAP NUMBER: 1030001900

ADDRESS: 3195 Stanley Rd.  
Fairlawn, Ohio, 44333

NAME: Ben & Lula Kirby  
TAX MAP NUMBER: 1030002100

ADDRESS: 2131 Wynnewood Dr.  
North Chesterfield, VA. 23235

NAME; Rebecca Gayle Hopkins Manns  
TAX MAP NUMBER: 1030002200

ADDRESS: 65 Lightfoot Lane  
Rocky Mount, VA. 24151

NAME: Benny Wayne Hopkins  
TAX MAP NUMBER: 1030002202A

ADDRESS: 901 Hopkins Valley Lane  
Rocky Mount, VA., 24151

NAME: Wilbert Henry Hopkins Sr.  
TAX MAP NUMBER: 1030002203

ADDRESS: 517 Viewmont Court.  
Harrisonburg, VA. 22802

NAME: Raymond Wingfield  
TAX MAP NUMBER: 1100003300

ADDRESS: 5695 Barrows Mill Rd.  
Martinsville, VA. 24112

# DEPARTMENT OF PUBLIC SAFETY

1488 FRANKLIN STREET • ROCKY MOUNT, VA 24151

BUSINESS: (540) 483-3091 • FAX: (540) 483-3086 • EMERGENCY: 9-1-1

Page 1

Daryl L. Hatcher  
Director

Billy Ferguson  
Division Chief, Operations

Patrick Regan  
Communications Coordinator

David N. Bowles  
Fire Marshal

Date: May 5, 2015

Mr. Neil Holthouser, AICP (Director)  
1255 Franklin Street-Suite 103  
Rocky Mount, VA 24151

RE: Franklin County Petition/Application for Comprehensive Plan Conformance Review

Franklin County Department of Public Safety is requesting a Comprehensive Plan Conformance Review to construct a 195' radio communications tower on land owned by Audrey R. Mitchell, located at 3036 Muddy Fork Rd. atop Tom's Knob. This site will be one of eight sites needed for the new Public Safety radio communications system, designed to improve emergency two way radio communications throughout the County. Specifically, the Tom's Knob site was chosen by Motorola Solution Inc. as the best site to achieve 95% in street, light building and medium building radio coverage. This site was chosen based on Motorola Engineering radio frequency and coverage studies. The site improves coverage in the Snow Creek, the State Rt.220 corridor and supplements coverage in the Glade Hill Union Hall and Penhook areas of the County. Historically two way radio communications in these areas was poor or nonexistent. The poor two way radio communications that exists in these areas today is a safety issue for County residents, first responders and law enforcement.

The new Public Safety radio system will use existing commercial or County owned towers were possible. There is an existing tower 140' tower owned by the County at the 3036 Muddy Fork Rd. address. The existing tower is not structurally sufficient for equipment required for the new Public Safety Radio system and is not tall enough to provide required coverage or collocate opportunities for cellular and broadband service suppliers.

Policies for Tower Sites and Communication Facilities: Point by Point Discussion

1. Service to Remote Users: The County will encourage new facilities that fill existing significant gaps in the ability of remote users to access the local and national communication network.

**The proposed tower at 3036 Muddy Fork Rd. will provide collocate capability for cellular and broadband carriers that will fill gaps in cellular and broadband coverage in Snow Creek District of the County.**

2. Strengthening the EMS Network: The County will encourage developers of new facilities to provide opportunities to improve the service of the County's Emergency Service Network.

**The proposed tower will provide much improved EMS network communications in the Snow Creek District as well as provide supplemental coverage in the Union Hall District. See exhibit 1 Tom's Knob Coverage Map.**

3. Co-location: The County will encourage each new applicant to cooperate with prospective users who request rights to co-locate transmission and reception hardware. 12-18

**The proposed tower will accommodate 3 collocate service providers, The Public Safety Department will encourage collocate users.**

4. Strategic Planning: Each applicant must show that the proposal contributes to the existing inventory of facilities and service levels and that other facilities, structures or alternatives are not available to provide the service under consideration. Current plans for service in and around the County and region must be demonstrated to the County's satisfaction.

**The proposed tower is located at an existing Franklin County radio site. The site is essential for two way radio coverage required for Public Safety communications. The site was chosen based on Motorola Solutions radio frequency and coverage engineering studies. See exhibit 2, County wide portable radio coverage map.**

5. Evaluation of Visibility: Each new applicant will include sufficient information to enable the County to measure the visibility of the facility.

**Motorola Solutions has provided photo simulations to evaluate visual impact considerations See exhibit 3, Photo simulations Tom's Knob site.**

6. Mitigation of Impacts: Objectionable aspects of individual facilities should be addressed through a combination of realistic performance standards, buffering, setbacks, consideration of less intrusive alternative locations and mitigation strategies such as camouflage, concealment, disguise, and/or the placement of towers with less height.

**The proposed site is atop Tom's Knob a heavily wood area. The site compound will not be visible from any surrounding parcels. The tower itself will be visible from some locations but in order to achieve coverage and collocate opportunities it will be impractical to hide or disguise the tower.**

7. Lighting: New facilities shall not be artificially lighted, unless required by the FAA or other applicable authority.

**The propose tower will not require any artificial lighting.**

#### Franklin County Comprehensive Plan Goal & Objectives for Public Utilities:

The proposed tower and new Public Safety Radio system will support goals outlined below by providing 95% portable in street coverage to first responders and law enforcement. Tower location will provide collocate opportunities for service providers for both cellular and broadband networks that would improve coverage especially in the Snow Creek District.

- Provide consistent county-wide emergency services response within service response standards.

- Continue to upgrade radio communications in the County as technological advances are made.
- Provide countywide cellular service.
- To develop broadband internet opportunities for the citizens of the entire County.
- Identify new technology opportunities and encourage their implementation to provide the maximum coverage throughout the County.

Due to the critical emergency communication required to protect the lives and property of the residents of Franklin County, the Department of Public Safety requests consideration of the proposed tower site and this Petition/Application for Comprehensive Plan Conformance Review.

Sincerely

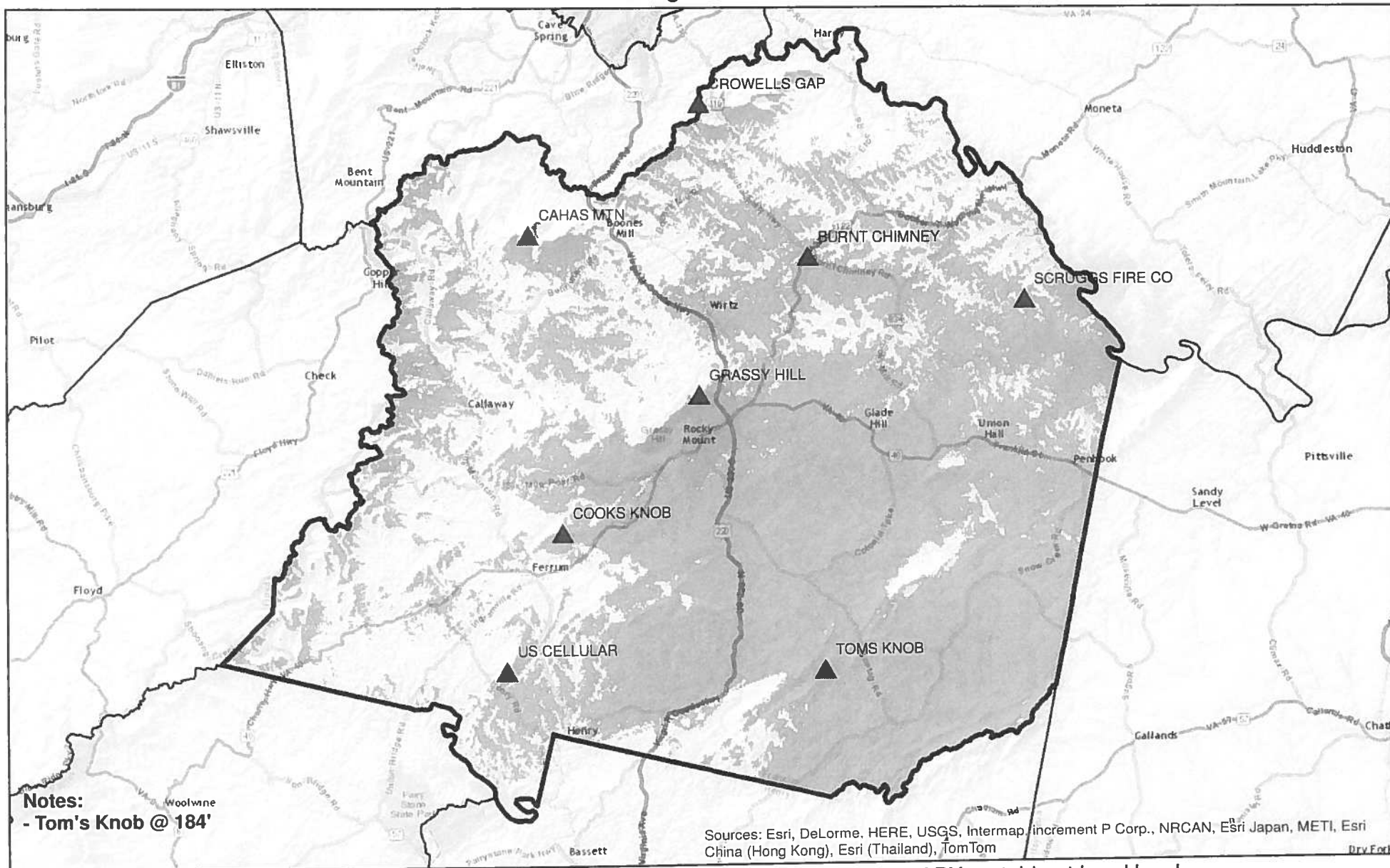


Daryl Hatcher  
Franklin County Director of Public Safety

Exhibit 1

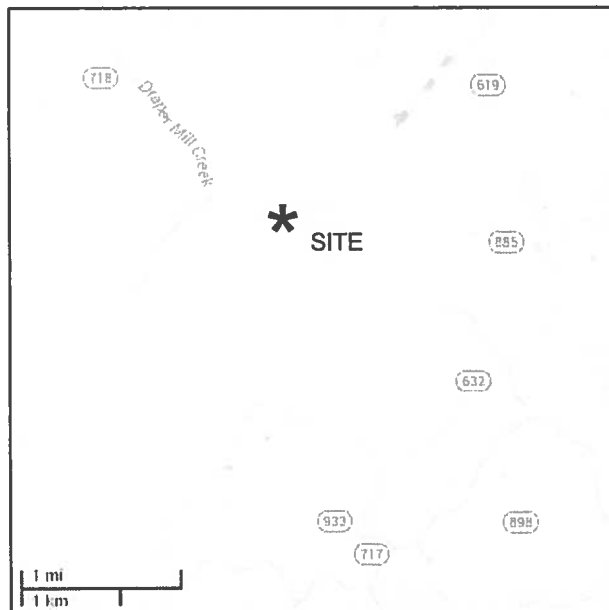


Franklin County, Virginia  
800 MHz P25 Radio System  
Tom's Knob Talk-In Portable Single Site Coverage  
No Building Penetration Loss



0 2.5 5 10 Miles  
1 inch = 5.21 miles

The shaded area represents talk-in coverage from an APX portable at head level, equipped with a 1/2 wave flex whip antenna, with no building loss.  
95% or more of the shaded area is covered at DAQ 3.4.



FRANKLIN COUNTY, VA  
PLANNING AND  
COMMUNITY DEVELOPMENT  
1255 FRANKLIN ST.,  
SUITE 103  
ROCKY MOUNT, VA 24151  
PHONE: (540) 483-3027

## TOM'S KNOB

3036 MUDDY FORK RD.  
MARTINSVILLE, VIRGINIA 24112  
LAT: 36° 51' 58.59"N  
LONG: 79° 48' 15.47"W

PROPOSED 195'-0" TALL SELF-SUPPORTED TOWER  
HIGHEST APPURTENANCE = 199'-0"

### SITE CONTACT:

PROJECT MANAGER:  
GARY SMITH  
7031 COLUMBIA GATEWAY DR., 3rd FLOOR  
COLUMBIA, MARYLAND 21046  
PHONE: (301) 775-2509

### UTILITY CONTACTS:

ELECTRIC:  
APPALACHIAN POWER (AEP)  
40 FRANKLIN RD., SW  
ROANOKE, VA 24011  
PHONE: (800) 956-4237

CALL BEFORE YOU DIG: MISS UTILITY OF VIRGINIA  
LAW REQUIRES THAT THE CONTRACTOR NOTIFY  
THE APPROVED NOTIFICATION CENTER NOT LESS  
THAN TWO (2) WORKING DAYS PRIOR, BUT NOT  
MORE THAN TEN (10) WORKING DAYS PRIOR TO  
EXCAVATION OR DEMOLITION ACTIVITIES.  
VIRGINIA: 1-800-552-7001 OR 811

### PROPERTY OWNER:

MITCHELL, AUDREY R.  
4495 SONTAG RD.  
ROCKY MOUNT, VA 24151

### PARCEL INFORMATION:

JURISDICTION: COUNTY OF FRANKLIN, VA  
PARCEL ID NUMBER: 1030001800  
PARCEL ACREAGE: 89.50 ACRES  
PARCEL ZONING: NZ  
CURRENT USE: TELECOMMUNICATIONS TOWER SITE

USE: UNMANNED EMERGENCY 911 TELECOMMUNICATIONS  
RELAY TOWER, ONE 11'-8" x 16'-0" EQUIPMENT AND  
STORAGE BUILDING, PARKING AND TURN-AROUND AREA.

### ENGINEER:

KCI TECHNOLOGIES, INC.  
4601 SIX FORKS RD., SUITE 220  
RALEIGH, NC 27609  
(919) 783-9214  
ERIC S. KOHL, VA LICENSE #35675

### NOTES:

CONTRACTOR SHALL NOTIFY OWNER FOR ACCESS TO SITE.  
KEEP GATES AND/OR DOORS LOCKED AT ALL TIMES.

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING  
DIMENSIONS AND CONDITIONS ON THE JOB SITE AND SHALL  
IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY  
DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR  
BE RESPONSIBLE FOR SAME.

- T-1 COVER SHEET
- C-1 SITE OVERVIEW
- C-2 SITE PLAN AND NOTES
- C-3 COMPOUND PLAN AND NOTES
- C-4 TOWER ELEVATION AND NOTES

NO.	DATE	REVISION
90X	05/01/2015	90X SITE PLAN DRAWINGS SUBMISSION
95X	05/04/2015	95X SITE PLAN DRAWINGS SUBMISSION



SUITE 220, LANDMARK CENTER II,  
4601 SIX FORKS ROAD  
RALEIGH, NORTH CAROLINA 27609  
(919) 783-9214  
ENGINEERS • PLANNERS • ECOLOGISTS



**MOTOROLA SOLUTIONS**

MOTOROLA SOLUTIONS, INC.  
7031 COLUMBIA GATEWAY DR.,  
3rd FLOOR  
COLUMBIA, MARYLAND 21046  
CONTACT: GARY SMITH  
PHONE: (301) 775-2509

### TOM'S KNOB

3036 MUDDY FORK RD.  
MARTINSVILLE, VIRGINIA 24112  
FRANKLIN COUNTY, VA

DATE OF ORIGINATION : 03/01/2015  
DRAWN BY : TNW APPROVED BY :  
CHECKED BY : KCI# : 0214-7855-D



FRANKLIN COUNTY, VA  
PLANNING AND  
COMMUNITY DEVELOPMENT  
1255 FRANKLIN ST.,  
SUITE 103  
ROCKY MOUNT, VA 24151  
PHONE: (540) 483-3027

COVER SHEET

T-1

SEAL:

Exhibit 2

## CONTRACTOR NOTES

CONTRACTOR SHALL CONTACT A SUBSURFACE UTILITY LOCATOR FOR LOCATION OF EXISTING UTILITIES PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION ACTIVITIES. CONTRACTOR SHALL VERIFY EXISTING UTILITY LOCATIONS BY TEST PIT AS NECESSARY. LOCATION OF UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE AND FOR PLANNING PURPOSES ONLY.

ALL WORK SHALL BE COMPLETED IN ACCORDANCE WITH ALL STATE AND LOCAL CODES AND ORDINANCES, THE LATEST EDITION THEREOF.

CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FOR THIS PROJECT FROM ALL APPLICABLE GOVERNMENT AGENCIES.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ABIDING BY ALL CONDITIONS AND REQUIREMENTS OF THE PERMITS.

CONTRACTOR SHALL COORDINATE ALL UTILITY CONNECTIONS WITH APPROPRIATE UTILITY OWNERS.

THESE PLANS ARE NOT FOR RECORDATION OR CONVEYANCE.

EXISTING PAVEMENT AND OTHER SURFACES DISTURBED BY CONTRACTOR (WHICH ARE NOT TO BE REMOVED) SHALL BE REPAIRED TO PRECONSTRUCTION CONDITIONS BY THE CONTRACTOR.

DAMAGE TO UTILITIES OR PROPERTY OF OTHERS BY THE CONTRACTOR DURING CONSTRUCTION SHALL BE REPAIRED TO LIKE-NEW CONDITION.

NOTIFY "MISS UTILITY OF VIRGINIA" AT 811 OR 1-800-552-7001 - 48 HOURS PRIOR TO DOING ANY EXCAVATION IN THIS AREA.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE.

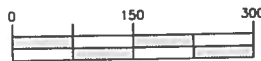
THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

### CENTERLINE TOWER DATA

LAT 36° 51' 58.59" (NAD '83)  
LON 79° 48' 15.47" (NAD '83)  
AVERAGE GROUND ELEVATION  
AT CENTERLINE OF TOWER  
ELEV. = 1739.75' (NAVD '88)

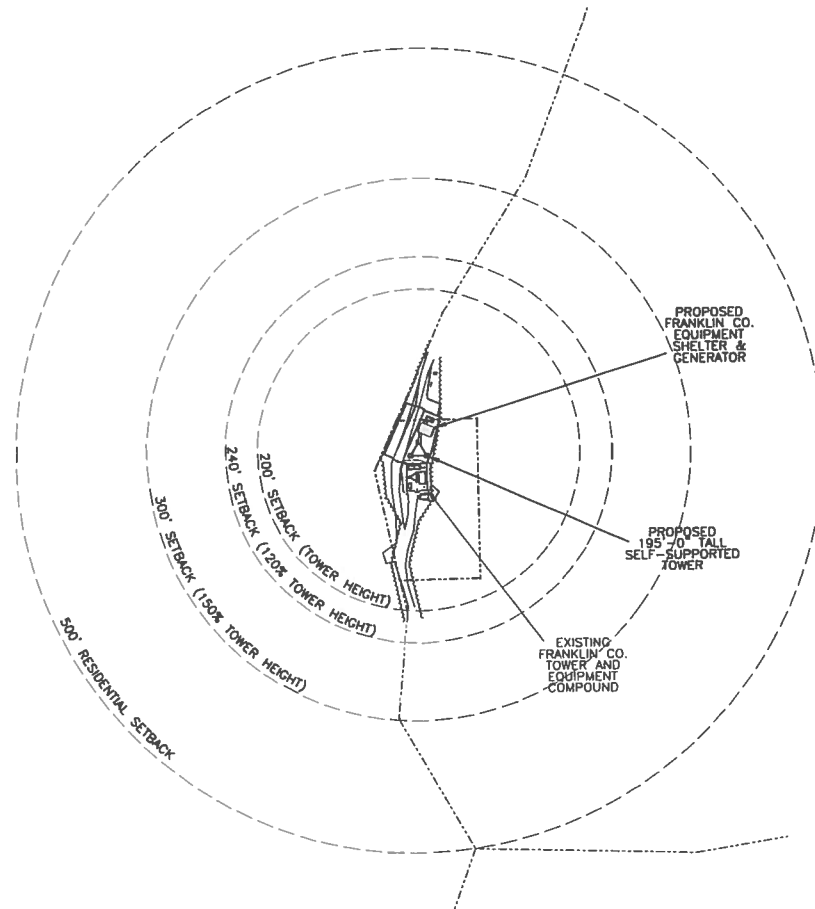
## GENERAL NOTES:

- ALL DISTANCES ARE GROUND UNLESS OTHERWISE NOTED.
- HORIZONTAL DATUM IS BASED ON THE VIRGINIA STATE PLANE COORDINATE SYSTEM OF 1983 IN US FEET.
- VERTICAL DATUM IS BASED ON NORTH AMERICAN VERTICAL DATUM OF 1988.
- REFERENCE: DEED BOOK 536, PAGE 816.
- THIS PLAN DOES NOT REPRESENT A TITLE SURVEY OF THE PARENT TRACT.
- FLOOD INSURANCE RATE MAP: 51067C0525C, ZONE X.
- INFORMATION SHOWN HEREON BASED ON INFORMATION GATHERED BY CORNERSTONE LAND SURVEYING, INC., DATED SEPTEMBER 27, 2013, AS WELL AS INFORMATION CONTAINED IN THE PUBLIC RECORDS OF THE FRANKLIN CO. REGISTER OF DEEDS AND TAX ASSESSORS OFFICES.
- LANDOWNER INFORMATION:  
MITCHELL, AUDREY R.  
4495 SONTAG RD.  
ROCKY MOUNT, VA 24151



## 1 SITE OVERVIEW

SCALE: 1" = 150'-0"



NO.	DATE	REVISION
90K	05/01/2015	90K SITE PLAN DRAWINGS SUBMISSION
95K	05/04/2015	95K SITE PLAN DRAWINGS SUBMISSION



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FRANKLIN COUNTY, VA  
PLANNING AND  
COMMUNITY DEVELOPMENT  
1255 FRANKLIN ST.,  
SUITE 103  
ROCKY MOUNT, VA 24151  
PHONE: (540) 483-3027

**SITE OVERVIEW**

**C-1**

SCALE:

Exhibit 2

# CONSTRUCTION NOTES

1. PRIOR TO COMMENCING ANY EXCAVATION OR GRADING, THE CONTRACTOR SHALL SATISFY HIMSELF AS TO THE ACCURACY OF ALL SURVEY DATA AS INDICATED IN THE PLANS AND SPECIFICATIONS AND/OR AS PROVIDED BY MOTOROLA.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PRESERVING ALL ESTABLISHED SURVEY CONTROL POINTS. IF THE CONTRACTOR OR ANY OF ITS SUBCONTRACTORS MOVE OR DESTROY ANY SURVEY CONTROL POINTS, THE COST INCURRED BY THE OWNER OR MOTOROLA TO RE-ESTABLISH THEM WILL BE BORNE BY THE CONTRACTOR.
3. THE ACCESS ROAD SHALL BE CLEARED 2.5 FEET ON EITHER SIDE OF THE ROAD.
4. BEFORE CLEARING, THE CONTRACTOR SHALL ENSURE THAT THE AREA TO BE CLEARED HAS BEEN PROPERLY MARKED BY THE SURVEYORS AND ANY APPROVALS REQUIRED FROM THE LOCAL AUTHORITIES HAVE BEEN OBTAINED.
5. THE CONTRACTOR SHALL ENSURE THAT ALL THE TREES, SHRUBS, STUMPS AND OTHER SURFACE OBSTRUCTIONS ARE REMOVED AND DISPOSED OF AT AN APPROVED DUMP SITE.
6. THE CONTRACTOR SHALL GIVE ALL NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY, MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS, AND LOCAL AND STATE JURISDICTIONAL CODES BEARING ON THE PERFORMANCE OF THE WORK. THE WORK PERFORMED ON THE PROJECT AND THE MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS, AND ORDINANCES.
7. THE SCOPE OF WORK SHALL INCLUDE FURNISHING ALL MATERIALS AND EQUIPMENT NOT SHOWN IN THE BILL OF MATERIALS AS OWNER FURNISHED, AND ALL LABOR DEEMED NECESSARY TO COMPLETE THE WORK/PROJECT AS DESCRIBED HEREIN.
8. THE CONTRACTOR SHALL VISIT THE JOB SITE PRIOR TO PERFORMING WORK TO FAMILIARIZE THEMSELVES WITH THE FIELD CONDITIONS AND TO VERIFY THAT THE PROJECT CAN BE CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS. NOTIFY THE CONSTRUCTION MANAGER OF ANY DISCREPANCIES OR INTERFERENCES WHICH AFFECT THE WORK OF THIS CONTRACT.
9. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS ACCORDING TO THE MANUFACTURER'S/VENDOR'S SPECIFICATIONS UNLESS NOTED OTHERWISE OR WHERE LOCAL CODES OR ORDINANCES TAKE PRECEDENCE.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS WHICH MAY BE REQUIRED FOR THE WORK BY THE CITY, STATE OR LOCAL GOVERNMENT AUTHORITY.
11. THE CONTRACTOR SHALL MAKE NECESSARY PROVISIONS TO PROTECT EXISTING IMPROVEMENTS, EASEMENTS, PAVING, CURBING, ETC. DURING CONSTRUCTION. UPON COMPLETION OF WORK, THE CONTRACTOR SHALL REPAIR ANY DAMAGE THAT MAY HAVE OCCURRED DUE TO CONSTRUCTION ON OR ABOUT THE PROPERTY.
12. THE CONTRACTOR SHALL KEEP THE GENERAL WORK AREA CLEAN AND HAZARD FREE DURING CONSTRUCTION AND DISPOSE OF ALL DIRT, DEBRIS, VEGETATION, AND RUBBISH, AND REMOVE EQUIPMENT NOT SPECIFIED AS REMAINING ON THE PROPERTY. PREMISES SHALL BE LEFT IN CLEAN CONDITION AND FREE FROM PAINT SPOTS, DUST, OR SMUDGES OF ANY NATURE.
13. SEED AND MULCH ALL DISTURBED AREAS NOT COVERED BY OTHER MATERIALS IN ACCORDANCE WITH THE SPECIFICATIONS.
14. ANY PROPERTY DAMAGE CAUSED BY THE CONTRACTOR OR HIS OPERATIONS SHALL BE CORRECTED AND/OR RESTORED TO THE SATISFACTION OF THE PROPERTY OWNER(S) AND MOTOROLA AT NO ADDITIONAL COST TO THE PROPERTY OWNER OR MOTOROLA.
15. WHERE POSSIBLE BY THE LOCAL CODES, AN EPA APPROVED HERBICIDE SHALL BE APPLIED TO ALL AREAS PRIOR TO LAYING DOWN THE GEOTEXTILE FABRIC. THE RATE OF APPLICATION OF THIS HERBICIDE SHALL BE A MIN. OF 10 lbs. OF PRODUCT PER ACRE, UNLESS OTHERWISE REQUIRED BY LOCAL CODES OR MANUFACTURER'S RECOMMENDATIONS. THE CONTRACTOR SHALL CHECK THE LOCAL CODES PRIOR TO APPLYING DEFOLIANT. SUBSTANCE SHALL NOT BE APPLIED IF GROUND IS FROZEN OR IF DANGER OF DEFOLIANT BEING WASHED BEYOND THE INTENDED AREA IS PRESENT.

FUTURE  
COLOCATOR  
LEASE AREA:  
(TYP. OF 3)

PROPOSED  
FRANKLIN CO.  
EQUIPMENT  
SHELTER &  
GENERATOR

PROPOSED  
195'-0" TALL  
SELF-SUPPORTED  
TOWER

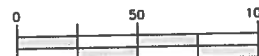
EXISTING  
FRANKLIN CO.  
TOWER AND  
EQUIPMENT  
COMPOUND

240' SETBACK (120% TOWER HEIGHT)  
200' SETBACK (TOWER HEIGHT)

1  
C-2

## SITE PLAN

SCALE: 1" = 50'-0"



NO.	DATE	REVISION
90%	05/01/2015	90% SITE PLAN DRAWINGS SUBMISSION
95%	05/04/2015	95% SITE PLAN DRAWINGS SUBMISSION



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3rd FLOOR  
COLUMBIA, MARYLAND 21046

CONTACT: GARY SMITH  
PHONE: (301) 775-2509

## TOM'S KNOB

3036 MUDDY FORK RD.  
MARTINSVILLE, VIRGINIA 24112  
FRANKLIN COUNTY, VA

DATE OF ORIGINATION : 03/01/2015

DRAWN BY : TNW

APPROVED BY :

CHECKED BY :

KCI / 0214-7855-0



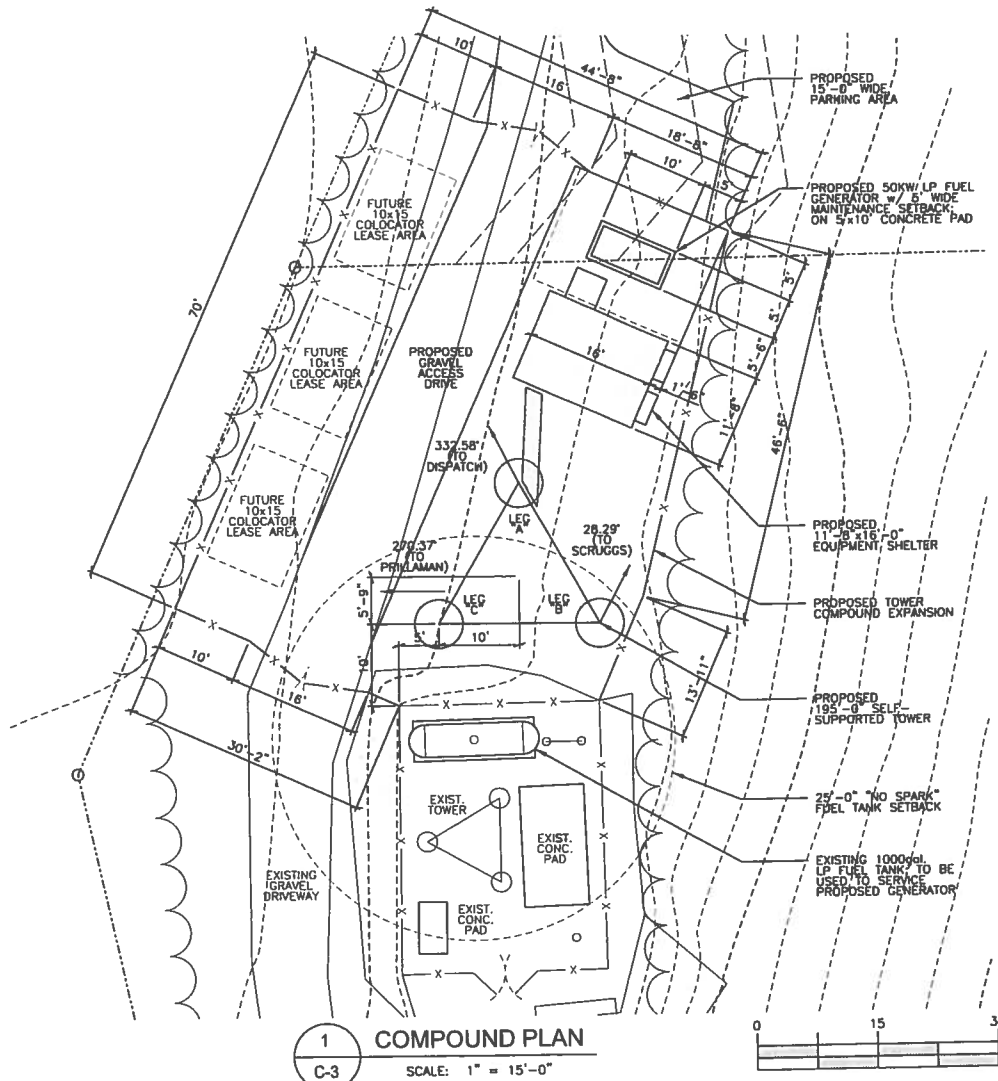
FRANKLIN COUNTY, VA  
PLANNING AND  
COMMUNITY DEVELOPMENT  
1255 FRANKLIN ST.,  
SUITE 103  
ROCKY MOUNT, VA 24151  
PHONE: (540) 483-3027

## SITE PLAN AND NOTES

C-2

SCALE:

Exhibit 2



1  
C-3  
COMPOUND PLAN  
SCALE: 1" = 15'-0"

### CONSTRUCTION NOTES

1. PRIOR TO COMMENCING ANY EXCAVATION OR GRADING, THE CONTRACTOR SHALL SATISFY HIMSELF AS TO THE ACCURACY OF ALL SURVEY DATA AS INDICATED IN THE PLANS AND SPECIFICATIONS AND/OR AS PROVIDED BY MOTOROLA.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PRESERVING ALL ESTABLISHED SURVEY CONTROL POINTS. IF THE CONTRACTOR OR ANY OF ITS SUBCONTRACTORS MOVE OR DESTROY ANY SURVEY CONTROL POINTS, THE COST INCURRED BY THE OWNER OR MOTOROLA TO RE-ESTABLISH THEM WILL BE BORNE BY THE CONTRACTOR.
3. THE ACCESS ROAD SHALL BE CLEARED 2.5 FEET ON EITHER SIDE OF THE ROAD.
4. BEFORE CLEARING, THE CONTRACTOR SHALL ENSURE THAT THE AREA TO BE CLEARED HAS BEEN PROPERLY MARKED BY THE SURVEYORS AND ANY APPROVALS REQUIRED FROM THE LOCAL AUTHORITIES HAVE BEEN OBTAINED.
5. THE CONTRACTOR SHALL ENSURE THAT ALL THE TREES, SHRUBS, STUMPS AND OTHER SURFACE OBSTRUCTIONS ARE REMOVED AND DISPOSED OF AT AN APPROVED DUMPSITE.
6. THE CONTRACTOR SHALL GIVE ALL NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY, MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS, AND LOCAL AND STATE JURISDICTIONAL CODES BEARING ON THE PERFORMANCE OF THE WORK. THE WORK PERFORMED ON THE PROJECT AND THE MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS, AND ORDINANCES.
7. THE SCOPE OF WORK SHALL INCLUDE FURNISHING ALL MATERIALS AND EQUIPMENT NOT SHOWN IN THE BILL OF MATERIALS AS OWNER FURNISHED, AND ALL LABOR DEEMED NECESSARY TO COMPLETE THE WORK/PROJECT AS DESCRIBED HEREIN.
8. THE CONTRACTOR SHALL VISIT THE JOB SITE PRIOR TO PERFORMING WORK TO FAMILIARIZE THEMSELVES WITH THE FIELD CONDITIONS AND TO VERIFY THAT THE PROJECT CAN BE CONSTRUCTED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS. NOTIFY THE CONSTRUCTION MANAGER OF ANY DISCREPANCIES OR INTERFERENCES WHICH AFFECT THE WORK OF THIS CONTRACT.
9. THE CONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS ACCORDING TO THE MANUFACTURER'S/VENDOR'S SPECIFICATIONS UNLESS NOTED OTHERWISE OR WHERE LOCAL CODES OR ORDINANCES TAKE PRECEDENCE.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTIONS WHICH MAY BE REQUIRED FOR THE WORK BY THE CITY, STATE OR LOCAL GOVERNMENT AUTHORITY.
11. THE CONTRACTOR SHALL MAKE NECESSARY PROVISIONS TO PROTECT EXISTING IMPROVEMENTS, EASEMENTS, PAVING, CURBING, ETC. DURING CONSTRUCTION. UPON COMPLETION OF WORK, THE CONTRACTOR SHALL REPAIR ANY DAMAGE THAT MAY HAVE OCCURRED DUE TO CONSTRUCTION ON OR ABOUT THE PROPERTY.
12. THE CONTRACTOR SHALL KEEP THE GENERAL WORK AREA CLEAN AND HAZARD FREE DURING CONSTRUCTION AND DISPOSE OF ALL DIRT, DEBRIS, VEGETATION, AND RUBBISH, AND REMOVE EQUIPMENT NOT SPECIFIED AS REMAINING ON THE PROPERTY. PREMISES SHALL BE LEFT IN CLEAN CONDITION AND FREE FROM PAINT SPOTS, DUST, OR SMUDGES OF ANY NATURE.
13. SEED AND MULCH ALL DISTURBED AREAS NOT COVERED BY OTHER MATERIALS IN ACCORDANCE WITH THE SPECIFICATIONS.
14. ANY PROPERTY DAMAGE CAUSED BY THE CONTRACTOR OR HIS OPERATIONS SHALL BE CORRECTED AND/OR RESTORED TO THE SATISFACTION OF THE PROPERTY OWNER(S) AND MOTOROLA AT NO ADDITIONAL COST TO THE PROPERTY OWNER OR MOTOROLA.
15. WHERE POSSIBLE BY THE LOCAL CODES, AN EPA APPROVED HERBICIDE SHALL BE APPLIED TO ALL AREAS PRIOR TO LAYING DOWN THE GEOTEXTILE FABRIC. THE RATE OF APPLICATION OF THIS HERBICIDE SHALL BE A MIN. OF 10 lbs. OF PRODUCT PER ACRE, UNLESS OTHERWISE REQUIRED BY LOCAL CODES OR MANUFACTURER'S RECOMMENDATIONS. THE CONTRACTOR SHALL CHECK THE LOCAL CODES PRIOR TO APPLYING DEFOLIANT. SUBSTANCE SHALL NOT BE APPLIED IF GROUND IS FROZEN OR IF DANGER OF DEFOLIANT BEING WASHED BEYOND THE INTENDED AREA IS PRESENT.

NO.	DATE	REVISION
90K	05/01/2015	90K SITE PLAN DRAWINGS SUBMISSION
95K	05/04/2015	95K SITE PLAN DRAWINGS SUBMISSION

**KCI**  
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**TOM'S KNOB**

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FRANKLIN COUNTY, VA

DATE OF ORIGINATION: 03/01/2015

DRAWN BY: TNW      APPROVED BY: \_\_\_\_\_

CHECKED BY: \_\_\_\_\_      KCI# : 0214-7855-D

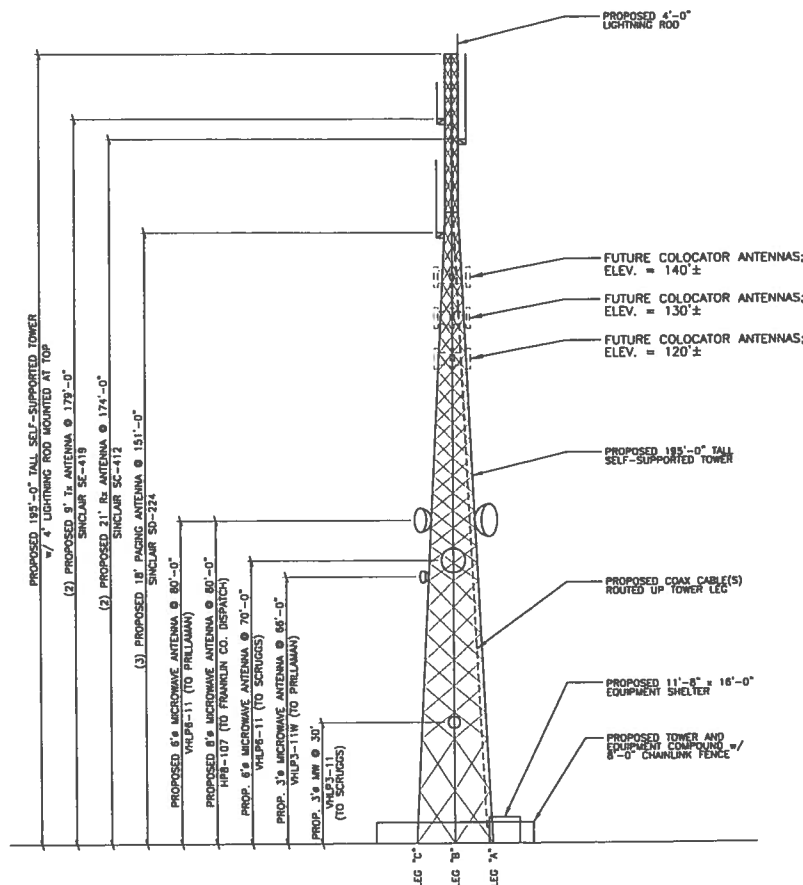


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**COMPOUND PLAN  
AND NOTES**

**C-3**

SCALE:



1  
C-4

# TOWER ELEVATION

SCALE: 1" = 30'-0"

## PROPOSED EQUIPMENT AND COAXIAL CABLE SCHEDULE

ANTENNA	ACRONYM	BAND 1	BAND 2	BAND 3	BAND 4
PROPOSED Rx OMNI ANTENNA	Rx#1	GREEN	GREEN	GREEN	PURPLE
PROPOSED Tx OMNI ANTENNA	Tx#1	RED	GREEN	GREEN	PURPLE
PROPOSED PAGING ANTENNA	PA#1	YELLOW	GREEN	GREEN	PURPLE
PROPOSED MICROWAVE #1 (TO PRILLAMAN)	MW#1	BLUE	GREEN	GREEN	PURPLE
PROPOSED MICROWAVE #2 (TO FRANKLIN CO. DISPATCH)	MW#2	BLUE	GREEN	RED	PURPLE
PROPOSED MICROWAVE #3 (TO SCRUGGS FIRE CO.)	MW#3	BLUE	GREEN	YELLOW	PURPLE

## GENERAL CONSTRUCTION NOTES

- ALL TOWER LIGHTING SYSTEM POWER, CONTROL, AND ALARM CONDUCTORS SHALL HAVE SURGE PROTECTION DEVICES (SPD) INSTALLED AT THE POINT OF ENTRY INTO THE BUILDING, SHELTER, ROOM OR EQUIPMENT AREA. TOWER LIGHT AC POWER, ALARM AND MODEM CABLES SHALL ENTER THE BUILDING, SHELTER OR EQUIPMENT AREA ADJACENT TO THE ANTENNA TRANSMISSION LINE ENTRY PORT LOCATION.
- TOWER LIGHTING CABLES SHALL NOT BE BUNDLED ALONG WITH TRANSMISSION LINES OR OTHER CONDUCTORS ANYWHERE WITHIN CABLES LADDERS, OR THE BUILDING INTERIOR. GROUND CONDUCTOR OF THE SPDs SHALL BE BONDED TO THE MAIN GROUND BAR AT THIS POINT.
- ALL VERTICAL TRANSMISSION LINE RUNS FROM THE ANTENNAS SHALL BE GROUNDED NEAR THE TOP AND BOTTOM OF THE TOWER (BEFORE THE CABLE MAKES HORIZONTAL TRANSITION AND NEAR THE ENTRY PORT ON THE SHELTER. ADDITIONAL TRANSMISSION LINE GROUND KITS SHALL BE INSTALLED AS NEEDED TO LIMIT THE DISTANCE BETWEEN GROUND KITS TO A RANGE OF 50FT (MIN.) TO 65FT (MAX.). TOWER TOP AMPLIFIER SHALL BE GROUNDED TO TOWER TOP GROUND BAR.
- THE CONTRACTOR SHALL CONDUCT A SWEEP TEST ON ALL THE NEWLY INSTALLED TRANSMISSION LINES TO DETERMINE THE CABLE CONDUCTOR RESISTANCE, CABLE INSERTION LOSS, REFLECTION AND STIMULUS RESPONSE MEASUREMENTS.
- DRIP LOOPS SHALL BE INCORPORATED IN CABLE RUNS TO PREVENT WATER FROM TRICKLING DOWN THE LINES INTO THE BUILDING.
- ALL TRANSMISSION LINES SHALL BE MARKED WITH APPROPRIATE COLOR TAPE BANDS (ONE INCH WIDE COLOR TAPE) FOR IDENTIFICATION NEAR THE ANTENNA, AT THE BOTTOM OF VERTICAL RUN, JUST BEFORE ENTERING THE BUILDING AS WELL AS INSIDE THE BUILDING, BEFORE CONNECTING TO THE SURGE SUPPRESSORS. FOR COLOR CODING SCHEME, SEE EQUIPMENT AND CABLE SCHEDULE.

NO.	DATE	REVISION
90K	05/01/2015	90K SITE PLAN DRAWINGS SUBMISSION
95K	05/04/2015	95K SITE PLAN DRAWINGS SUBMISSION



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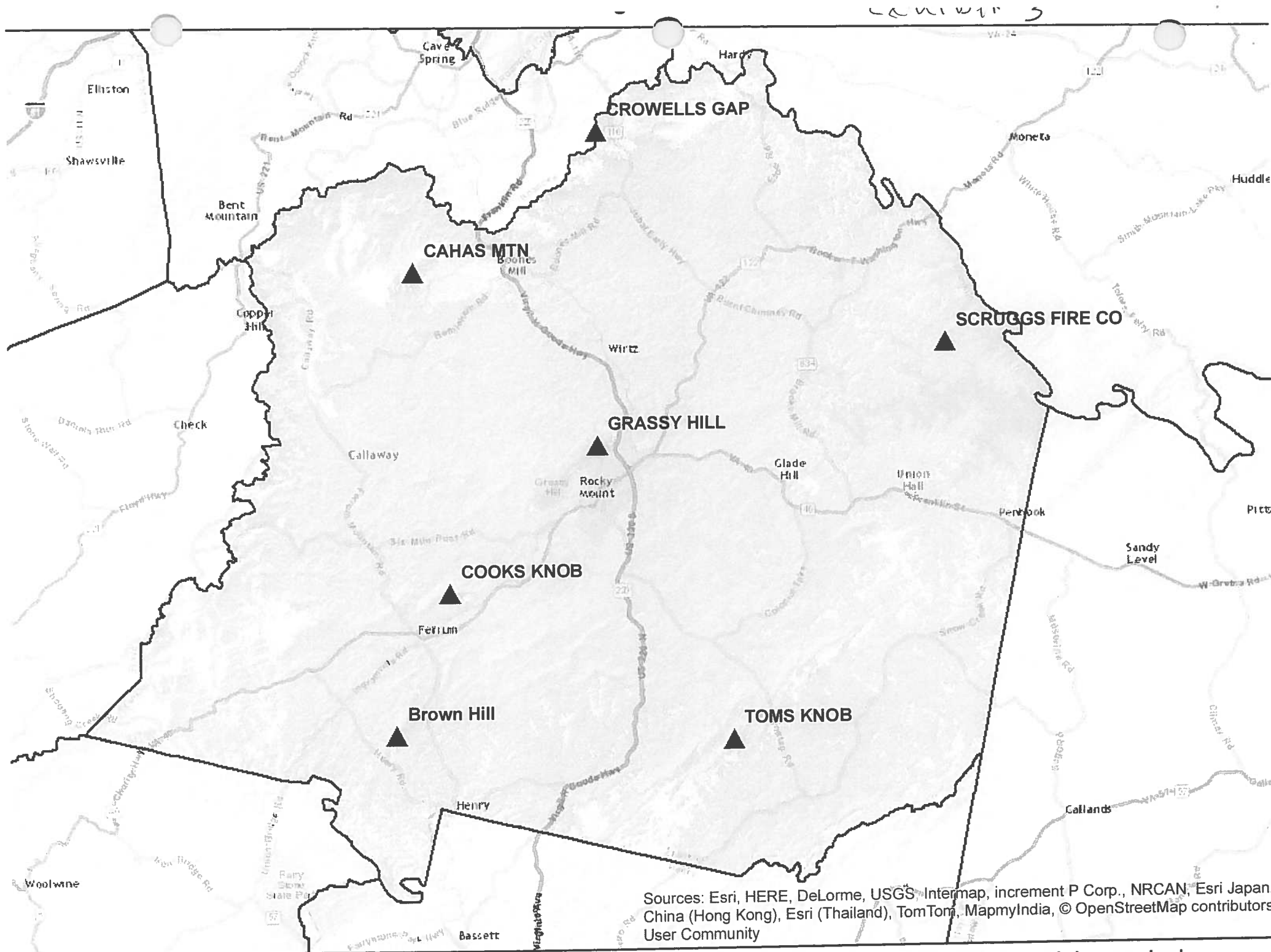


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TOWER ELEVATION  
AND NOTES

C-4

SEAL:



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, User Community



2XU1617 4

**PROPOSED 195'  
SELF SUPPORT TOWER**

**EXISTING 140'  
SELF SUPPORT TOWER**

2015.04.07 09:33

**PROPOSED TOM'S KNOB TOWER SITE  
PROPOSED 195' SELF SUPPORT TOWER  
LOCATION #1 - INTERSECTION OF HOPKIN'S VALLEY RD. AND MOUNTAIN OAKS LN.**

For visual reference only. Actual visibility is dependent upon weather conditions, season, sunlight and viewer location.



**PROPOSED 195'  
SELF SUPPORT TOWER**

**EXISTING 140'  
SELF SUPPORT TOWER**

2015.04.07 09:33

**PROPOSED TOM'S KNOB TOWER SITE  
PROPOSED 195' SELF SUPPORT TOWER  
LOCATION #1 - CLOSE UP VIEW - INTERSECTION OF HOPKIN'S VALLEY RD.  
AND MOUNTAIN OAKS LN.**

For visual reference only. Actual visibility is dependent upon weather conditions, season, sunlight and viewer location.

24m 011 9



**PROPOSED TOM'S KNOB TOWER SITE  
PROPOSED 195' SELF SUPPORT TOWER  
LOCATION #2 - GETHSEMANE APOSTOLIC CHURCH OF CHRIST**

For visual reference only. Actual visibility is dependent upon weather conditions, season, sunlight and viewer location.

4x visibility



**PROPOSED 195'  
SELF SUPPORT TOWER**

**EXISTING 140'  
SELF SUPPORT TOWER**

2015.04.07 09:50

For visual reference only. Actual visibility is dependent upon weather conditions, season, sunlight and viewer location.

**PROPOSED TOM'S KNOB TOWER SITE  
PROPOSED 195' SELF SUPPORT TOWER  
LOCATION #2 - CLOSE UP VIEW - GETHSEMANE APOSTOLIC CHURCH OF CHRIST**

FRANKLIN COUNTY  
Board of Supervisors



EXECUTIVE SUMMARY

**AGENDA TITLE:** Annual JAKES (Juniors Acquiring Knowledge, Ethics and Sportsmanship) event at Waid Recreational Area

**SUBJECT/PROPOSAL/REQUEST**

Board's approval to allow the JAKES committee to conduct live firing of 20 gauge shotguns at this year's event.

**STAFF CONTACT(S):**

Robertson, Whitlow, Chapman

**AGENDA DATE:** July 21, 2015

**ITEM NUMBER:**

**CONSENT AGENDA:** YES

**ACTION:** YES

**ATTACHMENTS:** YES

**REVIEWED BY:** BR

**BACKGROUND:**

For the past 15 years the Franklin County Longbeards Chapter of the National Wild Turkey Federation have held a JAKES, Juniors Acquiring Knowledge, Ethics and Sportsmanship event at Waid Recreational Area. Among the many worthwhile activities that happens at this event a popular one is of the live firing of shot guns. Each year the JAKES event committee has received permission from the Board of Supervisors to allow live firing in the park and they are once again coming to the Board for permission. This event is scheduled for October 10, 2015.

**DISCUSSION:**

This activity will be conducted under the strict supervision of the Franklin County Longbeards Chapter NWTF and an officer from the Town of Rocky Mount Police Department, who are qualified as instructors in firearm handling and safety. The group wishes to allow a live firing exercise with 20 gauge shotguns. Here are their requirements for participation in this exercise:

- Youths must be the ages of 11-17 years old to participate
- Each youth will be allowed to shoot a total of 2 rounds
- Each youth will be closely supervised, one on one by an adult committee member
- Youths will be shooting at a still target
- Eye and hearing protection will be required and provided.

The FC Longbeards Chapter of the NWTF also has their own insurance covering this event.

**RECOMMENDATION:**

Staff recommends approval for the FC Longbeards Chapter of the National Wild Turkey Federation to have permission to conduct this live fire exercise in conjunction with the JAKES event at Waid Recreational Area on October 10, 2015.



# *National Wild Turkey Federation*

*Franklin County Longbeards Chapter*

*623 Woodman Road*

*Rocky Mount, VA 24151*

Billy Thurman

*President*

*(540) 483-2732*

Jack Watts

*Vice-President*

*(540) 721-4804*

Tom Brown

*Treasurer*

*(540) 489-1315*

Ben Morris

*Scholarship Coordinator*

*(540) 489-8577*

Travis Sink

*Secretary*

*(540) 493-2570*

Jon Holcomb

*JAKE'S Coordinator*

*(540) 576-3867*

Jack Watts

*JAKES*

*Coordinator*

*[540]721-4804*

Michael Stump

*JAKES*

*Coordinator*

*[540]488-4418*

Billy Thurman

*Banquet Chairman*

*(540) 483-2732*

Robert Dillon

*Hunter Ed Instructor*

*(540)493-1302*

June 3, 2015

To: Franklin County Board of Supervisors:

From: The Franklin County Longbeards:

We are making plans for our annual JAKES Event at the Franklin County Recreation Park (Waid Park). We would like to ask Permission to have live fire for the JAKES to shoot 20ga. shot guns at still targets. The Rocky Mount Town Police will be instruction the JAKES on safety and handling of a firearm. The event is on October 10, 2015. Location is Waid Park. We thank you for your support of our mission to share the safety and knowledge with future sportsman. JAKES (Juniors, Acquiring Knowledge, Ethics & Sportsmanship).

Thank You,  
Billy Thurman  
540-483-2732  
540-580-3546



**16<sup>th</sup> Annual**  
**Franklin County JAKES Event**

**Saturday, October 3** at Franklin Co. Gun Club from 3:00- 5:00pm the JAKES ages 11 to 17 will shoot trap and have a turkey calling contest. Directions to Franklin Co. Gun Club-- 40 west to 40 West Food Fare, turn left on 640 Scuffling Hill Road, one mile turn right on Rakes Road three miles turn right @ gun club sign.

**Saturday, October 10**

The 16<sup>th</sup> Annual JAKES event will be held for children 17 and under at Waid Park from 8:00 a.m. -3:30 p.m.  
Registration from 8:00am - 11:30am

**Fishing for kids 15 and younger 8:30am to 11:00am.**

***Children 10 and under must be accompanied by an adult!***

**The Agenda Includes**

***Ages 11-17***

Archery/Trapping class, Canoeing, Still Target Shoot Safety & Shooting / Driving Habit.

***Ages 8 to 10***

Archery, Pellet shooting, Know the Law, Sling Shoot.

***Ages 7 and under***

Archery, Child Id / Turkey/ Fur ID, Pellet Range  
& Turkey Calling/Hunt.

Direction from Rocky Mount:

40 West: turn Right 640 at 40 West Food Fare: two miles on the Left.

Watch for Waid Park sign.

All youth attending the Jakes Event will receive a Jakes membership, four Issues of the JAKES magazine, a JAKES t-shirt, and a Pizza Lunch. Parents and guest will be charged \$2.00 for lunch. So bring all the kids to have a fun filled day of learning about conservation, sportsmanship, and the Wild Turkey!! Questions Contact Jack Watts 540-521-9594, Jon Holcomb 540-

420-4988, Michael Stump 540-488-4418,

Billy Thurman at 540-483-2732, 540-580-3546